



Douglas Planning and Zoning Commission

February 22, 2022

City of Douglas-Council Chambers

101 North 4th Street

Douglas, Wyoming 82633

Call To Order

Chairman Hancock called the Douglas Planning and Zoning Commission to order at 5:30 P.M. In response to the Chairman's request for roll call, the following were found present:

Members Present: Jay Hancock
Becky Renstrom
Robin Velasquez
Dave Patterson
Blake Palmer

Members Absent: none

City Staff Present: Clara Chaffin, Community Development Director
Heidi McCullough, Planning Technician
Gary Schwarz, IT Director

Agenda

Chairman Hancock introduced the agenda. Commissioner Palmer moved to accept the agenda. Commissioner Velasquez seconded the motion, and the motion carried 5-0.

Minutes

Chairman Hancock introduced the minutes of the January 17, 2022, meeting. Commissioner Renstrom made a motion to accept the minutes. Commissioner Palmer seconded. The motion carried 5-0.

Planning & Zoning Matters

A. DEV 02-21: Application by The Douglas Youth Hockey Association for a Type B Development for construction of an ice arena at 1045 Jefferson Street (Bartling Addition, Lot 2) in a GRN – Greenspace Zone.

Chairman Hancock opened the public hearing at 5:31 P.M. Director Chaffin reviewed the location, zoning data, surrounding land uses, and compliance with the Douglas Master Plan. Director Chaffin outlined comments submitted by the City Engineer concerning the access road to the property and drainage. Staff recommendation was for approval. Several members of the Douglas Youth Hockey Association were on hand for questions. There were no public comments, and Chairman Hancock closed the public hearing at 5:37 P.M. and called for a motion. Commissioner Renstrom moved to recommend approval to the City Council with staff recommendations. Commissioner Patterson seconded the motion. Commissioner Palmer questioned available ownership of the property and who would be responsible for the maintenance costs after construction. Chairman Chaffin reported that the land is owned by the City of Douglas, and they have a 99 year lease agreement with the Hockey Club who would own the building and be responsible for ongoing maintenance. Aundy Luckenbihl with the DYHA confirmed that funding had been secured for construction and future maintenance. Chairman Hancock called for the vote; the motion passed 5-0.

Staff Report - City Council Action on Forwarded Items

A. DEV 02-21: Application by The Douglas Volunteer Fire Department for a Type B Development for a Fire Training Facility at 450 Robin Lane (Wastewater Treatment Plant Subdivision) in an I-Industrial Zone.

At the Chairman's request, Director Chaffin reported that the item from the January 17, 2022, meeting had been approved by the City Council as recommended by the Commission. The Council approved an alternate landscape plan for the development incorporating the natural landscape and native plants on the site. A development agreement has been signed between the Douglas Volunteer Fire Department and the City regarding the maintenance and security issues discussed. They are also in the process of redesigning detention pond and waste management.

Adjournment

There being no other business, Chairman Hancock called for a motion to adjourn the meeting. A motion to adjourn was made by Commissioner Renstrom and seconded by Commissioner Velasquez. With a unanimous vote of 5-0, Chairman Hancock adjourned the meeting at 5:42 P.M.

Chairman, Planning and Zoning Commission

Planning Commission, Secretary