



**Department**

All Departments

**Staff Contact**

J.D. Cox  
Clara Chaffin

**Recommendations**

Consider approving IT Services contract with Converse County.

**Executive Summary**

In March 2022 Gary Schwartz resigned as IT Director from the City. Staff who had been involved in basic IT services continued to assist in IT needs. In April and March, proposals were requested and reviewed from the past IT Director and the Technical Services Department at Converse County. The in-house IT position was also updated and posted and advertised. In the interim, the Converse County Technical Services Director and Systems Administrator assisted the City of Douglas with more urgent IT needs. Having received no applications, staff requested a revised proposal from the Technical Services Department at Converse County.

**Alignment to Strategic Goals and/or Other Plans**

Strategic Direction1: Maintain Solid Infrastructure. IT Infrastructure is becoming increasingly important in enabling the City to provide services and maintain operations. The infrastructure must be assessed continuously to ensure the City can respond to the health and safety of the citizens.

**Budget/Fiscal Impact**

Fund	General Fund
Department	Information Technology
Line Item Descr	Miscellaneous Contractual Services
Project	N/A
Amount	\$57,500.04

**Responsible Staff**

J.D. Cox  
Clara Chaffin

**Action Requested**

Approval of the Agreement for Technical Services Between Converse County and the City of Douglas.

**Reviewed/Approved**

- |   |                                       |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Public Works |
| <input type="checkbox"/> Law Enforcement                  | <input type="checkbox"/> Legal        |
| <input checked="" type="checkbox"/> City Administrator    | <input type="checkbox"/> Finance      |

**Recommended Motion**



CITY OF **DOUGLAS** WYOMING  
HOME OF THE JACKALOPE.

## Agenda Item Report City Council - June 27, 2022

I move to approve the Agreement for Technical Services Between Converse County and the City of Douglas as presented.

### Attachments

Attachment #1 (Agreement for Technical Services Between Converse County and the City of Douglas)