

DOUGLAS CITY COUNCIL MEETING

Douglas City Hall, Council Chambers
101 N. 4th Street, Douglas, WY

Monday, June 10, 2024
Regular Meeting 5:30 P.M.

Thank you for your cooperation in facilitating the public meeting process!

1. Call To Order, Roll Call And Pledge Of Allegiance

Kim Pexton, Mayor

Ron McNare, Councilperson/Council President

Perry Hershberger, Councilperson

Matt Schmidt, Councilperson

John Bartling, Councilperson

2. Disclosures By City Council Members

3. Approval Of General Agenda (Corrections Or Additions)

4. Public Comment

This section of the Agenda is reserved for comments from the General Public to the City Council on matters relating to Douglas Municipal Government.

Comments must be five (5) minutes or less. As a general practice, the Council does not discuss, debate, or take action on issues raised or comments made under public comment. Council may refer items to staff for follow-up. In order to be heard, please speak clearly and loudly. Please state your name and address for the record.

5. Consent Docket

All agenda items listed under the Consent Docket are considered to be routine items by the governing body and will be enacted upon by one motion unless a request is made to take up an individual item separately, in which case the item will be placed under Council Action Items.

5.I. Minutes

5.I.i. Minutes: City Council Work Session: May 28, 2024

Documents:

[20240528 COUNCIL WORKSESSION MINUTES.PDF](#)

5.I.ii. Minutes: City Council Regular Meeting: May 28, 2024

Documents:

[20240528 COUNCIL MEETING MINUTES.PDF](#)

5.II. Ordinances: 3rd Reading - Consent

- 5.II.i. Ordinance 1041: An Ordinance Amending Section 2.04.090 Of The Municipal Code Of The City Of Douglas, Wyoming, Regarding Regular City Council Meetings. Third And Final Reading

Documents:

[ORD 1041 CITY COUNCIL MEETING 3RD READING.PDF](#)

5.III. Ordinances: 2nd Reading - Consent

5.IV. Bills & Claims

- 5.IV.i. Warrant Register: May 2024

Documents:

[MAY.PDF](#)

5.V. Other Consent

6. Presentations

- 6.I. Introduction & Swearing In: Police Officer Angel Del Campo
6.II. Strategic Doing Presentation

7. Council Action Items

- 7.I. Board Appointment: Arts & Culture Board Of Trustees

Documents:

[RASMUSSEN APPLICATION.PDF](#)
[VARLAND APPLICATION.PDF](#)

- 7.II. Board Appointment: Historic Preservation Commission

Documents:

[VARLAND APPLICATION.PDF](#)

- 7.III. Uncollectible Debt Discharge

Documents:

[WRITE OFF LISTING 20240610.PDF](#)
[NARRATIVE WRITE OFFS 20240610.PDF](#)

- 7.IV. Warrant Register: K&R Construction: May 2024

Documents:

[MAY 2.PDF](#)

8. Public Comment

This section of the Agenda is reserved for comments from the General Public to

the City Council on matters relating to Douglas Municipal Government. Comments must be five (5) minutes or less. As a general practice, the Council does not discuss, debate, or take action on issues raised or comments made under public comment. Council may refer items to staff for follow-up. In order to be heard, please speak clearly and loudly. Please state your name and address for the record.

9. Council Information

9.I. Wyoming Community Gas Contribution: Notice Of Receipt

Documents:

[WY COMMUNITY GAS CONTRIBUTION.PDF](#)

9.II. Wyoming State Fair Endowment Acknowledgement And Thank You

Documents:

[WY STATE FAIR ENDOWMENT.PDF](#)

9.III. Department Report: Community Development

Documents:

[COUNCIL DEPARTMENT REPORT 20240610 \(FOR MAY 2024\).PDF](#)

9.IV. Department Report: Police Department

Documents:

[PDMAY24UPDATE.DOCX](#)

9.V. Department Report: Public Works Department

Documents:

[PUBLIC WORKS DEPARTMENT REPORT 6-10-2024.PDF](#)
[MAY, 2024 WATER PRODUCTION.PDF](#)

10. City Manager's Report

11. Good People Doing Good Things

12. Community Updates

12.I. Event Calendar

13. Executive Session

14. Adjourn

City Council Work Session Minutes
May 28, 2024

A Work Session of the Douglas City Council was held on May 28, 2024, at approximately 4:00 p.m. in the upstairs conference room at City Hall, 101 N. 4th Street, Douglas, Wyoming.

Councilmembers Present: Mayor Kim Pexton, Councilperson Matt Schmidt, Councilperson Ron McNare, and Councilperson Perry Hershberger.

Others Present: JD Cox, City Manager; Pierce Peasley, Deputy City Attorney; Clara Chaffin, Community Development Director; John Harbarger, Public Works Director; Todd Byerly, Chief of Police; Mary Nicol, Administrative Services Director/Treasurer; and Kendal Detwiler, Human Resources Director.

Discussion Items:

Financial report, April 2024. Budget FY2425.

No action was taken. Work session adjourned at approximately 5:09 p.m.

Mary Nicol, City Clerk

City Council Regular Meeting Minutes
May 28, 2024

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Mayor Pexton called the meeting to order at approximately 5:30 p.m. Roll call was taken with the following City Council members present: Mayor Kim Pexton; Councilperson Ron McNare; and Councilperson Matt Schmidt. Mayor Pexton led the assembly in the Pledge of Allegiance.

Also present: JD Cox, City Manager; Pierce Peasley, Deputy City Attorney; Clara Chaffin, Community Development Director; Todd Byerly, Chief of Police; John Harbarger, Public Works Director; Mary Nicol, Administrative Services Director/Treasurer; and Kendal Detwiler, Human Resources Director.

Disclosures by City Council Members: None.

General Agenda (Corrections/Additions): Councilperson McNare moved to approve the general agenda as presented. Councilperson Schmidt seconded. Motion carried 3-0.

Public Comments: Tony Reynolds addressed Council regarding the utility rate increase.

Consent Docket: Minutes: City Council Work Session: May 13, 2024; **City Council Meeting:** May 13, 2024; **Ordinance 1040:** An Ordinance Amending Chapter 5.16.100 (A)(1) of Douglas Municipal Code Concerning Fees of Alcoholic Liquor or Malt Beverages, Third Reading; **Ordinance 1041:** An Ordinance Amending Section 2.04.090 of the Municipal Code of the City of Douglas, Wyoming, Regarding Regular City Council Meetings, Second Reading. Councilperson Schmidt moved to approve the Consent Docket as presented. Councilperson McNare seconded. Motion carried 3-0.

Public Hearing:

Liquor License: Retail, Kota, LLC dba White Wolf Saloon. Mayor Pexton opened a public hearing at 5:40 p.m. Director Nicol provided an overview. Applicants Bruce Winton and Ronnie Gonzales addressed Council. Public Hearing closed at 5:44 p.m. Councilperson Schmidt moved to approve the retail license for Kota, LLC dba White Wolf Saloon for the licensing term ending March 31, 2025, contingent upon the receipt of purchase verification, State of Wyoming Certificate of good standing, and payment of licensing and publishing fees. Councilperson McNare seconded. Motion carried 3-0.

Resolution 2024-20: A Resolution Authorizing a Conditional Use Permit to Let'er Buck Car Wash, LLC for the Installation of an Electronic Message Board Sign in a B-2 General Business Zone at 1155 East Richards Street (Old Airport Subdivision, Lot 2). Mayor Pexton opened a public hearing at 5:45 p.m. Director Chaffin provided an overview. No public comments. Public Hearing closed at 5:48 p.m. Councilperson Schmidt moved to approve Resolution 2024-20 as presented. Councilperson McNare seconded. Motion carried 3-0.

Council Action Items:

Bid Award: Landfill Road Reconstruction Project. Director Harbarger provided an overview. Councilperson Schmidt moved to accept the bid from Wayne Coleman Construction in the amount of \$810,307 for the landfill road reconstruction project and authorize the City Manager to sign all associated documents. Councilperson McNare seconded. Brief discussion. Motion carried 3-0.

Memorandum of Understanding: City of Douglas Police Department and Converse County School District #1, to provide two (2) dedicated School Resource Officers. Chief Byerly provided an overview. Councilperson McNare moved to approve the MOU between the City of Douglas Police Department and Converse County School District #1 and authorize the City Manager to sign all associated documents. Councilperson Schmidt seconded. Brief discussion. Motion carried 3-0.

FlyCasper Support. City Manager Cox provided an overview. Councilperson McNare moved to approve FlyCasper Alliance Support of \$25,000 for minimum revenue guarantee (“MRG”) for Delta Airlines/SkyWest Air Service for FY2425 and authorize the City Manager to sign all associated documents. Councilperson Schmidt seconded. Motion carried 3-0.

Audit Engagement Letter. Director Nicol provided an overview. Councilperson Schmidt moved to authorize the engagement letter for auditing services from Carver Florek & James, LLC for fiscal year 2024 as presented and authorize the City Manager to sign all associated documents. Councilperson McNare seconded. Motion carried 3-0.

Public Comments: None.

Council Information:

Financial Report: April 2024.

City Manager’s Report:

City Manager Cox provided an update on multiple recent and current items.

Good People Doing Good Things:

Councilperson Schmidt recognized Jenni Nieft for her dog winning the Best of Breed at the Westminster Kennel Club Dog Show. Mayor Pexton recognized the Cemetery crew for all their work, stating they had done a great job.

Adjourn:

Councilperson McNare moved to adjourn the Regular City Council Meeting of May 28, 2024. Councilperson Schmidt seconded. Motion carried 3-0. Meeting adjourned at approximately 6:02 p.m.

Kim Pexton, Mayor

ATTEST:

Mary Nicol, City Clerk
Published: June 5, 2024

ORDINANCE NO. 1041

AN ORDINANCE AMENDING SECTION 2.04.090 OF THE MUNICIPAL CODE OF THE CITY OF DOUGLAS, WYOMING, REGARDING REGULAR CITY COUNCIL MEETINGS

WHEREAS, the governing body desires to change the Municipal Code regarding regular City Council meetings.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING, that Section 2.04.090 of the Municipal Code of the City of Douglas, Wyoming, be amended to read as follows:

2.04.090 Meetings – Regular

Regular meetings of the governing body shall be held at City Hall on the second and fourth Monday in each month; provided that in all instances that Monday is observed as a legal holiday, the council regular meetings shall be held on the next succeeding business day or on the next scheduled regular meeting date. Regular meetings shall be held at the hour of ~~five thirty (5:30) p.m~~ **four (4:00) pm**. The governing body, at the first regular meeting in January of each year, may adopt a resolution to establish the time of regular meetings.

NOW, THEREFORE, BE IT ALSO ORDAINED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING, that Sections 1.04.050, 1.04.060 and 2.08.060, by reference, are incorporated herein and made a part hereof.

PASSED AND APPROVED ON FIRST READING this 13th day of May, 2024.

PASSED AND APPROVED ON SECOND READING this 28th day of May, 2024.

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING this _____ day of _____, 20_____.

Kim Pexton, Mayor

Attest:

Mary Nicol, City Clerk

Published: _____

ATTESTATION

I, Mary Nicol, the Clerk of the City of Douglas, Wyoming, do hereby attest and state that the above ordinance was published/posted in the manner required by law and that all procedures required by Wyoming State law were complied with.

Mary Nicol, City Clerk

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
A&I DISTRIBUTORS				
4061414	OIL	04/22/24	699.29	10-5302-3237
4061414	CYCLE OIL MIX	04/22/24	145.92	10-5302-3237
4061414	WASHER FLUID	04/22/24	211.10	10-5302-3237
4061414	ANTIFREEZE	04/22/24	424.29	10-5302-3237
4061414	DELIVERY FEE	04/22/24	8.95	10-5302-3237
4061414	CORE CHARGE	04/22/24	70.00	10-5302-3237
4064122	MYSTIC RED	04/29/24	523.73	10-5302-3237
Total A&I DISTRIBUTORS:			2,083.28	
AFLAC				
051724	Payroll Deduction	05/17/24	490.69	10-20000225
Total AFLAC:			490.69	
ALCOHOL & DRUG TESTING SERV				
46043	PROFESSIONAL SERVICES	04/30/24	550.00	10-5100-2158
Total ALCOHOL & DRUG TESTING SERV:			550.00	
AT & T				
052924	CELLULAR PHONE SERVICE	05/29/24	15.80	31-5401-2134
052924	CELLULAR PHONE SERVICE	05/29/24	15.79	32-5501-2134
052924	CELLULAR PHONE SERVICE	05/29/24	17.23	31-5403-2134
Total AT & T:			48.82	
ATLAS PREMIER SERVICE				
64805	COPIER MAINTENANCE AGREEMENT	05/09/24	104.89	10-5201-2156
Total ATLAS PREMIER SERVICE:			104.89	
AYRES ASSOCIATES INC				
215387	DOUGLAS COMPREHENSIVE PLAN	05/29/24	6,468.12	10-5106-2158
Total AYRES ASSOCIATES INC:			6,468.12	
BCN TELECOM INC				
050924	PHONE SERVICE	05/09/24	86.83	10-5100-2134
050924	PHONE SERVICE	05/09/24	5.36	10-5306-2134
Total BCN TELECOM INC:			92.19	
BEAR CREEK ORIGINALS				
24137	CAMP POSTCARD BACKPACKS	05/30/24	116.40	10-5201-3210
24137	CAMP POSTCARD SHIRTS	05/30/24	68.00	10-5201-3210
24137	CAMP POSTCARD SHIRTS	05/30/24	22.00	10-5201-3210
Total BEAR CREEK ORIGINALS:			206.40	
BISON PUMP & SUPPLY				
587618	BULK WATER HOSE	05/16/24	113.00	34-5895-6547
587619	AIR VALVE	05/16/24	184.32	34-5895-6547
587619	SPRAY HEAD ASSEMBLY DEFLECTOR	05/16/24	1,115.68	34-5895-6547
587619	DURO	05/16/24	136.20	34-5895-6547
587619	PLUG	05/16/24	8.08	34-5895-6547
587619	SOCKET	05/16/24	34.40	34-5895-6547

