

CITY OF **DOUGLAS** WYOMING

HOME OF THE JACKALOPE.

To: Mayor Kemper & Members of the City Council;
Administrator Jonathan Teichert

From: Chaz Schumacher
City Clerk

Date: June 9, 2021

Re: Clerk's Department Report – June 2021

- Working with Administrator Teichert, Chief Byerly, and City Attorney to update liquor license ordinances to bring them into compliance with the upcoming changes to State Statutes.
- Continue to process Special Event Permits and 24-hour alcohol permits that are coming in for summer events. These have been coming in at rates more typical of pre-COVID years.
- Continue to be a part of the process with The Enterprise for planning the 4th of July activities in the community, will continue to be involved in those conversations, as well as the Jackalope Days planning process.
- Records Maintenance, Filing, and regular responsibilities and duties.