



**Item**

Custodial Services for the City of Douglas

**Responsible Staff Contact**

John Harbarger  
Mary Nicol

**Recommendations**

Recommend accepting amendment No. 2 to the contract for custodial services Between the City of Douglas and Debra Coy

**Executive Summary**

Debra Coy has been providing custodial services to the City of Douglas since 2012. She cleans Public Works and City Hall three times a week at each location. This represents a \$200/month increase, from \$2000 to \$2200 per month, and is the second request for additional funding toward this contract. Each request has been to cover the additional costs of supplies. Along with this amendment is attachment A that covers the specifications for the services.

**Alignment to Strategic Goals and/or Other Plans**

**Outcome :** N/A

**Strategy:** N/A

**KPI:** N/A

**2014 Master Plan :** N/A

**2015 Downtown Master Plan :** N/A

**Budget/Fiscal Impact**

Fund/Department	General Fund, Non Departmental
Project/Line Item(s)	Custodial Services. 10-5100-2158
Budgeted Amount	\$26,400
Anticipated Amount	\$26,400

**Action Requested/ Recommended Motion**

Approve Amendment No. 2 to the contract between the City of Douglas and Debra Coy for custodial services and furthermore authorize the city administrator to sign associated documents.

**Reviewed/Approved**

- Community Development**
- Law Enforcement**
- City Administrator**
- City Clerk**

- Public Works**
- Legal**
- Finance**