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
587619	HYDRAULIC FITTINGS	05/16/24	70.38	34-5895-6547
587619	HOSE	05/16/24	237.00	34-5895-6547
587619	HYDRAULIC FITTINGS	05/16/24	87.60	34-5895-6547
587619	HOSE FITTING	05/16/24	8.20	34-5895-6547
587619	HOSE FITTING	05/16/24	21.72	34-5895-6547
587619	FREIGHT	05/16/24	189.12	34-5895-6547
Total BISON PUMP & SUPPLY:			2,205.70	
BLACK HILLS ENERGY				
051524	GAS SERVICE	05/15/24	268.15	10-5100-2133
051524	GAS SERVICE	05/15/24	633.52	10-5301-2133
051524	GAS SERVICE	05/15/24	132.88	10-5306-2133
051524	GAS SERVICE	05/15/24	739.25	31-5401-2133
051524	GAS SERVICE	05/15/24	84.80	31-5402-2133
051524	GAS SERVICE	05/15/24	212.08	32-5502-2133
051524	GAS SERVICE	05/15/24	388.05	34-5340-2133
051524	GAS SERVICE	05/15/24	43.75	10-5304-2133
Total BLACK HILLS ENERGY:			2,502.48	
BLACKBURN CATTLE CO				
36511	HAULING SOLID WASTE	05/02/24	449.40	34-5340-2158
36511	HAULING SOLID WASTE	05/02/24	449.40	34-5340-2158
36511	HAULING SOLID WASTE	05/02/24	449.40	34-5340-2158
36511	HAULING SOLID WASTE	05/02/24	449.40	34-5340-2158
36511	HAULING SOLID WASTE	05/02/24	449.40	34-5340-2158
36511	HAULING SOLID WASTE	05/02/24	449.40	34-5340-2158
36534	HAULING SOLID WASTE	05/07/24	449.40	34-5340-3210
36534	HAULING SOLID WASTE	05/07/24	449.40	34-5340-2158
36534	HAULING SOLID WASTE	05/07/24	449.40	34-5340-2158
36534	HAULING SOLID WASTE	05/07/24	449.40	34-5340-2158
36534	HAULING SOLID WASTE	05/07/24	449.40	34-5340-2158
36556	HAULING SOLID WASTE	05/16/24	449.40	34-5340-3210
36556	HAULING SOLID WASTE	05/16/24	449.40	34-5340-2158
36556	HAULING SOLID WASTE	05/16/24	449.40	34-5340-2158
36556	HAULING SOLID WASTE	05/16/24	449.40	34-5340-2158
36556	HAULING SOLID WASTE	05/16/24	449.40	34-5340-2158
36556	HAULING SOLID WASTE	05/16/24	449.40	34-5340-2158
Total BLACKBURN CATTLE CO:			7,190.40	
BLOEDORN LUMBER - DOUGLAS				
8136321	TEE	04/18/24	7.98	32-5501-3210
8136321	ADAPTER	04/18/24	5.58	32-5501-3210
8136321	BUSHING	04/18/24	15.16	32-5501-3210
8136321	UNION	04/18/24	9.99	32-5501-3210
8136321	NIPPLE	04/18/24	9.58	32-5501-3210
8137236	PVC BUSHING	04/19/24	4.98	32-5501-3210
8154808	NIPPLE	04/29/24	4.79	32-5501-3210
8154808	NIPPLE	04/29/24	6.49	32-5501-3210
8154808	NIPPLE	04/29/24	6.99	32-5501-3210
8154808	NIPPLE	04/29/24	5.99	32-5501-3210
8154808	PVC	04/29/24	12.99	32-5501-3210
8160598	ELBOW	05/02/24	38.97	10-5304-3210
8160598	COUPLING	05/02/24	35.97	10-5304-3210
8160598	BALL VALVE	05/02/24	28.99	10-5304-3210
8160598	TEE	05/02/24	50.97	10-5304-3210
8160598	ADAPTER	05/02/24	10.99	10-5304-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
8160598	PEX TUBING	05/02/24	9.68	10-5304-3210
8163578	SLIP CAP	05/03/24	.79	34-5340-3210
8166471	TOILET SEAT	05/06/24	19.99	10-5304-3210
8172745	LOCKSET	05/09/24	144.99	10-5100-3210
8181372	FORK LATCH ASSEMBLY	05/14/24	11.99	10-5304-3210
8186071	DISINFECTANT WIPES	05/16/24	8.58	31-5402-3210
8195208	BATTERIES	05/21/24	21.99	31-5402-3210
8211917	ROPE	05/30/24	13.99	31-5402-3210

Total BLOEDORN LUMBER - DOUGLAS:

488.41

BOMGAARS

283753	BUNGEY SET	04/22/24	12.99	10-5304-3210
286765	PIKSTIK	05/02/24	24.99	10-5306-3210
288287	COTTER PIN	05/07/24	7.99	10-5305-3210
288287	DRILL BIT	05/07/24	5.99	10-5305-3210
288827	COUPLER LOCKS	05/09/24	49.98	34-5340-3220
288827	OSCILLATING SET	05/09/24	18.39	34-5340-3210
288827	KIT	05/09/24	27.99	34-5340-3210
288827	SCREW	05/09/24	11.99	34-5340-3210
288827	MOUSE TRAPS	05/09/24	13.98	34-5340-3210
288827	POUR SPOUT	05/09/24	10.99	34-5340-3210
288852	TRIMMER SERVICE KIT	05/09/24	19.99	10-5306-3210
288974	MANURE FORKS	05/09/24	104.97	10-5305-3210
290446	SCREWDRIVER	05/13/24	8.99	10-5304-3220
290446	SCREWDRIVER	05/13/24	6.49	10-5304-3220
290446	SCREWDRIVER	05/13/24	5.49	10-5304-3220
290446	PLIERS	05/13/24	14.99	10-5304-3220
290446	UTILITY KNIFE	05/13/24	5.99	10-5304-3220
290446	LEVEL MAGNET	05/13/24	9.99	10-5304-3220
290446	WISE GRIPS	05/13/24	13.99	10-5304-3220
290446	WRENCH	05/13/24	12.79	10-5304-3220
290446	MECHANICS SET	05/13/24	127.99	10-5304-3220
290446	HAMMER	05/13/24	12.99	10-5304-3220
290446	WIRE TIE	05/13/24	14.99	10-5304-3220
290844	TRIMMER LINES	05/14/24	31.98	10-5304-3210
291437	TRIMMERS	05/16/24	647.98	10-5304-3220
291820	TRIMMERS	05/17/24	299.99	10-5306-3220
293132	LINE HEAD	05/17/24	73.98	10-5306-3210
293171	PRESSURE GAUGE	05/20/24	12.99	31-5402-3210
296075	TRIMMER LINE	05/29/24	31.98	10-5304-3210
296423	KNEE BOOTS	05/30/24	39.98	10-5304-3210

Total BOMGAARS:

1,683.81

BOONSTRA, ANTHONY

102425417	BOOT ALLOWANCE REIMBURSEMENT	04/18/24	100.00	10-5202-3233
-----------	------------------------------	----------	--------	--------------

Total BOONSTRA, ANTHONY:

100.00

BUSINESS CENTER

10438	PENS	05/06/24	17.34	31-5401-3210
10438	MARKERS	05/06/24	9.84	31-5401-3210
10438	HANGING FOLDERS	05/06/24	40.70	31-5402-3210
10570	THUMB DRIVE	05/14/24	24.00	31-5402-3210

Total BUSINESS CENTER:

91.88

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
CALIFORNIA STATE DISBURSEMENT UNIT				
050324	PAYROLL DEDUCTION	05/03/24	542.31	10-20000226
051724	PAYROLL DEDUCTION	05/17/24	542.31	10-20000226
053124	PAYROLL DEDUCTION	05/31/24	542.31	10-20000226
Total CALIFORNIA STATE DISBURSEMENT UNIT:			1,626.93	
CAPITOL BUSINESS SYSTEMS INC				
1397892	MAINTENANCE AGREEMENT-PLOTTER	05/22/24	58.12	10-5106-2156
Total CAPITOL BUSINESS SYSTEMS INC:			58.12	
CASELLE INC				
131051	MAINTENANCE-ELECTRONIC W2'S/1099'S	02/05/24	200.00	10-5103-2156
Total CASELLE INC:			200.00	
CASPER COLLEGE - CONT ED				
614	REGISTRATION-LINE LOCATING CLASS	05/02/24	394.00	32-5502-2122
614	REGISTRATION-LINE LOCATING CLASS	05/02/24	394.00	32-5502-2122
Total CASPER COLLEGE - CONT ED:			788.00	
CDW-G				
RK39829	LENOVO THINK PAD	05/21/24	985.52	10-5103-3220
Total CDW-G:			985.52	
CENTURYLINK				
052124	TELEPHONE SERVICES	05/21/24	24.74	10-5307-2134
052924	TELEPHONE SERVICES	05/29/24	50.12	10-5106-2134
052924	TELEPHONE SERVICES	05/29/24	63.43	32-5502-2134
Total CENTURYLINK:			138.29	
CITY OF CASPER				
625572	LANDFILL FEES	04/22/24	1,246.05	34-5340-2158
625605	LANDFILL FEES	04/23/24	2,437.50	34-5340-2158
625631	LANDFILL FEES	04/24/24	1,293.50	34-5340-2158
625683	LANDFILL FEES	04/26/24	3,723.20	34-5340-2158
625712	LANDFILL FEES	04/29/24	1,277.25	34-5340-2158
625740	LANDFILL FEES	04/30/24	1,405.30	34-5340-2158
625765	LANDFILL FEES	05/01/24	2,553.85	34-5340-2158
625787	LANDFILL FEES	05/02/24	2,451.80	34-5340-2158
625807	LANDFILL FEES	05/03/24	1,278.55	34-5340-2158
625830	LANDFILL FEES	05/06/24	1,366.30	34-5340-2158
625860	LANDFILL FEES	05/07/24	1,463.15	34-5340-2158
625896	LANDFILL FEES	05/08/24	1,427.40	34-5340-2158
625943	LANDFILL FEES	05/09/24	1,860.30	34-5340-2158
625965	LANDFILL FEES	05/10/24	1,206.40	34-5340-2158
626031	LANDFILL FEES	05/13/24	1,527.50	34-5340-2158
626060	LANDFILL FEES	05/14/24	1,399.45	34-5340-2158
626060	LANDFILL FEES	05/14/24	1,521.00	34-5340-2158
626085	LANDFILL FEES	05/15/24	1,431.30	34-5340-2158
626108	LANDFILL FEES	05/16/24	1,480.70	34-5340-2158
Total CITY OF CASPER:			32,350.50	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
CITY OF DOUGLAS-HLTH INS TRN				
052224	HEALTH INSURANCE TRANSFER	05/22/24	77,208.88	10-10000900
Total CITY OF DOUGLAS-HLTH INS TRN:			77,208.88	
CITY OF DOUGLAS-PETTY CASH				
327	REPLENISH PETTY CASH-CEMETERY DEED	05/10/24	24.00	10-5100-3210
328	REPLENISH PETTY CASH-POSTAGE	05/14/24	.68	10-5100-3210
Total CITY OF DOUGLAS-PETTY CASH:			24.68	
CITY OF DOUGLAS-UTILITY PMNT				
051324	WATER/SEWER/SANITATION	05/13/24	178.88	10-5100-2132
051324	WATER/SEWER/SANITATION	05/13/24	294.09	10-5301-2132
051324	WATER/SEWER/SANITATION	05/13/24	1,203.90	10-5304-2132
051324	WATER/SEWER/SANITATION	05/13/24	84.71	10-5306-2132
051324	WATER/SEWER/SANITATION	05/13/24	330.67	31-5401-2132
051324	WATER/SEWER/SANITATION	05/13/24	1,847.28	31-5402-2132
051324	WATER/SEWER/SANITATION	05/13/24	351.24	32-5501-2132
051324	WATER/SEWER/SANITATION	05/13/24	24.56	32-5502-2132
17660	BULK WATER	03/14/24	131.28	31-5402-3210
17660	BULK WATER	03/14/24	33.00	10-5305-3210
17660	BULK WATER	03/14/24	21.10	10-5305-3210
17660	BULK WATER	03/14/24	164.11	10-5305-3210
17660	BULK WATER	03/14/24	35.00	10-5305-3210
17755	LANDFILL CHARGES	05/09/24	17,359.50	33-5600-2158
17765	UTILITY SERVICE FEE	05/09/24	35.00	10-5100-2132
17765	UTILITY SERVICE FEE	05/09/24	572.50	10-5304-2132
17765	UTILITY SERVICE FEE	05/09/24	35.00	10-5306-2132
17765	UTILITY SERVICE FEE	05/09/24	35.00	31-5401-2132
17765	UTILITY SERVICE FEE	05/09/24	70.00	10-5301-2132
17770	UTILITY SERVICE FEE	05/23/24	62.50	10-5307-2132
Total CITY OF DOUGLAS-UTILITY PMNT:			22,869.32	
CIVIC PLUS LLC				
299812	MARKETPLACE ANNUAL FEE	04/18/24	10,000.00	10-5100-2158
299914	CIVICCLERK ANNUAL FEE	04/22/24	13,593.60	10-5103-3220
Total CIVIC PLUS LLC:			23,593.60	
CIVIL ENGINEERING PROFESSIONAL				
22-034-15	ENGINEERING-2ND & 3RD ST	05/29/24	121.38	31-5840-2153
22-034-15	ENGINEERING-2ND & 3RD ST	05/29/24	139.23	32-5852-2153
22-034-15	ENGINEERING-2ND & 3RD ST	05/29/24	334.39	56-5560-2153
22-043-13	ENGINEERING-WEST RIVER LIFT STATION	05/29/24	13,571.50	32-5852-2153
22-046-12	ENGINEERING-TETON WAY	05/29/24	1,785.93	31-5840-2153
22-046-12	ENGINEERING-TETON WAY	05/29/24	4,187.07	56-5560-2153
22-053-15	ENGINEERING-WWTP BYPASS LINE REPLACEMENT	05/29/24	15,806.17	32-5850-2153
22-066-09	ENGINEERING-CLEARFIELD BOOSTER STATION	05/29/24	11,187.50	31-5840-2153
22-069-07	ENGINEERING-E RICHARDS ST DESIGN	04/30/24	19,645.00	56-5560-2153
22-100-16	ENGINEERING-N 2ND ST BRIDGE	05/29/24	270.00	31-5402-2153
23-001-06	ENGINEERING-CITY HALL XERISCAPING	04/30/24	4,155.00	57-5570-2153
23-042-07	ENGINEERING-LANDFILL ROAD	05/29/24	517.50	34-5895-2153
23-042-07	ENGINEERING-LANDFILL ROAD	05/29/24	2,970.00	34-5895-2153
23-053-06	ENGINEERING-BIRCH ST REALIGNMENT	05/29/24	2,840.06	32-5852-2153
23-054-06	ENGINEERING-ADAMS ST	05/29/24	1,376.23	31-5840-2153
23-054-06	ENGINEERING-ADAMS ST	05/29/24	1,996.89	56-5560-2153

