



# Agenda Item Report City Council - June 12, 2023

## Item

Approval of Police Department Policies PAT 18 - Evidence and PAT 25 Firearms.

## Responsible Staff Contact

Todd Byerly

## Recommendations

Recommend approving Police Department Policies PAT 18 - Evidence and PAT 25 - Firearms which include the minor changes as documented in the Executive Summary through Resolution 2023-14.

## Executive Summary

High risk/liability policies are revised each year, and all other policies are reviewed on a bi-annual basis. Exceptions to this are any policy changes that need to be made as a result after each legislative session.

PAT 18 - Evidence, were reviewed by both department evidence custodians, Lieutenant Matthews, Chief Byerly, City Attorney, and the County Attorney's office for sound procedural guidance. Minor grammatical changes were made as well as stricter language on the chain of custody, the collection of perishable items, logging of controlled substances by the end of the shift, and Section V. Inspections.

PAT 25- Section D (Shotguns) - applies converting the shotguns to less than lethal. This policy was amended by the department firearms instructors, and reviewed by Lt Matthews, Chief Byerly, and the City Attorney.

## Alignment to Strategic Goals and/or Other Plans

**Strategic Plan** : Offer Great Choice to Live, Work & Play

## Budget/Fiscal Impact

Fund/Department	No Impact
Project/Line Item	
Budgeted Amount	
Amount	



CITY OF **DOUGLAS** WYOMING  
HOME OF THE JACKALOPE.

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### Action Requested

Recommend approving Police Department Policies PAT 18 - Evidence and PAT 25 - Firearms which include the minor changes as documented in the Executive Summary through resolution 2023-14.

### Reviewed/Approved

- Community Development
- Law Enforcement
- City Administrator
- City Clerk

- Public Works
- Legal
- Finance