

1 **Work Session, Douglas City Council**  
2 **April 22, 2019**  
3

4 A Work Session of the Douglas City Council was held on Monday, April 22, 2019 at 3:00 p.m. in  
5 the Council Chambers, 101 N. 4<sup>th</sup> Street, Douglas, Wyoming. Mayor Kemper called the meeting to  
6 order. Those present were:

7 **Mayor and Council:** Rene' Kemper, Mayor; Councilmembers John Bartling, Monty Gilbreath,  
8 Kim

9 Pexton, and Karl E. Hertz

10 **Others Present:** Jonathan Teichert, City Administrator; Karen Rimmer, City Clerk; Mary  
11 Nicol, City Treasurer; John Harbarger, Public Works Director; Carl  
12 Brown, President, "Getting Great Rates"; Kathy Weinsaft, Wyoming  
13 Rural Water Association

14 Carl Brown provided Council with a detailed overview of the Water, Wastewater, Sanitation, and  
15 Landfill Analysis report that he completed in February 2019. The report is an in-depth  
16 analysis of the City's current rate structures, which the data determined need to be  
17 restructured in order to pay for current and subsequent incurred costs. Mr. Brown provided  
18 greater detail on each of the enterprise fund's recommended restructuring. He supported the  
19 City's stance on no water provided to properties outside the city limits and explained the  
20 liability associated with this practice, partly due to oversight by the Public Utilities  
21 Commission. He explained the Public Utilities Commission has no jurisdiction over wastewater  
22 systems, sanitation services, or landfills. Recycling was discussed, although there is little  
23 data available for consideration in this report. Mr. Brown explained concepts such as "cost to  
24 serve" which is the most equitable manner in which to charge users of the City's utilities.  
25 "Cost clarification" was also explained, which determines if costs are fixed or variable and  
26 assigns costs per unit, such as the size of a meter or the size of a dumpster. System  
27 development fees were also talked about as these fees help recapture some of the costs  
28 associated with the services provided. He stated that cost allocation occurs after cost  
29 classification and explained that the necessary capital improvements are the primary drivers  
30 of the recommended rate restructuring for all funds. Following final discussion and comments,  
31 the Work Session was adjourned at 4:30 p.m. **No Council action was taken.**

32  
33  
34