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total CIVIL ENGINEERING PROFESSIONAL:			80,903.85	
CONVERSE COUNTY				
051624	JOINT JUSTICE EXPENDITURES	05/16/24	5,308.51	10-5111-8760
051624	JOINT JUSTICE EXPENDITURES	05/16/24	61,048.82	10-5111-8760
Total CONVERSE COUNTY:			66,357.33	
CONVERSE COUNTY SHERIFF				
042024	BOOKING FEES	04/30/24	120.00	10-5201-2161
Total CONVERSE COUNTY SHERIFF:			120.00	
CONVERSE COUNTY TREASURER				
053124	PROPERTY TAX	05/31/24	145.98	10-5100-3210
Total CONVERSE COUNTY TREASURER:			145.98	
CONVERSE COUNTY WEED & PEST				
37248	PENDULUM	05/23/24	246.26	10-5305-3210
37248	SURFACTANT	05/23/24	117.16	10-5305-3210
37248	OPTI-AMINE	05/23/24	172.00	10-5305-3210
37248	ROUNDUP	05/23/24	88.50	10-5305-3210
37292	PENDULUM	05/30/24	123.13	10-5305-3210
37292	ROUNDUP	05/30/24	88.50	10-5305-3210
37292	PUMP	05/30/24	205.00	10-5305-3210
37292	HAND SPRAY GUN	05/30/24	13.90	10-5305-3210
Total CONVERSE COUNTY WEED & PEST:			1,054.45	
COY, DEBRA J				
052724	JANITORIAL SERVICES	05/27/24	2,200.00	10-5100-2158
Total COY, DEBRA J:			2,200.00	
DANA KEPNER COMPANY OF WY				
2237117-00	GASKET & GRIPPER	03/14/24	330.00	31-5402-3210
2237678-00	MECH RESTRAINT	03/14/24	553.92	31-5402-3210
2237678-00	BOLT & GASKET PACK	03/14/24	296.40	31-5402-3210
2237830-00	FLANGED GASKET	04/09/24	71.55	31-5403-3220
2237830-00	MXU	04/09/24	2,600.70	31-5403-3220
2237893-00	REPAIR KIT	04/22/24	295.00	31-5401-3210
2237894-00	RUBBER GASKETS	04/25/24	65.00	31-5401-3210
Total DANA KEPNER COMPANY OF WY:			4,212.57	
DB EQUIPMENT LLC				
050924	UNLOADER VALVE-POWER WASHER	05/09/24	115.00	34-5340-2155
050924	BRASS FLOAT-POWER WASHER	05/09/24	75.00	34-5340-2155
050924	SPRAY NOZZLE-POWER WASHER	05/09/24	36.00	34-5340-2155
050924	SERVICE CALL-POWER WASHER	05/09/24	122.50	34-5340-2155
050924	PRESSURE REGULATOR-POWER WASHER	05/09/24	52.00	10-5302-2155
050924	PLASTIC FLOAT-POWER WASHER	05/09/24	34.00	10-5302-2155
050924	SERVICE CALL-POWER WASHER	05/09/24	122.50	10-5302-2155
Total DB EQUIPMENT LLC:			557.00	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
DECKER AUTO GLASS				
IDG004799	WINDSHIELD REPAIR	05/02/24	228.50	10-5202-2155
Total DECKER AUTO GLASS:			228.50	
DOUGLAS BUDGET				
1136	PUBLIC NOTICE-ARCHITECTURAL SERVICES	04/03/24	70.00	10-5100-2115
1136	PUBLIC NOTICE-ARCHITECTURAL SERVICES	04/03/24	70.00	10-5100-2115
1137	PUBLIC NOTICE-LIQUOR LICENSE ACCEPTANCE	04/03/24	56.00	10-5100-2115
1137	PUBLIC NOTICE-LIQUOR LICENSE ACCEPTANCE	04/03/24	56.00	10-5100-2115
1138	ORDINANCE	04/03/24	84.00	10-5100-2115
1139	PUBLIC NOTICE-ART MURAL	04/03/24	56.00	10-5100-2115
1139	PUBLIC NOTICE-ART MURAL	04/03/24	56.00	10-5100-2115
1140	PUBLIC NOTICE-ARTIST	04/03/24	70.00	10-5100-2115
1140	PUBLIC NOTICE-ARTIST	04/03/24	70.00	10-5100-2115
1141	PUBLIC NOTICE-RIVERSIDE RV PARK	04/03/24	322.00	10-5100-2115
1141	PUBLIC NOTICE-RIVERSIDE RV PARK	04/03/24	322.00	10-5100-2115
1142	MINUTES	04/03/24	322.00	10-5100-2115
1361	WARRANT REGISTER	04/17/24	308.00	10-5100-2115
1362	MINUTES	04/17/24	420.00	10-5100-2115
Total DOUGLAS BUDGET:			2,282.00	
DOUGLAS COMMUNITY CLUB				
042524-APR	FUNDING ALLOCATION AGREEMENT	04/25/24	5,000.00	10-5110-8702
Total DOUGLAS COMMUNITY CLUB:			5,000.00	
DOUGLAS FR & EMBROIDERY				
050624	SHIRTS	05/06/24	100.70	10-5100-3210
050624	HOODIES	05/06/24	457.15	10-5100-3210
050624	VESTS	05/06/24	370.25	10-5100-3210
050624	JACKETS	05/06/24	689.55	10-5100-3210
050624	EMBROIDERY	05/06/24	837.50	10-5100-3210
052124	SAFETY VEST	05/21/24	40.00	10-5304-3210
052124	EMBROIDERY	05/21/24	50.00	10-5304-3210
Total DOUGLAS FR & EMBROIDERY:			2,545.15	
DOUGLAS GROCERY				
9957	SAUSAGE-TEAM MEETING	05/15/24	31.13	10-5100-3230
9957	MILK-TEAM MEETING	05/15/24	2.55	10-5100-3230
9957	BISCUITS-TEAM MEETING	05/15/24	26.45	10-5100-3230
9957	FRUIT-TEAM MEETING	05/15/24	22.15	10-5100-3230
9957	DISCOUNT	05/15/24	5.12	10-5100-3230
Total DOUGLAS GROCERY:			77.16	
DOUGLAS HARDWARE HANK LLC				
359705	SQUARE	04/03/24	44.99	31-5401-3210
359869	TAPE MEASURE	04/08/24	11.99	31-5401-3210
359869	MOUSE GLUE TRAP	04/08/24	19.77	31-5401-3210
360093	INSECT GLUE TRAP	04/16/24	19.98	31-5401-3210
360093	SPRAY PAINT	04/16/24	5.99	31-5401-3210
360131	PAPER TOWELS	04/17/24	19.98	32-5501-3210
360131	NIPPLE	04/17/24	2.99	32-5501-3210
360131	ADAPTER	04/17/24	1.99	32-5501-3210
360132	RETURN-NIPPLE	04/17/24	2.99	32-5501-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
360132	RETURN-ADAPTER	04/17/24	1.99	32-5501-3210
360132	NIPPLE	04/17/24	1.99	32-5501-3210
360132	NIPPLE	04/17/24	1.59	32-5501-3210
360132	COUPLER	04/17/24	1.59	32-5502-3210
360132	ADAPTER	04/17/24	1.99	32-5501-3210
360160	TEE	04/18/24	5.18	32-5501-3210
360160	ADAPTER	04/18/24	12.72	32-5501-3210
360160	BUSHING	04/18/24	5.98	32-5501-3210
360160	ADAPTER	04/18/24	7.18	32-5501-3210
360160	ELBOW	04/18/24	7.96	32-5501-3210
360160	ADAPTER	04/18/24	1.99	32-5501-3210
360160	BUSHING	04/18/24	3.99	32-5501-3210
360160	NIPPLE	04/18/24	1.99	32-5501-3210
360203	BUSHING	04/19/24	2.59	32-5501-3210
360203	TEE	04/19/24	5.18	32-5501-3210
360203	ADAPTER	04/19/24	1.59	32-5501-3210
360458	BUSHING	04/29/24	5.99	32-5501-3210
360458	BUSHING	04/29/24	4.99	32-5501-3210
360458	ADAPTER	04/29/24	3.18	32-5501-3210
360471	NIPPLE	04/29/24	6.59	32-5501-3210
360471	TAPE	04/29/24	18.36	32-5501-3210
360471	BUSHING	04/29/24	3.99	32-5501-3210
360516	SPRING EXTENSION	05/01/24	3.99	10-5305-3210
360516	SPRING EXTENSION	05/01/24	4.99	10-5305-3210
360668	COUPLING	05/06/24	5.58	34-5340-3210
360668	PIPE	05/06/24	6.00	34-5340-3210
360668	ELBOW	05/06/24	5.98	34-5340-3210
360668	BRASS CONNECTION	05/06/24	2.99	34-5340-3210
360693	SIGN	05/07/24	7.59	10-5304-3210
360693	SIGN	05/07/24	7.59	10-5304-3210
360693	SIGN	05/07/24	12.53	10-5304-3210
360711	BATTERY	05/07/24	6.59	10-5106-3210
360737	MARKING FLAG	05/08/24	4.99	10-5304-3210
360797	FASTENERS	05/09/24	.40	10-5305-3210
360797	FASTENERS	05/09/24	2.29	10-5305-3210
360806	FASTENERS	05/09/24	4.30	10-5304-3210
360810	BOLTS	05/09/24	55.99	10-5305-3210
360829	FASTENERS	05/10/24	6.00	10-5304-3210
360850	FASTENERS	05/10/24	7.75	10-5305-3210
360950	RUBBING ALCOHOL	05/14/24	3.99	10-5304-3210
361006	SCRATCH BRUSH	05/15/24	8.59	10-5304-3210
361015	GLOVES	05/15/24	19.99	10-5304-3210
361065	POWERWASH SPRAY	05/17/24	8.59	31-5402-3210
361065	ELECTRONIC CLEANER	05/17/24	13.99	31-5402-3210
361065	SIMPLE GREEN CLEANER	05/17/24	12.99	31-5402-3210
361065	RAIN-X	05/17/24	7.99	31-5402-3210
361065	GLOVES	05/17/24	19.99	31-5402-3210
361150	MOWING HEAD	05/20/24	39.99	10-5306-3210
361150	LINE X-SHAPE	05/20/24	39.98	10-5306-3210
361174	BIBB HOSE	05/20/24	13.99	10-5304-3210
361193	BOX COVER	05/21/24	1.79	10-5304-3210
361194	WASHER KIT FAUCET	05/21/24	9.59	10-5307-3210
361194	RING WAX BOWL	05/21/24	3.99	10-5307-3210
361194	O-RINGS & WASHERS	05/21/24	.59	10-5307-3210
361206	VINEGAR	05/21/24	5.58	33-5600-3210
361222	VAC FILTER	05/22/24	39.99	10-5302-3210
361225	STIHL CF3 LINE	05/22/24	24.99	10-5304-3210
361394	STAIN	05/28/24	59.99	10-5304-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
361394	FOAM BRUSH	05/28/24	4.98	10-5304-3210
361402	STAIN	05/28/24	119.98	10-5304-3210
361429	HOSE CLAMP	05/29/24	17.94	10-5306-3210
361429	COUPLING	05/29/24	5.37	10-5306-3210
Total DOUGLAS HARDWARE HANK LLC:			859.72	
DWYER, COREY				
1335-1093-60151	REIMBURSEMENT-MEAL-DRE TRAINING	05/20/24	23.09	10-5202-2123
547028	REIMBURSEMENT-MEAL-DRE TRAINING	05/21/24	27.16	10-5202-2123
555343	REIMBURSEMENT-MEAL-DRE TRAINING	05/20/24	29.31	10-5202-2123
Total DWYER, COREY:			79.56	
ED'S CONCRETE				
064	CART PATH EXTENSION	05/30/24	8,640.00	65-5650-6544
065	CART PATH EXTENSION	05/30/24	5,000.00	65-5650-6544
Total ED'S CONCRETE:			13,640.00	
ENERGY LABORATORIES INC				
628831	WATER SAMPLING	05/09/24	132.00	31-5401-2158
630144	WASTEWATER SAMPLING	05/15/24	85.50	32-5501-2158
630523	WATER SAMPLING	05/17/24	99.00	31-5401-2158
630877	WASTEWATER SAMPLING	05/24/24	58.00	32-5501-2158
631533	WATER SAMPLING	05/22/24	666.00	31-5401-2158
631534	WASTEWATER SAMPLING	05/22/24	345.00	32-5501-2158
631535	WASTEWATER SAMPLING	05/22/24	160.00	32-5501-2158
Total ENERGY LABORATORIES INC:			1,545.50	
FIRE SUPPRESSION AUTHORITY				
050524	FUNDING ALLOCATION AGREEMENT	05/05/24	24,335.89	10-5111-8744
050524	FUNDING ALLOCATION AGREEMENT	05/05/24	26,163.51	10-5111-8744
050524	FUNDING ALLOCATION AGREEMENT	05/05/24	17,524.84	10-5111-8744
050524	FUNDING ALLOCATION AGREEMENT	05/05/24	20,664.97	10-5111-8744
050524	FUNDING ALLOCATION AGREEMENT	05/05/24	18,672.25	10-5111-8744
050524	FUNDING ALLOCATION AGREEMENT	05/05/24	13,407.44	10-5111-8744
050524	FUNDING ALLOCATION AGREEMENT	05/05/24	8,550.00	50-5500-6548
050524	FUNDING ALLOCATION AGREEMENT	05/05/24	19,475.00	50-5500-6548
050524	FUNDING ALLOCATION AGREEMENT	05/05/24	16,540.00	50-5500-6548
050524	FUNDING ALLOCATION AGREEMENT	05/05/24	5,455.28	50-5500-6548
050524	FUNDING ALLOCATION AGREEMENT	05/05/24	780.00	50-5500-6548
Total FIRE SUPPRESSION AUTHORITY:			171,569.18	
FLOYD'S TRUCK CENTER WY				
X302068622:01	A/C PRESSURE SWITCH	04/23/24	31.78	33-5600-3210
X302068623:01	ACTUATOR	04/26/24	1,934.17	33-5600-3210
X302068930:01	ACTUATOR	05/02/24	1,934.17	33-5600-3210
X302068930:01	CORE-ACTUATOR	05/02/24	375.00	33-5600-3210
X302068930:01	FREIGHT	05/02/24	112.50	33-5600-3210
Total FLOYD'S TRUCK CENTER WY:			4,387.62	
FORSGREN ASSOCIATES INC				
2404149	CONSULTANT-WATER	04/25/24	2,703.85	10-5100-2158

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total FORSGREN ASSOCIATES INC:			2,703.85	
FORT COLLINS WHOLESALE NURSERY				
179930	TREES	05/02/24	3,748.79	65-5650-6544
179930	SHIPPING	05/02/24	769.00	65-5650-6544
180291	TREES	04/29/24	5,020.75	65-5650-6544
180291	SHIPPING	04/29/24	769.00	65-5650-6544
Total FORT COLLINS WHOLESALE NURSERY:			10,307.54	
FREEDOM MAILING SERVICE				
47795	UTILITY BILLING MAILING SERVICE	05/02/24	662.91	31-5400-2158
47795	UTILITY BILLING MAILING SERVICE	05/02/24	428.13	32-5500-2158
47795	UTILITY BILLING MAILING SERVICE	05/02/24	290.03	33-5600-2158
Total FREEDOM MAILING SERVICE:			1,381.07	
FREMONT MOTORS CASPER				
141394	HANDLE ASSEMBLY	05/17/24	195.16	10-5202-3210
141444	LOCK RELEASE LINK	05/24/24	32.90	10-5202-3210
141523	BULK HEAD KIT	05/23/24	259.00	10-5202-3210
CM141394	RETURN-HANDLE ASSEMBLY	05/20/24	97.58	10-5202-3210
Total FREMONT MOTORS CASPER:			389.48	
G A SLEEP INC				
5100938	FLOOR/TILE CLEANING	05/13/24	660.00	10-5307-2155
Total G A SLEEP INC:			660.00	
GALLS LLC				
0207759449	RETURN-UNIFORM PANTS/SHIRTS	04/24/24	222.98	10-5202-3233
027373224	SPEED PLATES	03/14/24	360.60	10-5202-3210
027373224	LESS ACCOUNT CREDIT	03/14/24	3.98	10-5202-3233
027382146	UNIFORM SHIRTS	03/15/24	62.50	10-5202-3233
027447670	UNIFORM PANTS	03/22/24	69.00	10-5202-3233
027447670	UNIFORM SHIRTS	03/22/24	23.97	10-5202-3233
027447670	UNIFORM PANTS	03/22/24	62.00	10-5202-3233
027447670	UNIFORM PANTS	03/22/24	207.00	10-5202-3233
027447670	SHIPPING	03/22/24	10.64	10-5202-3233
Total GALLS LLC:			568.75	
GATHERING INC				
7-APR	FUNDING ALLOCATION AGREEMENT	04/30/24	968.85	10-5110-8730
Total GATHERING INC:			968.85	
GOODYEAR TIRE & RUBBER CO				
177-1056587	TIRES	05/29/24	1,552.00	34-5340-3210
Total GOODYEAR TIRE & RUBBER CO:			1,552.00	
GRANITE TELECOMMUNICATIONS				
645926586	TELEPHONE SERVICES	05/01/24	160.19	10-5100-2134
645926586	TELEPHONE SERVICES	05/01/24	77.79	10-5301-2134
645926586	TELEPHONE SERVICES	05/01/24	155.39	32-5501-2134

