



Douglas Planning and Zoning Commission

March 16, 2020

City of Douglas-Council Chambers

101 North 4th Street

Douglas, Wyoming 82633

Call To Order

Chairman Hancock called the Douglas Planning and Zoning Commission to order at 5:30 P.M. In response to the Chairman's request for roll call, the following were found present:

Members Present: Jay Hancock
Carol Johnston
Robin Velasquez
Becky Renstrom

Members Absent: Blake Palmer

City Staff Present: Clara Chaffin, Community Development Director
Sherri Mullinnix, Planning Technician
Gary Schwarz, IT Director

Agenda

Chairman Hancock introduced the agenda. Commissioner Velasquez moved to accept the agenda. Commissioner Johnston seconded the motion, and the motion carried 4-0.

Minutes

Chairman Hancock introduced the minutes of the February 18, 2020, meeting. Commissioner Renstrom made a motion to accept the minutes. Commissioner Velasquez seconded. The motion carried 4-0.

Planning & Zoning Matters

A. DEV 01-20: Application by RPR, LLC for a Type B Development in a B-2 General Business Zone at 1793 Muirfield Court (United One Addition, Lot 8)

Chairman Hancock opened the public hearing at 5:31. Director Chaffin reviewed the location, zoning data, surrounding land uses, description of the site, and compliance with the Douglas Master Plan. Staff analysis concluded the proposed development conformed to the minimum standards and policies of the Municipal Code and met most conditions specified in the Unified Land Development Code, with the expectation ongoing efforts between the developer and the

Community Development Department will resolve all remaining issues prior to issuance of a building permit. Chaffin recommended approval of the development. Ed Pollock, representing the applicant, spoke regarding the proposed parking plan and the willingness to expand the capacity if necessary. There being no public comment, Chairman Hancock closed the public hearing at 5:40 and called for a motion. Commissioner Renstrom moved to recommend approval to the City Council, and Commissioner Velasquez seconded the motion. With no discussion, the motion passed 4-0.

Staff Report - City Council Action on Forwarded Items

A. CUP 02-20: Application by Douglas Hardware Hank for an Electronic Message Display Sign in a B-2 General Business Zone at 1120 E. Richards Street. Approved by Council as recommended by the Commission.

B. CUP 03-20: Application by John and Connie Werner for a Short-Term Rental in an R-1 Neighborhood Residential Zone at 1225 Birch Street. Approved by Council 4-1 with a reservation as to the proximity to schools and with questions concerning the definition of "short-term rental".

C. ZON 01-20: Application by Twin Buttes Ministry Partners to Rezone 202 N. 6th Street from R-1 Neighborhood Residential to R-3 Limited Mixed Residential. Approved by Council on first and second readings, to be passed on third reading at the March 23, 2020 meeting.

D. CUP 04-20: Application by Scott and Jacey Bauman for a Short-Term Rental in an R-1 Neighborhood Residential Zone at 102 Drum Street. Approved by Council as recommended by the Commission.

E. CCSUB 01-20: Application by D. Dennis and Lucile K. Taylor for the Budd Minor Subdivision, a County Subdivision at 38 Peacock Lane. Approved by Council as recommended by the Commission, reinforcing concerns that the property be developed for residential purposes only.

Adjournment

There being no other business, Chairman Hancock called for a motion to adjourn the meeting. A motion to adjourn was made by Commissioner Renstrom and seconded by Commissioner Velasquez. With a unanimous vote of 4-0, Chairman Hancock adjourned the meeting at 5:43.

Chairman, Planning and Zoning Commission

Planning Commission, Secretary