

**Work Session, Douglas City Council
May 23, 2022**

A Work Session of the Douglas City Council was held on May 23, 2022, at 4:00 p.m. in the Council Chambers, 101 N. 4th Street, Douglas, Wyoming.

Councilmembers Present: Mayor René Kemper, Councilperson Kim Pexton, Councilperson Ron McNare, Councilperson Monty Gilbreath, and Councilperson John Bartling.

Also Present: JD Cox, City Administrator; Chaz Schumacher, City Clerk; Josh Oberlander, Water/Wastewater Chief Operator/Supervisor; Mary Nicol, City Treasurer/Administrative Services Director; Clara Chaffin, Community Development Director; Todd Byerly, Douglas Police Chief.

Discussion Regarding FY2023 Budget: Councilperson McNare inquired into if the COLA & bonuses for employees are ready to go. Treasurer/Administrative Services Director Nicol indicated they are. McNare inquired into the Human Resource position and why it wasn't in the budget. Mayor Kemper asked for Administrator Cox's thoughts on the position. Cox indicated there is \$60,000 in the budget for HR services in addition to the Bambii services. Brief discussion followed regarding costs of the Bambii services and if there is a need for an HR contract proposal. Cox discussed the need for a technical services contract to provide time to assess the situation and what is needed for the city. Council asked if there is a contract with the county IT. Community Development Director Chaffin indicated there is not, but we do need something in place, the city's former IT director will not be able to provide services to the depth the city needs. Cox recommended a 6-month contract with a 1-month cancellation clause as he feels odd calling the county IT department for help when we have no contract in place. Brief discussion followed regarding current computer issues and concerns. Discussion regarding budgeting for an HR position and the removal of funding for the Bambii services. Council discussed funding for the Human Resource Council/CSBG and clarifying the use of funds, an additional work session will be scheduled so council can discuss their concerns with the Human Resource Council directly. Additional discussion regarding the proposed budget followed. Council and staff discussed assimilating information for current and future projects and expenditures into a report so they might better assess the budget moving forward. **Review of City Council Agenda for May 23, 2022:** No discussion occurred. **Adjourn – No further discussion and the Work Session was adjourned at approximately 5:23 p.m.**

Chaz Schumacher, City Clerk