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total GRANITE TELECOMMUNICATIONS:			393.37	
H & H ELECTRIC LLC				
338752	BRIDGE LIGHT REPAIR	04/23/24	279.00	56-5560-6544
Total H & H ELECTRIC LLC:			279.00	
HAWKINS INC				
6747444	CHLORINE CYLINDER	04/30/24	343.26	31-5401-3210
6747444	FREIGHT/FUEL	04/30/24	28.50	31-5401-3210
6747444	CHLORINE CYLINDER	04/30/24	686.52	32-5501-3210
6747444	SULFUR DIOXIDE CYLINDER	04/30/24	236.49	32-5501-3210
6747444	FREIGHT/FUEL	04/30/24	30.00	32-5501-3210
6757606	CYLINDERS	05/15/24	260.00	32-5501-3210
Total HAWKINS INC:			1,584.77	
HOMAX OIL SALES INC				
0671123-IN	DIESEL EXHAUST FLUID	05/07/24	170.50	10-5302-3237
0671123-IN	DRUM DEPOSIT	05/07/24	50.00	10-5302-3237
0671123-IN	DRUM CREDIT	05/07/24	50.00	10-5302-3237
CL26785	FUEL	04/30/24	329.39	10-5100-3235
CL26785	FUEL	04/30/24	102.74	10-5106-3235
CL26785	FUEL	04/30/24	67.20	10-5201-3235
CL26785	FUEL	04/30/24	2,560.88	10-5202-3235
CL26785	FUEL	04/30/24	43.39	10-5302-3235
CL26785	FUEL	04/30/24	788.61	10-5304-3235
CL26785	FUEL	04/30/24	2,304.46	10-5305-3235
CL26785	FUEL	04/30/24	364.34	10-5306-3235
CL26785	FUEL	04/30/24	98.10	31-5401-3235
CL26785	FUEL	04/30/24	602.75	31-5402-3235
CL26785	FUEL	04/30/24	51.12	31-5403-3235
CL26785	FUEL	04/30/24	98.09	32-5501-3235
CL26785	FUEL	04/30/24	602.73	32-5502-3235
CL26785	FUEL	04/30/24	1,932.12	33-5600-3235
CL26785	FUEL	04/30/24	217.27	34-5340-3235
CL26785	FUEL	04/30/24	92.68	10-5301-3235
Total HOMAX OIL SALES INC:			10,426.37	
INBERG MILLER ENGINEERS				
18411CW22	C&D LANDFILL PERMIT AND DESIGN	04/19/24	2,361.00	34-5895-2153
Total INBERG MILLER ENGINEERS:			2,361.00	
INLAND TRUCK PARTS CO				
IN-1597530	SEAL KIT	05/02/24	187.27	33-5600-3210
Total INLAND TRUCK PARTS CO:			187.27	
INTEGRITY ELECTRICAL LLC				
0249	LABOR-OUTLET INSTALLATION	05/01/24	2,000.00	34-5895-6547
0249	MATERIAL-OUTLET INSTALLATION	05/01/24	1,500.00	34-5895-6547
Total INTEGRITY ELECTRICAL LLC:			3,500.00	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
INTERNAL REVENUE SERVICE				
050324	PAYROLL DEDUCTION-941 TAX DEPOSIT	05/03/24	18,121.06	10-20000222
050324	PAYROLL DEDUCTION-941 TAX DEPOSIT	05/03/24	24,951.02	10-20000223
050324	PAYROLL DEDUCTION-941 TAX DEPOSIT	05/03/24	5,835.32	10-20000223
051724	PAYROLL DEDUCTION-941 TAX DEPOSIT	05/17/24	17,304.27	10-20000222
051724	PAYROLL DEDUCTION-941 TAX DEPOSIT	05/17/24	23,887.72	10-20000223
051724	PAYROLL DEDUCTION-941 TAX DEPOSIT	05/17/24	5,586.64	10-20000223
053124	PAYROLL DEDUCTION-941 TAX DEPOSIT	05/31/24	17,154.48	10-20000222
053124	PAYROLL DEDUCTION-941 TAX DEPOSIT	05/31/24	24,391.91	10-20000223
053124	PAYROLL DEDUCTION-941 TAX DEPOSIT	05/31/24	5,704.56	10-20000223
Total INTERNAL REVENUE SERVICE:			142,936.98	
JAQUESS, MARK				
060324	UTILITY DEPOSIT REFUND	06/03/24	83.71	96-20000229
Total JAQUESS, MARK:			83.71	
JOE JOHNSON EQUIPMENT LLC				
P01901	THROTTLE SWITCH	05/30/24	185.00	31-5402-3210
P01901	ENGINE START SWITCH	05/30/24	214.53	31-5402-3210
P01901	FREIGHT	05/30/24	18.87	31-5402-3210
Total JOE JOHNSON EQUIPMENT LLC:			418.40	
JR CIVIL, LLC				
22-053-4	WWTP BYPASS LINE REHABILITATION	05/25/24	426,849.63	32-5852-6544
22-053-4	RETAINAGE-WWTP BYPASS LINE REHABILITATION	05/25/24	21,342.48	32-20000210
Total JR CIVIL, LLC:			405,507.15	
JTL GROUP/DBA KNIFE RIVER, INC				
336700	ASPHALT	05/14/24	1,102.71	10-5305-2155
Total JTL GROUP/DBA KNIFE RIVER, INC:			1,102.71	
K2 TECHNOLOGIES				
CW5030785	SOPHOS LICENSE AGREEMENT	05/01/24	111.00	10-5103-2120
Total K2 TECHNOLOGIES:			111.00	
KASPAR AIR SOLUTIONS LLC				
2022	MINI SPLIT INSTALLATION-WWTP BLOWER ROOM	05/09/24	14,919.71	32-5501-6544
Total KASPAR AIR SOLUTIONS LLC:			14,919.71	
L N CURTIS & SONS				
704715	BALLISTIC VEST CARRIER	05/15/23	258.75	10-5201-3233
CM42608	CREDIT MEMO-50/50 COST SPLIT	05/14/24	129.38	10-5201-3233
Total L N CURTIS & SONS:			129.37	
LARAMIE PEAK HUMANE SOCIETY				
050724	SPAY/NEUTER PROGRAM	05/07/24	187.14	10-5110-8734
052324	RESTITUTION PAYMENT	05/23/24	20.00	10-20000206
2024.08 APR	FUNDING ALLOCATION AGREEMENT	05/09/24	6,666.67	10-5110-8734

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total LARAMIE PEAK HUMANE SOCIETY:			6,873.81	
LARAMIE RANGE WATER TREATMENT & PLUMBING				
159698	WATER	05/13/24	24.00	34-5340-3210
159698	DELIVERY	05/13/24	3.00	34-5340-3210
203205	SPUD GASKET	05/21/24	2.74	10-5304-3210
Total LARAMIE RANGE WATER TREATMENT & PLUMBING:			29.74	
LEAVITT GROUP				
1010894	CREDIT	04/16/24	1,497.00	10-5100-2157
1012517	INSURANCE	04/25/24	5,150.00	10-5100-2157
1018939	CREDIT	04/01/24	843.00	10-5100-2157
38582499	TONER	05/08/24	340.94	10-5100-3201
38582499	TABS	05/08/24	14.54	10-5100-3201
38582499	TONER	05/08/24	2,175.80	10-5100-3201
38582499	CHAIR	05/08/24	182.20	10-5100-3201
38582499	SHIPPING	05/08/24	12.75	10-5100-3201
Total LEAVITT GROUP:			5,536.23	
LEXISNEXIS RISK DATA MANAGMENT INC				
6931103-20240430	ACCURINT INFORMATION SERVICES	04/30/24	109.27	10-5202-2156
Total LEXISNEXIS RISK DATA MANAGMENT INC:			109.27	
MARCUS MOTORS				
366	UNIT 226 DETAILING	05/09/24	425.00	10-20000226
Total MARCUS MOTORS:			425.00	
MARTINEZ, KYLE				
050724	UTILITY DEPOSIT REFUND	05/07/24	110.83	96-20000229
Total MARTINEZ, KYLE:			110.83	
MASA				
050324	PAYROLL DEDUCTION	05/03/24	95.00	10-20000225
Total MASA:			95.00	
MCCULLOUGH, HEIDI				
01788P	REIMBURSEMENT-CRICUT VINYL	04/27/24	12.00	10-5100-3210
01788P	REIMBURSEMENT-CRICUT VINYL	04/27/24	6.00	10-5100-3210
01788P	REIMBURSEMENT-CRICUT VINYL	04/27/24	3.00	10-5100-3210
01788P	REIMBURSEMENT-CRICUT VINYL	04/27/24	16.00	10-5100-3210
01788P	REIMBURSEMENT-CRICUT VINYL	04/27/24	27.00	10-5100-3210
01788P	REIMBURSEMENT-CRICUT VINYL	04/27/24	12.00	10-5100-3210
01788P	REIMBURSEMENT-CRICUT VINYL	04/27/24	3.50	10-5100-3210
01788P	REIMBURSEMENT-CRICUT VINYL	04/27/24	14.48	10-5100-3210
Total MCCULLOUGH, HEIDI:			93.98	
MERITAIN HEALTH				
052324	HEALTH INSURANCE PREMIUM	05/23/24	40,370.94	39-5390-1023
052324	ADMINISTRATION FEES	05/23/24	8,448.70	39-5390-1058

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total MERITAIN HEALTH:			48,819.64	
MISSION SQUARE RETIREMENT				
050324	Payroll Deduction	05/03/24	7,445.17	10-20000224
051724	Payroll Deduction	05/17/24	7,338.28	10-20000224
053124	Payroll Deduction	05/31/24	7,224.80	10-20000224
Total MISSION SQUARE RETIREMENT:			22,008.25	
NORCO INC				
40732797	GLOVES	05/23/24	51.51	31-5402-3210
40738534	GLASS CLEANER	05/24/24	5.19	10-5304-3210
40738534	SAFETY GLASSES	05/24/24	33.12	10-5304-3210
40738534	URINAL SCREEN	05/24/24	27.42	10-5304-3210
40738534	TRASH BAGS	05/24/24	37.00	10-5304-3210
40738534	GLOVES	05/24/24	54.68	10-5304-3210
40738534	MOP DISINFECTANT	05/24/24	55.43	10-5304-3210
40738534	BOWL CLEANER	05/24/24	82.61	10-5304-3210
40738534	BATHROOM CLEANER	05/24/24	54.18	10-5304-3210
40738534	GLOVES	05/24/24	29.17	10-5304-3210
40738534	DELIVERY CHARGE	05/24/24	25.00	10-5304-3210
40739548	GLASS CLEANER	05/24/24	20.75	34-5340-3210
40739548	SIMPLE GREEN	05/24/24	16.81	34-5340-3210
40739548	TRASH BAGS	05/24/24	53.28	34-5340-3210
40739548	NOZZLE	05/24/24	51.88	34-5340-3210
40739548	LINER	05/24/24	37.25	34-5340-3210
40739548	KITCHEN TOWELS	05/24/24	51.43	34-5340-3210
40739548	LENS CLEANING TOWELETTE	05/24/24	7.47	34-5340-3210
40739548	DELIVERY CHARGE	05/24/24	25.00	34-5340-3210
Total NORCO INC:			719.18	
ONE CALL OF WYOMING				
71180	UTILITY LOCATES	05/06/24	7.50	10-5304-2120
Total ONE CALL OF WYOMING:			7.50	
ONE STOP AUTO PLEX				
126278	HAIL DAMAGE REPAIR	03/11/24	2,500.00	10-5304-2155
Total ONE STOP AUTO PLEX:			2,500.00	
O'REILLY AUTOMOTIVE INC				
268823	TAIL LIGHTS	05/06/24	39.72	33-5600-3210
268824	TAIL LIGHT ASSEMBLY	05/06/24	81.42	10-5305-3210
268852	CAP WRENCH	05/06/24	10.99	10-5302-3220
268938	SHOCKS	05/07/24	108.32	10-5305-3210
269170	GLASS CLEANER	05/09/24	4.69	10-5302-3210
269170	INTERIOR PROTECT CLEANER	05/09/24	9.49	10-5302-3210
269769	OIL DRAIN PLUG	05/13/24	3.15	10-5202-3210
269776	DOOR LOCK ASSEMBLY	05/13/24	117.59	10-5202-3210
269968	DRIVE BELT	05/14/24	48.48	10-5305-3210
270105	WASHER FLUID	05/15/24	4.26	10-5302-3210
270105	ANTIFREEZE	05/15/24	19.99	10-5302-3210
270164	SPRAY PAINT	05/15/24	9.99	10-5302-3210
270184	FUEL PUMP ASSEMBLY	05/15/24	132.60	10-5304-3210
270466	TIRE REPAIR MARKERS	05/17/24	7.20	10-5302-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
271050	BATTERY	05/21/24	110.07	32-5501-3210
271050	CORE CHARGE	05/21/24	22.00	32-5501-3210
271077	RETURN-CORE CHARGE	05/21/24	22.00	32-5501-3210
271234	BATTERY	05/22/24	93.81	10-5202-3210
271552	CAR WASH	05/24/24	11.98	10-5302-3210
Total O'REILLY AUTOMOTIVE INC:			813.75	
OUTDOOR ENTHUSIASTS OF CONVERSE COUNTY				
050824	FUNDING ALLOCATION AGREEMENT	05/08/24	1,333.87	10-5110-8763
Total OUTDOOR ENTHUSIASTS OF CONVERSE COUNTY:			1,333.87	
PARTSONE LLC				
34360	GREASE	05/08/24	14.99	10-5302-3210
34362	SOCKET	05/08/24	12.15	10-5302-3220
34362	SOCKET	05/08/24	6.50	10-5302-3220
34362	SOCKET	05/08/24	10.40	10-5302-3220
35148	SPRING	05/22/24	4.41	10-5304-3210
35325	BLADERUNNER BELT	05/28/24	17.99	10-5304-3210
35325	FREIGHT	05/28/24	9.99	10-5304-3210
35433	CLEVIS ASSEMBLY	05/30/24	2.52	33-5600-3210
35437	RETURN-CLEVIS ASSEMBLY	05/30/24	2.52	33-5600-3210
35437	CLEVIS KIT	05/30/24	18.14	33-5600-3210
Total PARTSONE LLC:			94.57	
PAYMENTECH				
050924	RECORD CREDIT CARD PROCESSING FEE	05/09/24	311.01	31-5400-2158
050924	RECORD CREDIT CARD PROCESSING FEE	05/09/24	200.86	32-5500-2158
050924	RECORD CREDIT CARD PROCESSING FEE	05/09/24	136.07	33-5600-2158
Total PAYMENTECH:			647.94	
PEASLEY & ARMSTRONG LLP				
1263	LEGAL SERVICES	05/13/24	2,782.75	10-5100-2151
1263	LEGAL SERVICES	05/13/24	2,277.30	10-5105-2151
Total PEASLEY & ARMSTRONG LLP:			5,060.05	
PLAN ONE ARCHITECTS				
2352-5	CONCEPTUAL DESIGN-COMMUNITY FACILITY	05/15/24	1,000.00	10-5100-2158
2408-4	CITY HALL FACADE	05/15/24	2,800.00	57-5570-2153
Total PLAN ONE ARCHITECTS:			3,800.00	
RADDCO LLC				
81263	GEAR OIL	05/01/24	32.18	10-5302-3237
81297	BRAKE PADS	05/01/24	44.84	31-5402-3210
81297	TURN ROTORS	05/01/24	33.00	31-5402-3210
81351	REFRIDGERANT OIL	05/02/24	11.04	10-5302-3210
81470	HYDRAULIC FILTER	05/03/24	37.44	10-5302-3210
81591	OIL FILTER	05/06/24	5.17	10-5302-3210
81673	COUPLING	05/07/24	9.50	33-5600-3210
81673	ADAPTER	05/07/24	5.82	33-5600-3210
81684	WIPER BLADE	05/07/24	13.39	10-5100-3210
81698	SPARK PLUG	05/07/24	104.96	10-5305-3210
81939	CLEANER	05/09/24	80.40	34-5340-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
81939	LUBE	05/09/24	9.46	34-5340-3210
82004	TRAILER PLUG-IN	05/10/24	37.99	32-5502-3210
82024	BATTERY	05/10/24	107.19	34-5340-3210
82313	AIR DRYER FILTER	05/14/24	37.59	10-5302-3210
82373	REFRIDGERANT DYE	05/15/24	4.40	10-5302-3210
82399	HAND CLEANER	05/15/24	39.09	10-5302-3210
82419	AIR DRYER	05/15/24	38.79	10-5302-3210
82578	AIR FILTER	05/17/24	33.59	10-5302-3210
82679	BATTERY	05/20/24	13.79	10-5302-3210
82722	DRIVE BELT	05/20/24	11.87	10-5304-3210
82727	BELT	05/20/24	13.19	10-5304-3210
82741	DRIVE BELT	05/20/24	10.42	10-5304-3210
82745	RETURN-DRIVE BELT	05/20/24	11.87-	10-5304-3210
82753	BELT	05/20/24	14.71	10-5304-3210
82753	BELT	05/20/24	14.84	10-5304-3210
82756	RETURN-DRIVE BELT	05/20/24	10.42-	10-5304-3210
82792	ALLEN BIT SET	05/21/24	79.10	10-5302-3220
82821	RETURN-BELT	05/21/24	14.71-	10-5304-3210
82827	TERMINAL BOOTS	05/21/24	4.01	32-5501-3210
82921	SILICONE LUBE	05/22/24	9.65	10-5302-3210
82943	BATTERY	05/22/24	140.69	10-5202-3210
82947	FUEL FILTER	05/22/24	25.89	10-5302-3210
83008	DRIVE BELT	05/23/24	8.11	32-5501-3210
83010	RADIATOR CAP	05/23/24	7.98	10-5305-3210
83033	BUTT TERMINAL	05/23/24	16.09	10-5302-3210
83286	WIPER BLADES	05/29/24	16.46	10-5305-3210
83287	RAGS	05/29/24	40.00	10-5306-3210
83309	BATTERY	05/29/24	97.76	34-5340-3210
83360	RETURN-CORE	05/30/24	10.00-	34-5340-3210
83374	SEALANT	05/30/24	8.54	10-5202-3210
Total RADDCO LLC:			1,171.94	
RAGLAND, SUE				
050724	UTILITY DEPOSIT REFUND	05/07/24	182.01	96-20000229
Total RAGLAND, SUE:			182.01	
RAMSHORN CONSTRUCTION INC				
23-073-1	CLEARWELL CLEANING PROJECT	04/19/24	15,000.00	31-5401-6544
23-073-1	RETAINAGE-CLEARWELL CLEANING PROJECT	04/19/24	750.00-	31-20000210
Total RAMSHORN CONSTRUCTION INC:			14,250.00	
RHAMY, CAITLIN				
052524	ALCOHOL COMPLIANCE CHECKS	05/25/24	180.00	13-5831-3210
Total RHAMY, CAITLIN:			180.00	
ROCKY MOUNTAIN POWER				
051524	ELECTRICITY SERVICES	05/15/24	290.28	10-5301-2131
051524-1	ELECTRICITY SERVICES	05/15/24	7,467.53	10-5100-2131
051524-1	ELECTRICITY SERVICES	05/15/24	133.35	10-5201-2131
051524-1	ELECTRICITY SERVICES	05/15/24	464.99	10-5301-2131
051524-1	ELECTRICITY SERVICES	05/15/24	2,042.90	10-5304-2131
051524-1	ELECTRICITY SERVICES	05/15/24	261.62	10-5306-2131
051524-1	ELECTRICITY SERVICES	05/15/24	372.21	10-5307-2131
051524-1	ELECTRICITY SERVICES	05/15/24	1,955.13	31-5401-2131

