



Douglas Planning and Zoning Commission

May 20, 2019

City of Douglas-Council Chambers
101 North 4th Street
Douglas, Wyoming 82633

Call To Order

Chairman Johnston called the Douglas Planning and Zoning Commission to order at 5:30 P.M. In response to the Chairman's request for roll call, the following were found present:

Members Present: Jay Hancock
Blake Palmer
Robin Velasquez
Becky Renstrom
Carol Johnston

City Staff Present: Clara Chaffin, Community Development Director
Sherri Mullinnix, Planning Technician
Gary Schwarz, IT Director

Agenda

Chairman Johnston introduced the agenda. Commissioner Renstrom moved to accept the agenda. Commissioner Hancock seconded the motion, and the motion carried 5-0.

Minutes

Chairman Johnston introduced the minutes of the April 15, 2019, meeting. Commissioner Palmer made a motion to accept the minutes. Commissioner Velasquez seconded. The motion carried 5-0.

Planning & Zoning Matters

A. SUB 01-19: Application by Jesus and Sylvia Delgado for a Vacation and Replat of the Fairview Addition, Block 28, Lots 44-47 into Fairview Addition, Block 28, Lots 56 and 57

Chairman Johnston opened the public hearing at 5:32 P.M. and introduced the item, inviting staff to speak to the application. Chaffin described the location, zoning, surrounding land uses, and the history of the property. The proposed replat was in compliance with the 2014 Douglas Master Plan. Staff expressed support for the application.

When asked by Chairman Johnston, the applicants had no comments. Chairman Johnston called for public comment, and there was none. There being no further comment, Chairman Johnston closed the hearing at 5:34 P.M. and called for a motion. Commissioner Palmer made a motion to recommend the application to the Douglas City Council. The motion was seconded by Commissioner Renstrom, and passed 5-0.

Staff Report - City Council Action on Forwarded Items

A. DEV 01-19: Application for a Type B Development by Bighorn Construction and Reclamation at 915 North 4th Street (Northgate Development Subdivision, Block 11, Lot 2)

B. CUP 04-19: Application for a Conditional Use Permit for the Keeping of Chickens at 1541 Meadow Lane (Stone River Meadows #2, Lot 70)

C. CCSUB 03-19: Application for the Halverson Minor Subdivision at 12 Single Road (Converse County, Tract J, Portions of Lots 4 and 8)

Chaffin informed the Commission that the City Council had approved the Bighorn Construction and Reclamation Development and the Halverson Minor Subdivision as recommended by the Commission, but had denied the Conditional Use Permit for 1541 Meadow Lane. Because the applicant had enrolled the child in 4-H and was moving to the county, the permit was no longer necessary.

Chaffin also informed the Commission regarding two ordinances currently under review by the Council which would codify the 2018 ICC Building Codes and make some minor changes to the Unified Land Development Code.

Adjournment

There being no other business, Chairman Johnston adjourned the meeting at 5:38 P.M.

Chairman, Planning and Zoning Commission

Planning Commission, Secretary