

**City Council Meeting Minutes  
May 24, 2021**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:** Mayor Kemper called the meeting to order and led the assembly in the Pledge of Allegiance.

**Roll Call was taken with the following City Council members present:** Mayor René Kemper; Councilperson John Bartling; Councilperson Kim Pexton; Councilperson Ron McNare; Councilperson Monty Gilbreath was absent.

**Also Present:** Jonathan Teichert, City Administrator; Chaz Schumacher, City Clerk; Todd Byerly, PD Chief; John Stearns, Utility Maintenance Supervisor; Clara Chaffin, Community Development Director; Gary Schwarz, IT Director; Mary Nicol, Treasurer/Administrative Services Director; Mike Armstrong, City Attorney; Chase Vialpando, Douglas Budget.

**Disclosures by City Councilmembers:** None.

**Consent Agenda:**

***Item 2a. Corrections, Additions, and Approval of Agenda – May 24, 2021***

***Item 2b. Minutes, Regular City Council Meeting – May 10, 2021***

***Item 2c. Minutes, Special City Council Meeting – May 13, 2021***

Councilperson Bartling moved, seconded by Councilperson McNare to amend the agenda and remove Item 5a, Mayor Kemper asked to amend the agenda and remove Item 4a, Bartling and McNare approved the additional amendment to the agenda, and to approve the remaining items, no further discussion. Motion carried 4-0.

**Public Comments:** None.

**Public Hearing:**

***Item 6a. Resolution No. 2088, a Resolution Authorizing a Conditional Use Permit to Sean and Shea Lehn to allow the Short-Term Rental of a Dwelling in an R-2 Medium Density Residential Zone at 414 North 3<sup>rd</sup> Street (Original Town of Douglas, Block 32, Part of Lot 4: Lot 5)***

Mayor Kemper opened the Public Hearing at 5:34 p.m. Community Development Director Chaffin provided an overview of the application, stating it's recommendation for approval from the Planning & Zoning Commission with the conditions recommended by staff. Councilperson McNare asked if it would be strictly an Air B n' B. Chaffin stated yes, it would also be used for family visiting, and a short-term rental. Chaffin stated there were no comments received either in favor of or against the approval of the Conditional Use Permit. Mayor Kemper closed the Public Hearing at 5:37 p.m.

**Councilperson McNare moved, seconded by Councilperson Pexton to approve Resolution No. 2088, a Resolution Authorizing a Conditional Use Permit to Sean and Shea Lehn to allow the Short-Term Rental of a Dwelling in an R-2 Medium Density Residential Zone at 414 North 3<sup>rd</sup> Street (Original Town of Douglas, Block 32, Part of Lot 4: Lot 5), no discussion. Motion carried 4-0.**

**Council Action Items:**

***Item 7a. Ordinance No. 1008, an Ordinance Vacating a Portion of Poplar Street, Senior Center Addition, Douglas, Wyoming, Third Reading***

44 Councilperson Pexton moved, seconded by Councilperson Bartling to approve Ordinance No. 1008, an  
45 Ordinance Vacating a Portion of Poplar Street, Senior Center Addition, Douglas, Wyoming, on its Third  
46 Reading, no discussion. Motion carried 4-0.

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48 *Item 7b. Resolution No. 2089, a Resolution Authorizing the Douglas Police Department to Submit an*  
49 *Application to the Department of Justice, COPS Office, for FY2021 COPS Hiring Program Funds to Hire*  
50 *an Additional Officer to Allow for Assignment of a Second SRO in CCSD#1 Schools*

51 Councilperson Bartling moved, seconded by Councilperson McNare to approve Resolution No. 2089, a  
52 Resolution Authorizing the Douglas Police Department to Submit an Application to the Department of  
53 Justice, COPS Office, for FY2021 COPS Hiring Program Funds to Hire an Additional Officer to Allow for  
54 Assignment of a Second SRO in CCSD#1 Schools. Mayor Kemper and the Council stated their excitement  
55 about the opportunity for a second SRO in the schools. Motion carried 4-0.

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57 *Item 7c. Memorandum of Understanding Between Converse County, Wyoming; the City of Douglas,*  
58 *Wyoming; and the Town of Glenrock, Wyoming, for the Funding of the Converse County ACT Work*  
59 *Ready Community Program*

60 Councilperson Pexton moved, seconded by Councilperson Bartling to approve the Memorandum of  
61 Understanding Between Converse County, Wyoming; the City of Douglas, Wyoming; The Town of  
62 Glenrock, Wyoming, for the Funding of the Converse County ACT Work Ready Community Program,  
63 with the addition of a Not-to-Exceed amount of \$25,000 per year, discussion followed. Motion carried  
64 4-0.

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66 **Council Information: Non-Action Items:**

67 *Item 8a. Treasurer's Report – April 2021*

68 *Item 8b. Dashboards – April 2021*

69 *Item 8c. Minutes, Planning & Zoning Commission – May 17, 2021*

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71 **Executive Session:** None.

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73 **Adjourn:**

74 Councilperson Bartling moved, seconded by Councilperson McNare to adjourn the May 24, 2021  
75 Regular City Council meeting. Motion carried 4-0. Meeting adjourned at approximately 5:46 p.m.

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77 **ATTEST:**

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René Kemper, Mayor

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Chaz Schumacher, City Clerk

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