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
116947	HAULING SOLID WASTE	05/06/24	415.00	34-5340-2158
116947	HAULING SOLID WASTE	05/06/24	415.00	34-5340-2158
116947	HAULING SOLID WASTE	05/06/24	415.00	34-5340-2158
116947	HAULING SOLID WASTE	05/06/24	415.00	34-5340-2158
116947	HAULING SOLID WASTE	05/06/24	415.00	34-5340-2158
116947	HAULING SOLID WASTE	05/06/24	415.00	34-5340-2158
116947	HAULING SOLID WASTE	05/06/24	415.00	34-5340-2158
116947	HAULING SOLID WASTE	05/06/24	415.00	34-5340-2158
116947	HAULING SOLID WASTE	05/06/24	415.00	34-5340-2158
Total SNYDER TRANSPORT INC:			9,545.00	
STOTZ EQUIPMENT/GREENLINE EQUIP				
P06777	BLADES	04/30/24	1,020.60	10-5305-3210
P06777	FREIGHT	04/30/24	56.00	10-5305-3210
P06816	HORN KIT	05/02/24	63.34	10-5305-3210
P06816	HORN KIT	05/02/24	63.33	31-5402-3210
P06816	HORN KIT	05/02/24	63.33	10-5306-3210
P06836	LOCKING KNOB	05/03/24	39.00	10-5305-3210
P06836	FILTER GUARD COVER	05/03/24	40.62	10-5305-3210
P06836	CABIN FILTER	05/03/24	17.82	10-5305-3210
P06836	FREIGHT	05/03/24	19.45	10-5305-3210
P06975	RETURN-RETAINER	05/10/24	40.62	10-5305-3210
Total STOTZ EQUIPMENT/GREENLINE EQUIP:			1,342.87	
SUPERIOR SIGNS & SUPPLY LLC				
29853	5TH CENT SIGNS	05/17/24	444.50	10-5305-3210
Total SUPERIOR SIGNS & SUPPLY LLC:			444.50	
SWANSON, JULIANNA				
052524	ALCOHOL COMPLIANCE CHECK	05/25/24	180.00	13-5831-3210
Total SWANSON, JULIANNA:			180.00	
THE RETAIL COACH LLC				
5267	RETAIL RECRUITMENT/DEVELOPMENT STRATEGY	05/29/24	11,000.00	41-5410-2158
Total THE RETAIL COACH LLC:			11,000.00	
TJ INDUSTRIES				
136361	TIRES	05/14/24	3,024.00	33-5600-9000
136435	TIRES	05/17/24	788.00	10-5305-3210
Total TJ INDUSTRIES:			3,812.00	
TOP OFFICE PRODUCTS				
198678	COPIER MAINTENANCE AGREEMENT	04/25/24	22.50	10-5106-2156
198678	COPIER MAINTENANCE AGREEMENT	04/25/24	45.68	10-5106-2156
198678	COPIER MAINTENANCE AGREEMENT	04/25/24	13.80	10-5301-2156
198678	COPIER MAINTENANCE AGREEMENT	04/25/24	44.55	10-5301-2156
198678	COPIER MAINTENANCE AGREEMENT	04/25/24	46.76	10-5100-2156
198678	COPIER MAINTENANCE AGREEMENT	04/25/24	597.23	10-5100-2156
Total TOP OFFICE PRODUCTS:			770.52	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
TURF MASTER SOD FARM				
58539	SOD	05/20/24	200.10	10-5306-3210
Total TURF MASTER SOD FARM:			200.10	
TWIN PEAKS PUMP & SUPPLY INC				
136998	GLOVES	04/25/24	152.52	31-5402-3210
Total TWIN PEAKS PUMP & SUPPLY INC:			152.52	
ULINE				
176861095	TAPE	04/12/24	71.64	10-5202-3210
176861095	EVIDENCE TAPE	04/12/24	180.00	10-5202-3210
176861095	ENVELOPES	04/12/24	26.00	10-5202-3210
176861095	ENVELOPES	04/12/24	22.00	10-5202-3210
176861095	ENVELOPES	04/12/24	17.00	10-5202-3210
176861095	SHIPPING	04/12/24	57.67	10-5202-3210
Total ULINE:			374.31	
UNITED PARCEL SERVICE				
885A4E194	SHIPPING	05/11/24	18.38	10-5202-3210
Total UNITED PARCEL SERVICE:			18.38	
US POST OFFICE				
060124	POST OFFICE BOX RENT	06/01/24	604.00	10-5100-2101
Total US POST OFFICE:			604.00	
VERIZON WIRELESS				
050924	CELLULAR SERVICE	05/09/24	16.66	31-5402-2134
050924	CELLULAR SERVICE	05/09/24	16.66	32-5502-2134
050924	CELLULAR SERVICE	05/09/24	56.42	10-5102-2134
052924	CELLULAR SERVICE	05/29/24	40.01	10-5201-2134
052924	CELLULAR SERVICE	05/29/24	1,532.78	10-5202-2134
Total VERIZON WIRELESS:			1,662.53	
VISA-CONVERSE COUNTY BANK				
001297	MEAL-BASIC CRIME SCENE INVESTIGATION SEMINAR	05/01/24	11.92	10-5202-2123
001356	MEAL-BASIC CRIME SCENE INVESTIGATION SEMINAR	05/01/24	41.03	10-5202-2123
002478	MEAL-BASIC CRIME SCENE INVESTIGATION SEMINAR	05/02/24	29.61	10-5202-2123
003122	MEAL-BASIC CRIME SCENE INVESTIGATION SEMINAR	05/03/24	4.79	10-5202-2123
003460	TUNING FORK	05/03/24	32.00	10-5202-3210
003460	TUNING FORK	05/03/24	32.00	10-5202-3210
003460	SHIPPING	05/03/24	10.95	10-5202-3210
003868	FUEL-LEADERHIP IN TROUBLING TIMES TRAINING	05/03/24	52.37	10-5202-2123
005477	FUEL-LESS THAN LETHAL INSTRUCTOR TRAINING	05/05/24	39.37	10-5202-2123
006274	MEAL-BASIC CRIME SCENE INVESTIGATION SEMINAR	05/03/24	11.92	10-5202-2123
007131	MEALS-BUDGET WORKSESSION	05/07/24	28.21	10-5100-2123
007705	MEALS-BUDGET WORKSESSION	05/07/24	91.23	10-5100-2123
007723	GIFT CARDS-TOBACCO COMPLIANCE CHECKS	05/07/24	90.00	13-5831-3210
007724	MEAL-LESS THAN LETHAL INSTRUCTOR TRAINING	05/07/24	40.15	10-5202-2123
007733	MEAL-LESS THAN LETHAL INSTRUCTOR TRAINING	05/07/24	16.95	10-5202-2123
007834	MEALS-BUDGET WORKSESSION	05/07/24	34.07	10-5100-2123
008229	MEAL-LESS THAN LETHAL INSTRUCTOR TRAINING	05/08/24	34.64	10-5202-2123
008736	MEAL-TRAINING	05/08/24	14.30	10-5202-2123

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
008799	MEAL-LESS THAN LETHAL INSTRUCTOR TRAINING	05/08/24	15.19	10-5202-2123
009102	FUEL-LESS THAN LETHAL INSTRUCTOR TRAINING	05/09/24	64.22	10-5202-2123
009196	MEAL-FEMALE ENFORCER TRAINING	05/09/24	18.18	10-5202-2123
009426	MEAL-TRAINING	05/09/24	30.09	10-5202-2123
009547	MEAL-FEMALE ENFORCER TRAINING	05/09/24	14.08	10-5202-2123
010608	FUEL-LESS THAN LETHAL INSTRUCTOR TRAINING	05/10/24	39.59	10-5202-2123
010830	FUEL-LESS THAN LETHAL INSTRUCTOR TRAINING	05/10/24	34.58	10-5202-2123
010897	MEAL-FEMALE ENFORCER TRAINING	05/10/24	14.45	10-5202-2123
010916	FUEL-LESS THAN LETHAL INSTRUCTOR TRAINING	05/05/24	35.20	10-5202-2123
010926	FUEL-TRAINING	05/10/24	55.57	10-5202-2123
013183	MEAL-FBI LEEDA TRAINING	05/13/24	15.66	10-5201-2123
013249	MEAL-K9 TRAINING	05/13/24	15.84	10-5202-2123
014039	MEAL-FBI LEEDA TRAINING	05/14/24	39.85	10-5201-2123
014777	MEAL-FBI LEEDA TRAINING	05/14/24	24.53	10-5201-2123
015715	MEAL-FBI LEEDA TRAINING	05/15/24	24.61	10-5201-2123
015793	MEAL-K9 TRAINING	05/15/24	23.21	10-5202-2123
016378	MEAL-FBI LEEDA TRAINING	05/16/24	30.95	10-5201-2123
017121	MEAL-FBI LEEDA TRAINING	05/17/24	11.47	10-5201-2123
017819	MEAL-FBI LEEDA TRAINING	05/17/24	43.86	10-5201-2123
020829	ICON PROFESSIONAL ROLL CHEST/CABINET	05/20/24	4,798.00	34-5340-6547
022461	MEAL-BUDGET MEETING	05/22/24	143.78	10-5100-2123
028229	TOTE	05/28/24	10.00	10-5202-3210
029119	GIFT CERTIFICATES-ALCOHOL COMPLIANCE	05/29/24	180.00	13-5831-3210
030032	MEAL-BASIC CRIME SCENE INVESTIGATION SEMINAR	04/30/24	37.51	10-5202-2123
030077	UNIFORM SHIRT	03/30/24	109.99	10-5202-3210
030077	UNIFORM SHIRT	03/30/24	42.99	10-5202-3210
030077	UNIFORM PANTS	03/30/24	12.56	10-5202-3210
030077	UNIFORM SHIRT	03/30/24	59.99	10-5202-3210
030077	UNIFORM SHIRT	03/30/24	59.99	10-5202-3210
030077	WEDGE SS	03/30/24	89.97	10-5202-3210
030077	MALIBU TR	03/30/24	140.97	10-5202-3210
030077	PERFORMANCE ITEM	03/30/24	110.97	10-5202-3210
030694	MEAL-LEADERSHIP IN TROUBLING TIMES TRAINING	04/30/24	34.26	10-5202-2123
030860	MEAL-LEADERSHIP IN TROUBLING TIMES TRAINING	04/30/24	31.05	10-5202-2123
032524	CREDIT-AMAZON PRIME CANCELLATION	03/25/24	14.99	10-5305-3210
040824	LESS CREDIT	04/28/24	73.00	10-5202-3210
04146-70995203	BUSINESS CARDS	05/09/24	16.00	10-5102-3210
071593	LESS CREDIT	04/01/24	110.54	10-5202-3210
08V45073FX46377	REGISTRATION-WY ARMA	04/30/24	95.00	10-5105-2122
0974571615	MEAL-LEADERSHIP IN TROUBLING TIMES TRAINING	05/01/24	29.29	10-5202-2123
09B056C7-0001	BID-CITY HALL	05/22/24	151.75	10-5100-2115
09B056C7-0001	BID-CITY HALL	05/22/24	139.98	10-5100-2115
105217	REGISTRATION-WYOCMA	05/10/24	35.00	10-5102-2122
10646	MEAL-FBI LEEDA TRAINING	05/15/24	14.02	10-5201-2123
112-0422552	FLASH DRIVES	05/20/24	39.95	10-5202-3210
112-0502928	BATTERIES	05/28/24	104.00	10-5202-3210
114-7951499	STAPLER	05/17/24	37.03	10-5305-3210
1207	MEAL-LEADERSHIP IN TROUBLING TIMES TRAINING	05/01/24	25.96	10-5202-2123
12630972	BUILDING INSPECTION FORMS	05/28/24	107.79	10-5106-3210
12630972	SHIPPING	05/28/24	21.11	10-5106-3210
1307	MEAL-MUNICIPAL COURTS CONFERENCE	05/01/24	22.46	10-5105-2123
16606-0548	DRONE MAPPING/SURVEY SOFTWARE	04/11/24	7.99	10-5305-3210
1814153	MARKSMANSHIP RIBBON	05/02/24	3.90	10-5202-3210
1814153	DOUBLE BRONZE OAK LEAF CLUSTERS	05/02/24	13.80	10-5202-3210
1814153	BRONZE OAK LEAF CLUSTERS	05/02/24	11.80	10-5202-3210
1814153	COMMENDATION RIBBON	05/02/24	3.90	10-5202-3210
1814153	GOOD CONDUCT RIBBON	05/02/24	11.70	10-5202-3210
1814153	SHIPPING	05/02/24	8.79	10-5202-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
181447075	WYDOT DRIVER SERVICES	05/15/24	47.25	34-5340-3210
210262151975	MEAL-BASIC CRIME SCENE INVESTIGATION SEMINAR	05/02/24	19.85	10-5202-2123
2208	MEAL-LEADERSHIP IN TROUBLING TIMES TRAINING	05/02/24	28.39	10-5202-2123
2437	PAGER ANTENNA	05/18/24	30.00	10-5202-3210
2437	SHIPPING	05/18/24	10.00	10-5202-3210
24X5LR	LODGING-K9 RECERTIFICATION	05/10/24	436.00	10-5202-2123
2871-1	MEAL-MAIN STREET CONFERENCE	05/02/24	15.24	10-5106-2123
295727	REGISTRATION-GRACIE UNIVERSITY TRAINING	05/21/24	1,500.00	10-5202-2122
31043477	SUBSCRIPTION-TRIMBLE	05/09/24	366.45	10-5305-3210
331759	MEAL-TRAINING	05/07/24	19.23	10-5202-2123
40351758	AIRPORT PARKING	05/03/24	52.80	10-5202-2123
460568302	SUBSCRIPTION-COREL	05/09/24	282.45	10-5305-3210
473998160	PARKING FEES-MAIN STREET CONFERENCE	05/08/24	5.00	10-5106-2123
491972	MEAL-BASIC CRIME SCENE INVESTIGATION SEMINAR	05/03/24	6.35	10-5202-2123
5164	FUEL-MUNICIPAL COURTS CONFERENCE	05/03/24	21.00	10-5105-2123
57	MEAL-MAIN STREET CONFERENCE	05/04/24	18.16	10-5106-2123
631	TRAVEL-BASIC CRIME SCENE INVESTIGATION SEMINAR	05/03/24	15.45	10-5202-2123
6399	MEAL-MAIN STREET CONFERENCE	05/06/24	15.18	10-5106-2123
64	MEAL-MUNICIPAL COURTS CONFERENCE	05/01/24	5.29	10-5105-2123
6479	MEAL-MAIN STREET CONFERENCE	05/06/24	13.35	10-5106-2123
7432	MEAL-MAIN STREET CONFERENCE	05/07/24	28.60	10-5106-2123
8351	MEAL-MAIN STREET CONFERENCE	05/06/24	13.40	10-5106-2123
8690	MEAL-MAIN STREET CONFERENCE	05/08/24	22.00	10-5106-2123
9	MEAL-LEADERSHIP IN TROUBLING TIMES TRAINING	05/02/24	35.44	10-5202-2123
9729	MEAL-MAIN STREET CONFERENCE	05/09/24	11.35	10-5106-2123
CP-1521	LODGING-MUNICIPAL COURT CONFERENCE	03/20/24	287.50	10-5105-2123
EC2406581	TOURNIQUETS	05/09/24	131.41	10-5202-3210
EL9R94-1	UNITED-BAG CHARGE	05/03/24	40.00	10-5202-2123
S13689	GLOVES	05/06/24	429.90	10-5202-3210
S13689	SHIPPING	05/06/24	93.87	10-5202-3210
SAF334423	DUTY HOLSTER	01/24/24	174.83	10-5202-3210
STFWD	TRAVEL-BASIC CRIME SCENE INVESTIGATION SEMINAR	04/30/24	41.36	10-5202-2123
WEB13492	THIGH MED KIT	05/09/24	251.01	10-5202-3210
Total VISA-CONVERSE COUNTY BANK:			12,199.47	
VISIONARY COMMUNICATIONS INC				
845141	PHONE SERVICE	05/01/24	765.23	10-5100-2134
865631	PHONE SERVICE	05/01/24	176.62	10-5100-2158
Total VISIONARY COMMUNICATIONS INC:			941.85	
WAYNE COLEMAN CONSTRUCTION				
23-053-2	BIRCH STREET PROJECT	05/25/24	18,646.56	32-5852-6544
23-053-2	RETAINAGE-BIRCH STREET PROJECT	05/25/24	932.33-	32-20000210
23-053-2	BIRCH STREET PROJECT	05/25/24	20,158.44	56-5560-6544
23-053-2	RETAINAGE-BIRCH STREET PROJECT	05/25/24	1,007.92-	56-20000210
23-054-1	ADAMS STREET IMPROVEMENT PROJECT	05/25/24	151,329.25	31-5840-6544
23-054-1	ADAMS STREET IMPROVEMENT PROJECT	05/25/24	219,317.75	56-5560-6544
23-054-1	RETAINAGE-ADAMS STREET IMPROVEMENT PROJECT	05/25/24	7,566.46-	31-20000210
23-054-1	RETAINAGE-ADAMS STREET IMPROVEMENT PROJECT	05/25/24	10,965.89-	56-20000210
Total WAYNE COLEMAN CONSTRUCTION:			388,979.40	
WHEATLAND GARAGE DOOR LLC				
4535	DOOR REPAIR	05/09/24	1,306.29	34-5340-2155

