

**Work Session, Douglas City Council
March 24, 2022**

A Work Session of the Douglas City Council was held on March 24, 2022, at 4:00 p.m. in the Council Chambers, 101 N. 4th Street, Douglas, Wyoming.

Councilmembers Present: Mayor René Kemper, Councilperson Kim Pexton, Councilperson Ron McNare, Councilperson Monty Gilbreath, and Councilperson John Bartling.

Also Present: Chaz Schumacher, City Clerk; John Harbarger, Director of Public Works; Mary Nicol, City Treasurer/Administrative Services Director; Clara Chaffin, Community Development Director; Todd Byerly, Douglas Police Chief; Gary Schwarz, Former IT Director; Jim Willox, County Commissioner; Chris Caskey, Technical Services Director for Converse County; Matt Adelman, Douglas Budget.

Discussion Regarding City IT Services: County Technical Services Director, Chris Caskey, addressed the Council regarding options for moving forward with technical service needs and the county's ability to meet those needs. Caskey stated the county wouldn't be able to fulfill needs on a full time level but would be looking at hiring additional staff to meet both the needs of the county and the city should the city move forward with the county. The county would easily be able to incorporate the city's system due to the crossover at the Justice Center as well as sharing a number of similar platforms. The county would work with the city to address workstation updates, inventory needs, and budget planning; the county would offer the same trainings to city employees as they do county employees. Discussion followed regarding the technical service needs of the city, methods for incorporating those needs into the existing county services, and potential timeline for an agreement. Councilperson McNare inquired into if the city's former IT Director, Gary Schwarz, would be interested in being a consultant over the next few months, Schwarz indicated he would be interested in doing so, Caskey indicated it would be good to have access to the institutional knowledge of Schwarz. Council stated they would review this further at the next council meeting. **Discussion Regarding Administrator Vacancy:** Mayor Kemper provided an update on the city administrator vacancy and a possible temporary appointment. Discussion followed regarding continuation of advertising the position on indeed, staff was instructed to continue doing so and to also send out a questionnaire to viable applicants. **City Councilmembers Updates:** Councilperson McNare inquired into recent updates to the ordinances and their application to Airbnb short term rentals, specifically the most recent one on Richards Street, discussion followed. McNare expressed concern there were manholes being installed at the RV park at Riverside, discussion followed regarding the requirements the property will need to meet in order to tie into city services. Mayor Kemper informed council and department heads that the paper will be looking for information for the progress report edition published at the end of April, discussion followed regarding preferences for information to be included. **Review of City Council Agenda for March 28, 2022:** Brief discussion regarding the agenda for the upcoming city council meeting. **Adjourn – No further discussion and the Work Session was adjourned at approximately 5:08 p.m.**

Chaz Schumacher, City Clerk