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total WHEATLAND GARAGE DOOR LLC:			1,306.29	
WW GRAINGER				
9092202135	UNION BALL VALVE	04/19/24	189.04	32-5501-3210
9092202135	STRAINER	04/19/24	64.35	32-5501-3210
9092202135	ELBOW	04/19/24	14.64	32-5501-3210
9092202135	TEE	04/19/24	24.60	32-5501-3210
9092202135	BUSHING	04/19/24	32.76	32-5501-3210
9092202135	PUMP	04/19/24	865.79	32-5501-3210
9092202135	BADGE HOLDER	04/19/24	7.36	32-5501-3210
9096954798	PADLOCKS	04/24/24	18.28	10-5304-3210
9100976274	DEFIBRILLATOR STORGE CABINET	04/29/24	253.54	34-5340-3220
9110215408	BATTERIES	05/07/24	50.97	31-5402-3210
9111007002	DISPENSER TOWELS	05/07/24	65.88	10-5301-3210
9111007002	TOILET PAPER	05/07/24	79.24	10-5301-3210
9111007002	KITCHEN TOWELS	05/07/24	70.94	10-5301-3210
9111007002	TRASH BAGS	05/07/24	25.75	10-5100-3210
9111007002	TRASH BAGS	05/07/24	21.40	10-5100-3210
9112767471	CASTERS	05/08/24	63.24	31-5401-3210
9112767471	STRAINER BASKET	05/08/24	37.49	31-5401-3210
9117410549	URINAL GASKETS	05/13/24	24.20	10-5304-3210
Total WW GRAINGER:			1,909.47	
WY ASSOC OF MUNICIPALITIES				
105205	REGISTRATION-CONVENTION	05/10/24	270.00	10-5101-2122
17817	MEMBERSHIP-WYOCMA	05/06/24	150.00	10-5102-2120
17849	REGISTRATION-CONVENTION	05/13/24	270.00	10-5102-2122
17849	REGISTRATION-CONVENTION	05/13/24	235.00	10-5102-2122
17849	REGISTRATION-CONVENTION	05/13/24	235.00	10-5106-2122
17849	REGISTRATION-CONVENTION	05/13/24	270.00	10-5102-2122
17849	REGISTRATION-CONVENTION	05/13/24	270.00	10-5101-2122
17893	MEMBERSHIP-WYOCMA	05/21/24	150.00	10-5106-2120
17921	REGISTRATION-WYOCMA	05/30/24	35.00	10-5100-3210
Total WY ASSOC OF MUNICIPALITIES:			1,885.00	
WY ASSOC OF RURAL WATER USERS				
19455	REGISTRATION-SPRING CONFERENCE	04/16/24	445.00	32-5502-2122
Total WY ASSOC OF RURAL WATER USERS:			445.00	
WY ASSOC OF SHERIFFS & CHIEFS				
040224	REGISTRATION-WASCOP LEADERSHIP CONFERENCE	04/02/24	925.00	10-5202-2122
040224-1	REGISTRATION-WASCOP LEADERSHIP CONFERENCE	04/02/24	185.00	10-5201-2122
Total WY ASSOC OF SHERIFFS & CHIEFS:			1,110.00	
WY DEPT OF TRANSPORTATION				
147301	LOCAL SHARE OF PARTICIPATING EXPENDITURES	05/01/24	3.01	10-5305-2158
Total WY DEPT OF TRANSPORTATION:			3.01	
WY MACHINERY COMPANY				
PO8097756	SHIPPING	05/21/24	9.87	34-5340-3210
PO8099801	CLUTCH CABLE	05/22/24	493.32	34-5340-3210
PO8099801	THREAD PROTECTOR	05/22/24	.38	34-5340-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
PO8101436	AIR FILTER	05/23/24	80.96	10-5302-3210
PO8101436	CABIN FILTER	05/23/24	61.33	10-5302-3210
PO8101436	CABIN FILTER	05/23/24	67.87	10-5302-3210
PO8101436	AIR FILTER	05/23/24	39.19	10-5302-3210
PO8101436	SHIPPING	05/23/24	4.99	34-5340-3210
Total WY MACHINERY COMPANY:			757.91	
WY RETIREMENT SYSTEM				
051024	Payroll Deduction	05/10/24	65,977.44	10-20000224
Total WY RETIREMENT SYSTEM:			65,977.44	
WY STATE DISBURSEMENT CENTER				
050324	Payroll Deduction	05/03/24	34.90	10-20000226
051724	Payroll Deduction	05/17/24	34.90	10-20000226
053124	Payroll Deduction	05/31/24	34.90	10-20000226
Total WY STATE DISBURSEMENT CENTER:			104.70	
WY SUPREME COURT				
053024	AUTOMATION FEE	05/30/24	265.00	10-20000208
053024	CIVIL LEGAL SERVICE FEES	05/30/24	80.00	10-20000208
Total WY SUPREME COURT:			345.00	
XPRESS BILL PAY				
050924	RECORD PAYMENT PROCESSING FEE	05/09/24	300.74	31-5400-2158
050924	RECORD PAYMENT PROCESSING FEE	05/09/24	194.22	32-5500-2158
050924	RECORD PAYMENT PROCESSING FEE	05/09/24	131.57	33-5600-2158
Total XPRESS BILL PAY:			626.53	
Grand Totals:			1,813,102.58	

Approved By _____
City Manager

Date _____



CITY OF **DOUGLAS** WYOMING
HOME OF THE JACKALOPE.

Volunteer Application

Return to: 101 N. 4th Street / P.O. Box 1030
Douglas, WY 82633
307-358-3462, Fax: 307-358-6447

Name of Applicant: _____

Address: _____ City/State/Zip: _____

Mailing Address (if different from above): _____

Home Phone:	Cell Phone:	Work Phone:	Email:
-------------	-------------	-------------	--------

1. Are you a resident of the City of Douglas? Yes No

2. I am interested in serving on the following Boards/Commissions (*Please all that apply*):

Boards/Commissions/Committees:

- Douglas Planning & Zoning Commission/Board of Adjustments
- Historic Preservation Commission
- Converse County Tourism Promotion Board
- Douglas Housing Authority Board
- Federal Urban Systems Advisory Committee
- Douglas Board of Appeals
- Steering Committee Member (when applicable)
- Focus Group Member (when applicable)
- Community Facility Task Force
- Arts & Culture Board of Trustees
- Recycling Task Force
- Other: _____

3. Have you served on any of these Boards/Commissions previously? Yes No

4. If "Yes", please indicate which Boards/Commissions and when you served: _____

5. In what community/communities did you previously serve? _____



CITY OF **DOUGLAS** WYOMING
HOME OF THE JACKALOPE.

Volunteer Application

Return to: 101 N. 4th Street / P.O. Box 1030
Douglas, WY 82633
307-358-3462, Fax: 307-358-6447

6. In what position(s) would you be willing to serve? *(Please select all that apply.)*

- Chairperson
- Vice Chairperson
- Secretary
- Treasurer
- Board, Commission, or Committee member only

7. Do you understand the attendance requirements as provided per Douglas Municipal Code and/or the Bylaws of the Board or Commission you wish to serve on? Yes No

8. If "No", please provide a description of your question(s): _____

9. Why are you seeking this appointment(s)? _____

Signature of Applicant

Date

For Office Use Only:
Selected for: _____
Length of Term/Dates: _____
Additional Information: _____



Arts & Culture Board of Trustees Applicant Questionnaire

Return to: 101 N. 4th Street / P.O. Box 1030
Douglas, WY 82633
307-358-3462, Fax: 307-358-6447

Name of Applicant: Jennifer Rasmussen

This questionnaire will be utilized by the City Council in their selection process for the City of Douglas Arts & Culture Board of Trustees. Please answer as honestly and fully as possible. Feel free to use additional pages if needed.

- 1) What is your background in the field of Arts & Culture? Do you have experience in Public Arts & Cultural programming or events?

I have been creating art my entire life; my preferred mediums are leather, wood, stained glass, clay, metal, natural and recycled items. For the past 14 years I have created digital art for businesses and clients. During my 5 years as a Chamber of Commerce Executive Director I planned events for 100's to 1000's of people. As a member of the Board of Adjustment and Planning Commission we were tasked with completing items on the City's Master Plan. Our efforts were focused on beautification of the City. We created Blooming Businesses, a summer flower program, painted windows and plywood to beautify the windows of closed or dilapidated buildings, among other items. I have also been active in many other organizations that have had community art projects through 4H, Scouts, etc.

- 2) How do you feel your experience would be beneficial to the board and to the community of Douglas?

Along with my past experience I currently manage the Douglas Railroad Museum and Visitor Center. I feel being in this position allows me unique insight to visitors and people passing through the community. What they may be looking for, things that maybe keep them in town, etc. I have lived in Douglas for less than 3 years and I feel that being a transplant can be a good thing. I can offer a fresh look with new eyes and excitement about the community. Potential that sometimes can be forgotten.

- 3) What draws your interest to being a part of the City of Douglas Arts & Culture Board of Trustees?

I have a lot of idea's that I would like to offer and be involved with a group of like minded people. I like to create and look at beautiful things. Being on a board like this would give me more potential to be part of bringing some things to life. I also feel like the Railroad Museum is a huge benefit to the community and being involved with the board will keep this gem active in the community.

4) How do you envision your role as a part of the Board of Trustees?

My role in any position I hold, whether as a job or community service is active. What I mean by that is I am dedicated, I participate and follow through to the best of my ability. I have been involved with a lot of organizations where the burden falls to one or a few people. Being the person that has been left with the burden, I always do my best to help wherever I can. The more we all work together within an organization and with other organizations the more we can accomplish. I really want to see anything I am involved with succeed, so I do all I can to make that possible.

5) What is your experience, if any, with financial planning and organization?

I have a lot of financial planning and organization experience. I have been on multiple boards, Executive Director of a Chamber of Commerce for 5 years. I have run my own business for 14+ years, Manager of an Engineering Testing Company. Continued below...

6) Is there any additional information you would like to share that would be important for the City Council to consider during the selection process for the Arts & Culture Board of Trustees?

Number 5 Continued.. I have been a 4H leader, on the PTO, Scout Den and Pack Leader and other community organizations. I taught College and was an Outdoor Educator for the Conservations District, currently managing the Railroad Museum. All which take a great deal of planning, financial and otherwise, and organization.

Staff Comments: _____

Staff Recommendation: _____

MAY 24 2024

Volunteer Application

City of Douglas



CITY OF DOUGLAS WYOMING
HOME OF THE JACKALOPE

Return to: 101 N. 4th Street / P.O. Box 1030
Douglas, WY 82633
307-358-3462, Fax: 307-358-6447

Name of Applicant: Betsy Vardlaw

Address: 421 South 5th St City/State/Zip Douglas, WY 82633

Mailing Address (if different from above): _____

Home Phone:	Cell Phone: <u>307-351-4773</u>	Work Phone: <u>307-358-6146</u>	Email: <u>betsy@conversehope.org</u>
-------------	------------------------------------	------------------------------------	---

1. Are you a resident of the City of Douglas? Yes No

2. I am interested in serving on the following Boards/Commissions (Please all that apply):

Boards/Commissions/Committees:

- Douglas Planning & Zoning Commission/Board of Adjustments
- Historic Preservation Commission
- Converse County Tourism Promotion Board
- Douglas Housing Authority Board
- Federal Urban Systems Advisory Committee
- Douglas Board of Appeals
- Steering Committee Member (when applicable)
- Focus Group Member (when applicable)
- Community Facility Task Force
- Arts & Culture Board of Trustees
- Recycling Task Force
- Other: _____

3. Have you served on any of these Boards/Commissions previously? Yes No

4. If "Yes", please indicate which Boards/Commissions and when you served: currently
servicing on Arts & Culture & Historic Preservation

5. In what community/communities did you previously serve? _____



CITY OF DOUGLAS WYOMING
HOME OF THE JACKALOPE

Volunteer Application

Return to: 101 N. 4th Street / P.O. Box 1030
Douglas, WY 82633
307-358-3462, Fax: 307-358-6447

6. In what position(s) would you be willing to serve? (Please select all that apply.)

- Chairperson
- Vice Chairperson
- Secretary
- Treasurer
- Board, Commission, or Committee member only

7. Do you understand the attendance requirements as provided per Douglas Municipal Code and/or the Bylaws of the Board or Commission you wish to serve on? Yes No

8. If "No", please provide a description of your question(s): _____

9. Why are you seeking this appointment(s)? I am a current member of ACBT completing an initial term of one year - I want to continue to be a part of this Board

Betsy Varland
Signature of Applicant

5-23-2024
Date

For Office Use Only:
Selected for: _____
Length of Term/Dates: _____
Additional Information: _____



CITY OF **DOUGLAS** WYOMING
HOME OF THE JACKALOPE

**Arts & Culture
Board of Trustees
Applicant Questionnaire**

Return to: 101 N. 4th Street / P.O. Box 1030
Douglas, WY 82633
307-358-3462, Fax: 307-358-6447

Name of Applicant: Betsy Varland

This questionnaire will be utilized by the City Council in their selection process for the City of Douglas Arts & Culture Board of Trustees. Please answer as honestly and fully as possible. Feel free to use additional pages if needed.

- 1) What is your background in the field of Arts & Culture? Do you have experience in Public Arts & Cultural programming or events?

My background is in Dance, Music, Design & creative writing. I have judged Art shows, sidewalk chalk festivals and Speech & Debate. I emceed Dance Recitals of Shatto's for 8 years.

- 2) How do you feel your experience would be beneficial to the board and to the community of Douglas?

I am currently an active member of the board. I am willing and able to continue to participate and contribute

- 3) What draws your interest to being a part of the City of Douglas Arts & Culture Board of Trustees?

Arts & Culture are forms of communication that bring a community together and Douglas is an amazing place to be when the community gathers

4) How do you envision your role as a part of the Board of Trustees?

To work along side other board members, creating events that encourage the community to gather and enjoy all that Douglas has to offer

5) What is your experience, if any, with financial planning and organization?

I am not a grant writer, but I work for a non-profit that survives on grants, and I understand how grants work

6) Is there any additional information you would like to share that would be important for the City Council to consider during the selection process for the Arts & Culture Board of Trustees?

I believe in Douglas. I believe in the power of Culture & the Arts to bring people together. I am willing to do the hard work to help make that happen!

Staff Comments: _____

Staff Recommendation: _____

CITY OF DOUGLAS WYOMING

HOME OF THE JACKALOPE.
WE KNOW JACK.

Memo

To: City Council

Cc: J.D. Cox, City Manager

From: Clara Chaffin, Planning & Community Development Department

Subject: Recommendation for Historic Preservation Commission

Date: June 10, 2024

The City received an application for a vacancy on the Historic Preservation Commission from Betsy Varland who is a current member of the commission whose term is expiring this month.

Betsy Varland has contributed in many ways to the projects of the commission. She also sits on the Arts and Culture Board of Trustees and therefore is a valuable liaison between the groups. Her creative ideas help shape many of the commission's projects.

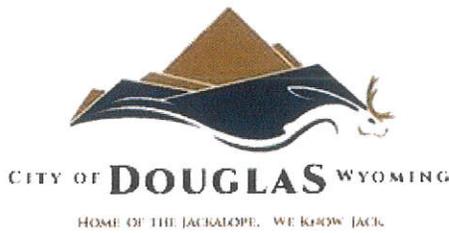
Staff recommends appointment of Betsy Varland to the Historic Preservation Commission.

Thank you for your consideration.



Clara Chaffin

Community Development Director



Douglas Historic Preservation
Commission

Applicant Questionnaire

101 N. 4th Street / P. O. Box 1030
Douglas, Wyoming 82633
307-358-2132, Fax: 307-358-2133

Name of Applicant: Betsy Vaerland

This questionnaire will be utilized by the City Council in their selection process for the City of Douglas Historic Preservation Commission. Please answer as honestly and fully as possible. Feel free to use additional pages if needed.

1) What positive steps have you noticed in Douglas to preserve and promote its heritage?

- 3 Historic Districts
- Cemetery Tours - Current & Pioneer
- 3rd Grade Walking Tours

2) What additional actions would you like to see happen in achieving this goal? Why do you think preserving the heritage of Douglas is important to the community?

- Complete the Walking Tour element of the South Douglas Historic District
- Encourage Historical Tourism
- Create widespread knowledge of local history

3) What do you see as the biggest challenges to historic preservation in Douglas?

General lack of understanding of the
Amazing History of
Douglas!

4) Have you ever attended an Historic Preservation Commission Meeting?

1st term yes! I am currently completing my

5) What do you see as the role of the Historic Preservation Commission?

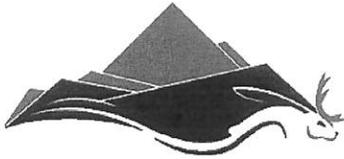
Education & Preservation -
Keeping our past alive
Honoring our past as we move forward
into the future

6) What qualities do you possess that you believe would make you a good commissioner?

3 years experience and my desire
to continue

Community Development Department Comments: _____

Staff Recommendation: _____



CITY OF DOUGLAS
Volunteer Application

Name of Applicant: Betsy Varland

Address: 421 South 5th St City/State/Zip: Douglas, WY 82633

Mailing Address (if different from above): _____

Home Phone:	Cell Phone: <u>307-351-4773</u>	Work Phone: <u>307-358-6146</u>	Email: <u>betsy@converse.hope2.org</u>
-------------	------------------------------------	------------------------------------	---

1. Are you a resident of the City of Douglas? Yes No
(This is a requirement for Planning & Zoning Commission/Board of Adjustments only.)

2. I am interested in serving on the following Boards/Commissions (Please all that apply):

Boards/Commissions/Committees:

- Douglas Planning & Zoning Commission/Board of Adjustments
- Historic Preservation Commission
- Converse County Tourism Promotion Board
- Douglas Housing Authority Board
- Federal Urban Systems Advisory Committee
- Douglas Board of Appeals
- Steering Committee Member (when applicable)
- Focus Group Member (when applicable)
- Other: _____

3. Have you served on any of these Boards/Commissions previously? Yes No

4. If "Yes", please indicate which Boards/Commissions and when you served: currently serving on Historic Preservation Commission, Arts & Culture

5. In what community/communities did you previously serve? Douglas, WY!

6. In what position(s) would you be willing to serve? (Please select all that apply.)

- Chairperson
- Vice Chairperson
- Secretary
- Treasurer
- Board, Commission, or Committee member only

7. Do you understand the attendance requirements as provided per Douglas Municipal Code and/or the Bylaws of the Board or Commission you wish to serve on? Yes No

8. If "No", please provide a description of your question(s): _____

9. Why are you seeking this appointment(s)? I am currently enjoying
servicing on the Historic Preservation Commission
and would like to continue to do so

Betsy Vorlund
Signature of Applicant

5-24-2024
Date

For Office Use Only: Selected for: _____ Length of Term/Dates: _____ Additional Information: _____ _____ _____

UNCOLLECTIBLE ACCOUNT LISTING

04/30/2024

Account #	Name/ Service Address	Last Known Address	Service Provided	Amount Due/ Date Due	Action Taken
17.0675.00.0	Shuler, Phyllis 831 Jackson St	831 Jackson St Douglas, WY 82633	Utilities	\$406.30 10/31/2023	Turned over for Collection Deceased
23.1275.00.6	London, Doug 846 N 6 th St	PO Box 1525 Pinedale, WY 82941	Utilities	\$139.27 10/31/2023	Turned over for Collection Deceased
25.0105.00.1	Barker, Hayden/Alyssa 1024 Bandera Ave	2530 Brittany Dr Loveland, CO 80537	Utilities	\$198.08 02/29/2024	Turned over for Collection No Recovery, Bankruptcy
25.0285.00.0	Jones, David L 1023 Laredo Dr	1023 Laredo Dr Douglas, WY 82633	Utilities	\$10.00 6/30/2023	Turned over for Collection Deceased
29.0190.00.0	Lambert, Gary 607 Fetterman St	496 Wildcat Rd Sheridan, WY 82801	Utilities	\$283.22 7/31/2022	Turned over for Collection Deceased
29.0775.00.0	Lentsch, Hillary 1042 S 5 th St	1042 S 5 th St Douglas, WY 82633	Utilities	\$5.70 07/31/2023	Turned over for Collection Deceased
33.0315.00.0	Smith, Jack 809 S 5 th St	809 S 5 th St Douglas, WY 82633	Utilities	\$5.70 07/31/2023	Turned over for Collection No Recovery, Bankruptcy
35.0455.00.1	Dutra, Diane Huberta 611 S 4 th St	18252 Berry Ln Sonora, CA 95370	Utilities	\$5.70 07/31/2023	Turned over for Collection Statute Expired
39.0565.00.1	Home Town Printed Apparel 300 E Center St	300 E Center St Douglas, WY 82633	Utilities	\$195.85 2/29/2024	Turned over for Collection No Recovery, Bankruptcy

UNCOLLECTIBLE ACCOUNT LISTING

04/30/2024

Account #	Name/ Service Address	Last Known Address	Service Provided	Amount Due/ Date Due	Action Taken
45.0955.00.4	Bonar, Cynthia L 217 Monterey Way	217 Monterey Way Douglas, WY 82633	Utilities	\$387.61 07/31/2023	Turned over for Collection Deceased
45.1000.00.5	Lengkeek, Corey J 1103 Monroe St	1103 Monroe St Douglas, WY 82633	Utilities	\$5.70 07/31/2023	Turned over for Collection Deceased
51.0160.00.4	Lee, Melissa 1378 Sweetwater Rd	91 Grosventre Gillette, WY 82716	Utility	\$111.52 07/31/2021	Turned over for Collection No Recovery, Bankruptcy
75.0700.00.0	Williams, Robert 929 Brownfield Rd	PO Box 1087 Douglas, WY 82633	Utilities	\$32.56 06/30/2023	Turned over for Collection Deceased
937	Kaiser, Aaron	36 Rocky Rd Douglas, WY 82633	Court Fees	\$535.00 02/23/2013	Turned over for Collection No Recovery, Statute Expired
2005	Trujillo, Martha	700 Kimball St #22 Douglas, WY 82633	Court Fines	\$325.00 11/30/2014	Turned over for Collection Deceased
2218	Lambert, Gary	607 Fetterman St Douglas, WY 82633	Return Check Charge	\$0.11 03/03/2022	Turned over for Collection Deceased
			TOTAL	\$2,647.32	

Authorization for Discharge _____ Date _____



Item: Discharge of Debt

Responsible Staff Contact: Mary Nicol

Recommendation: Authorize discharge of debts and extinguish as accounts receivable as per the attached listing.

Executive Summary: A review of accounts receivable accounts was performed, and we found several accounts that have become uncollectible. All accounts were previously turned over for collection and the collection agency has determined that the accounts have become uncollectible.

Background: Wyoming State Statute 16-4-501 & 502 allows for discharge of debts when certified by the governing body.

Alignment to Strategic Doing (SD) and/or Other Plans

SD24 Outcome

SD24 Strategy

SD24 KPI

2014 Master Plan

2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department: General: Non Departmental; Water: Administration; Sewer: Administration; Sanitation; and Landfill

Project/Line Item(s): Bad Debt Expense: 10-5100-3202; 31-5400-3202; 32-5400-3202; 33-5600-3202 and 34-5340-3202

Budgeted Amount: 0

Anticipated Amount: \$2,647.32

Action Requested/Recommended Motion: Approve the discharge of uncollectable debt and direct the debts to be extinguished as accounts receivable as per the attached listing.

Reviewed/Approved

Community Development

Law Enforcement

City Manager

Public Works

Legal

Finance

HR

City Clerk

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
K&R CONSTRUCTION, LLC				
SSB-3	SAND SALT BUILDING	05/23/24	15,000.00	57-5570-6544
SSB-3	RETAINAGE-SALT SAND BUILDING	05/23/24	750.00-	57-20000210
WPS-4	WASHINGTON PARK SHELTER	05/23/24	26,360.00	65-5650-6544
WPS-4	RETAINAGE-WASHINGTON PARK SHELTER	05/23/24	1,318.00-	65-20000210
Total K&R CONSTRUCTION, LLC:			39,292.00	
Grand Totals:			39,292.00	

Approved By _____
City Manager

Date _____



May 21, 2024

City of Douglas
Attn: Mary Nicol
P.O. Box 1030
Douglas, WY 82633

Dear Mary,

I hope this message finds you well. I have enclosed a check in the amount of \$12,124.03 made out to the City of Douglas. I kindly request that you present this check to the mayor and council during your next meeting on behalf of Wyoming Community Gas for the 2023 Community Contribution.

I would also like to take this opportunity to express my gratitude for the active participation of our member communities, which played a significant role in making the 2024 Choice Gas selection period a great success for Wyoming Community Gas.

Our next Wyoming Community Gas Board Meeting will be held on Thursday, June 20, 2024, in Lingle. During this meeting, we will be discussing the outcomes of the Choice Gas selection period and finalizing the 2024 Budget and Community Distributions.

Thank you for being a valued member of Wyoming Community Gas. I have great confidence that this year will be another successful one for us.

Please do not hesitate to reach out to me if you have any questions or concerns.

Best regards,

A handwritten signature in black ink that reads "Natalie Flood". The signature is written in a cursive, flowing style.

Natalie Flood
Senior Business Development Manager



May 20, 2024

Kim Pexton
City of Douglas
PO Box 1030
Douglas, WY 82633

Received
MAY 23 2024
City of Douglas

Dear Kim,

On behalf of the Wyoming State Fair Endowment Campaign, I extend my sincerest gratitude for your generous pledge toward our Endowment Campaign. Your pledge in the amount of \$50,000 is an invaluable contribution that will significantly impact the success of our campaign, bringing us closer to our goal of \$500,000 by June 1st, 2024.

Your generous contribution not only reflects the support of the Wyoming State Legislature, but echoes the solidarity of Wyoming's citizens. With your gift, we can confidently showcase our pride in agriculture, youth, education and the Western lifestyle, ensuring these cherished aspects of our state's heritage are celebrated and preserved for years to come at the Wyoming State Fair.

Please accept this letter as confirmation of your final pledge payment. As we work directly towards achieving our fundraising goal, your ongoing support and participation are invaluable.

With deepest appreciation,

A handwritten signature in blue ink, appearing to read "C. Conkle".

Courtney Conkle
General Manager

*Dear Kim: City Team,
thank you so much for
your support!
-Courtney*

The Internal Revenue Service requires us to notify you that you received no good or services in return for your contribution. Please keep this letter for your records. Our Federal Tax ID number is 83-0208667.

CITY OF DOUGLAS WYOMING

HOME OF THE JACKALOPE.

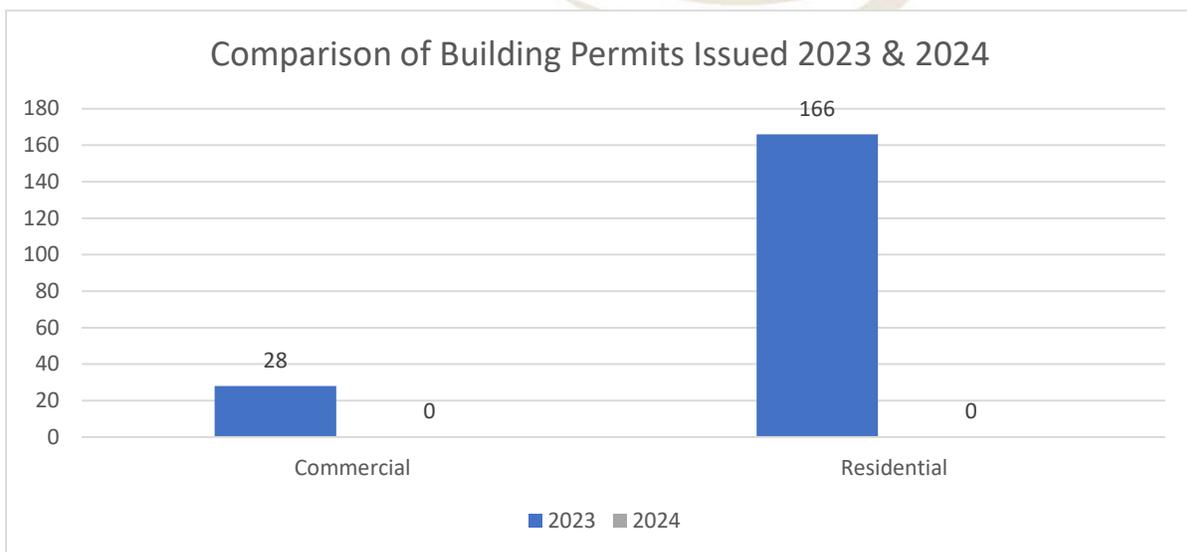
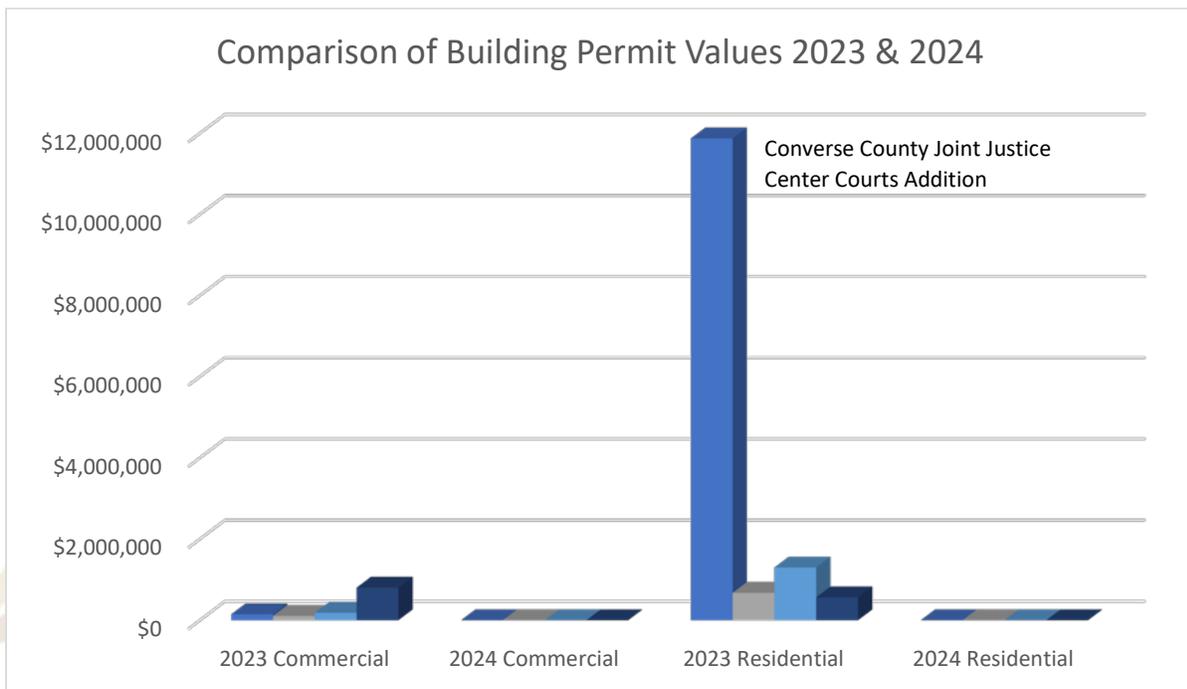
Community Development Department Report

June 2024 (Numbers for May)

Building Permit Count: 99 Total (93 Residential, 6 Commercial)

Building Permit Value (Monthly Totals): \$1,416,938.56

Permit Values



101 N. 4TH ST. | P.O. BOX 1030 | DOUGLAS, WY 82633

(307) 358-2132 – PHONE | (307) 358-2133 – FAX | WWW.CITYOFDOUGLAS.ORG

CITY OF DOUGLAS WYOMING

HOME OF THE JACKALOPE.

Strategic Doing:

Champion	KPI		Update
Clara	FUN-01	Research Improvement and Beautification program and consider implementation in Douglas.	Working with Code Compliance and Ayres Associates to develop. Looping in ACBT. Research documents have been compiled.
Clara	FUN-02	Research Property Quality Index indicators for the future development of a Property Quality Index and establishing a baseline.	Working with Ayres Associates to develop (Douglas Blueprint). CCO documenting properties. Research documents have been compiled.
Clara	FUN-03	Research Property Condition Index indicators for the future development of a Property Condition Index	Working with Ayres Associates to develop (Douglas Blueprint). Will be using data from Rural Growth Strategies. CCO documenting properties. Research documents have been compiled.
Clara	FUN-04	Work with consultants hired by The Enterprise and the City to begin development of a database of homes available at or below the Douglas average household income	Working with Ayres Associates to develop (Douglas Blueprint). Will be using data from Rural Growth Strategies (RGS). Waiting for reports from RGS; likely July or August.
Clara	FUN-10B	Develop Community Facility concepts and brochures for approval by City Council.	In progress. Draft designs were done by PlanOne. Architect hired.
Clara	FUN-12B	Develop the Douglas Blueprint and complete Phase I.	Phase I Community Engagement completed. Working on Phase II.
Clara	PSE-12	Evaluate capacity of developer to develop Meadow Acres #4 subdivision.	Developer talking with companies and contractors to start construction on two of the lots. Also looking for buyers.
Clara	PSE-13	Evaluate and create plan of action for Meadow Acres #2.	In development.
Clara	UPI-05	Identify appropriate, visible location for "Jack" statue.	Converse County Tourism is going to find a location on the State Fair property.

CITY OF DOUGLAS WYOMING

HOME OF THE JACKALOPE.

Heidi	UPI-06	Add one interactive feature at Jackalope Square.	Working on a “Master Plan” for Jackalope Square. Recommended project that is interactive and could be completed in FY24 to ACBT for input.
Heidi	UPI-09	Develop 4 or more cultural programming - events or activities that reflect Douglas' identity.	Finalizing details for Railroad days Street art during Jackalope Days, working with Teya on Adult book fair.
Clara	UPI-10	Promote attendance for at least 10 major public events not related to State Fair.	80% complete. Need to promote June events.
Clara	EIN-01	Sign contract with an interactive engagement platform by which citizens can be informed and communicate with the City.	SeeClickFix kickoff completed.
Clara	EIN-02	Install electronic message displays and coordinate messaging with at least 5 businesses.	Completed. Set up celebration.

Inspections: 136 Total

Contractor Licenses: 10

Code Compliances Cases: 15 Total (Citations Issued: 1, Court Cases: 0)

Planning Cases: (Developments, Subdivisions, County Subdivision, Zoning, CUP's, TUP's, Downtown Historic District Review Panel):

- Conditional Use Permit – Electronic Message Display Sign

Ordinances:

- Writing in progress.

Currently Processing:

- Guadalajara: State Fire Marshall plan review.
- Maverik Fuel Station and Convenience Store Building Plans: waiting for building plans.
- Minor Plat amendment for Senior Center Property.
- Annexation for Riverbend RV Park.
- Annexation for Landfill Road.
- Major Plat Amendment for Fairview Addition, Block 11, Lots 26-30.
- Downtown Historic District Review of Douglas Grocery for Mural.

101 N. 4TH ST. | P.O. BOX 1030 | DOUGLAS, WY 82633

(307) 358-2132 – PHONE | (307) 358-2133 – FAX | WWW.CITYOFDOUGLAS.ORG

CITY OF DOUGLAS WYOMING

HOME OF THE JACKALOPE.

- Downtown Historic District Review of City Hall for Façade project.
- First Northern Bank: plans reviewed, waiting on contractor licensing for vertical construction.

Construction in Progress:

- Medical Office Building remodel.
- Single-Family Residences.
- First Northern Bank foundation and excavation only permit issued.
- Fire Training Facility (2nd Street).
- Dairy building at the Wyoming State Fair.
- LaParele Apartment Renovations (violations including dumpster enclosure and snow removal).
- City of Douglas Annex Salt & Sand Building,
- Washington Park Picnic Shelter
- Building Permits for 2 Cell Tower Overhauls.
- Locker Room Remodel at the Rec Center.

Grants:

- WYDOT TAP Grant – Design: 98% complete. Waiting on WYDOT approval.
- WYDOT TAP Grant – Construction: Contract documents finalized. Waiting on WYDOT approval.
- SS4A: Waiting on USDOT for contract documents.

Other Projects:

- Comprehensive Plan: Douglas Blueprint compiling community engagement and building draft document.
- Downtown Vitalization: Working with Ayres Associates to develop scope and work community engagement in including 112 N. 2nd Street.
- Community Facility: Working with PlanOne on design. Architectural Services RFQ responses received. Architect hired.
- City Hall Façade: Mandatory pre-bid site visit scheduled for June 4, bid opening June 11.
- Wyoming Planning Association (WYOPASS): Continues to submit comments to the Regulatory Reduction Task Force regarding the three bills related to Accessory Dwelling Units, Property Development Exactions, and Building Permit Notice Requirements. Working on Western Planner multi-state conference to be held in Cheyenne in August.
- Working with City Attorney on implications of new bill regarding contractor license testing requirements.
- Hazard Mitigation Plan: Completed final review of draft document.
- Retail Coach: Working with Retail Coach and providing data; gave tour of community; setting up strategic partnerships and connections.
- Streamlining: CityWorks development is in progress.
- Public Relations: Attempting to post information to the City Facebook, Instagram, Website and Electronic Signs.

101 N. 4TH ST. | P.O. BOX 1030 | DOUGLAS, WY 82633

(307) 358-2132 – PHONE | (307) 358-2133 – FAX | WWW.CITYOFDOUGLAS.ORG

CITY OF DOUGLAS WYOMING

HOME OF THE JACKALOPE.

Historic Preservation Commission: The celebrated Historic Preservation Month by delivering posters with historic pictures to building owners in the downtown area. They led 3 field trips with 3rd Grade classes, giving tours of the Downtown Historic District and the Pioneer Cemetery. They also led a clean up and tour for the public of the Pioneer Cemetery.

Arts & Culture Board of Trustees (ACBT): The Board is currently working on an appropriate aesthetic for Douglas and Ayres will be assisting with a “Brand Book”. The Board has chosen a few projects to complete in FY24 and submitted a budget request for FY25. The first major project, a mural at Douglas Grocery, was approved and will be “unveiled” at Jackalope Days.



101 N. 4TH ST. | P.O. BOX 1030 | DOUGLAS, WY 82633

(307) 358-2132 – PHONE | (307) 358-2133 – FAX | WWW.CITYOFDOUGLAS.ORG

To: Mayor Pexton & Members of the City Council
City Manager JD Cox

From: Todd Byerly
Chief of Police

Date: June 3, 2024

Re: Police Department Report - May 2024

Officer Jones has been working diligently on the dynamics, liabilities, and assembly of implementing a reactionary/containment team to crisis/critical incidents. There will be more to follow on this, but Officer Jones should be commended on his dedication on this program.

Officer Jensen is moving through his training program. Officer Thompson is now in his third week of Basic Academy Training and Officer Larsen has been released from the training program and is now on her own.

A thank you to Public Health for providing Stop the Bleed training for all officers of the department. The was a valuable training, free of charge.

Several Officers have attended advanced trainings this month including Officer Evans - Female Enforcer and Emotional Survival, Officer Jones - DEFTECH Less Lethal Certification, Officer Dwyer - Drug Recognition Expert (DRE) Conference, Officer Miller PATC New Investigator, Sgt Toman PATC Leadership in Troubling Times, and Officer Knight and Red - certification in Narcotics, Tracking, and Article Searches through the National Police Canine Association. Reds National Certification will be the first part of July. Teya also attended the FBI LEEDA Public Information Officer (PIO) training.

Officer Knight and Red completed three (3) deployments which yeilded 1.39 g methamphetamine, 1.09 g marijuana, and \$19,380 in cash.

April Group A Offenses - 5

April Group B Offenses -313

Quality of Life - 222

Respectfully Submitted,

Todd A. Byerly
Chief of Police

Memo

To: Mayor, Council Members and Administrator Cox
From: John Harbarger, Public Works Director
Subject: Public Works Department Reports
Date: June 10, 2024

With the new budget year starting we will be looking at designing and advertising for this year's projects soon. We have quite a few projects in this year's budget, and you will see in the coming months those projects in the monthly reports. The below projects are what has been completed and the current projects in design and what will be happening soon.

Clearfield booster is under design.

Middle School lift station – This project is in the design stage.

Adams St. water main and street reconstruction is underway with a final completion in November.

Landfill Rd. – This project has been awarded to Wayne Coleman construction, the schedule for start up has not been set. The final completion is in November.

N. 4th St. reconstruction is in design.

The Salt/Sand building – The contractor has started and final completion is set for the end of June.

Birch St. sewer project – The sewer main has been installed, all paving is complete. Concrete collars will be complete by the end of the week of the 4th. Substantial walk through will be on the 11th of June.

2nd and 3rd St sewer replacement project – This project was awarded to Ramshorn Construction; we are waiting on the construction schedule.

The new shelter in Washington Park is awaiting the finishing touches of the roof.

City Hall- The City Hall façade and landscaping project is scheduled for a pre-bid meeting on June 4th with the bid opening on June 11th.

101 N. 4TH ST. | P.O. BOX 1030 | DOUGLAS, WY 82633

Community Center – Amundson was awarded the contract for design services. Final design and construction will take approximately 24 months to complete. Project updates will follow in the coming months.

CITY OF DOUGLAS WATER PRODUCTION AND CONSUMPTION ANNUAL TOTALS
ANNUAL TOTALS FOR THE YEAR OF: 2024

	SPRING PRODUCTION	SHEEP MT. WELL PRODUCTION	W.T.P. PRODUCTION	TOTAL PRODUCTION	TOTAL CONSUMPTION	WTP FTW (Return to River)	DAILY CONS. PER/CAPITA
JANUARY	25,472,007	0	0	25,472,007	25,423,075	0	128
FEBRUARY	23,985,212	0	0	23,985,212	23,566,105	0	127
MARCH	23,078,241	0	0	23,078,241	23,122,391	0	117
APRIL	24,462,350	0	0	24,462,350	24,479,607	0	127
MAY	34,851,710	716,694	0	35,568,404	35,622,393	0	180
JUNE	3,154,887	273,685	0	3,428,572	3,516,956	0	275
JULY	0	0	0	0	0	0	#DIV/0!
AUGUST	0	0	0	0	0	0	#DIV/0!
SEPTEMBER	0	0	0	0	0	0	#DIV/0!
OCTOBER	0	0	0	0	0	0	#DIV/0!
NOVEMBER	0	0	0	0	0	0	#DIV/0!
DECEMBER	0	0	0	0	0	0	#DIV/0!
TOTAL	135,004,407	990,379	0	135,994,786	135,730,527	0	#DIV/0!
ACRE FT.	414.313	3.039	0.000	417.353	416.542	0.000	