

**AMENDMENT NUMBER TWO TO CONTRACT BETWEEN
CITY OF DOUGLAS, WYOMING AND DEBRA COY,
FOR CUSTODIAL SERVICES**

1. **Parties.** This Contract is made and entered into this ____ day of _____, 2023, by and between the City of Douglas, Wyoming, a Wyoming municipal corporation (hereinafter referred to as “City”), whose address 101 N. 4th Street, P.O. Box 1030, Douglas, Wyoming 82633 and Debra Coy, D/B/A Debra’s Cleaning Service (hereinafter referred to as “Contractor”), whose mailing address is 611 S. 7th Street, Apt. 2, Douglas, Wyoming 82633.

2. **Purpose of Amendment.** This Amendment shall constitute the second amendment to the Original Contract between City and Contractor which was duly executed on the 14th day of December, 2015. The purpose of this Amendment is to revise certain sections of the Original Contract as specified in Section 3 of this amendment. For and in consideration of the mutual promises and covenants set forth below, City and Contractor agree to the following:

3. **Additional Terms of Agreement.** It is mutually agreed by and between the parties to revise the following sections of the Original Contract to read as follows.

a. **Section 2. Payment.** City agrees to pay to Contractor a monthly fee of two thousand two hundred dollars and no cents (\$2,200.00) for the term of this contract, in exchange providing custodial services for Douglas City Hall at 101 N. 4th St., and the Public Works Offices at 420 W. Grant St., Douglas, Wyoming.

b. **Section 3. Contractor’s Responsibilities.**
I. Contractor shall leave all doors and lights as found on entry **at City Hall. At Public Works, all lights turned off and doors locked.**

c. **Section 4. General Provisions.**
H. **Liaison and Notice.**
i. City’s designated representative **is J.D. Cox, City Administrator; email: jdcox@cityofdouglas.org; phone number: (307) 358-3462.**

Attachment A. Custodial Service Specifications. Revised and attached.

4. **Same Terms and Conditions.** With the exception of items explicitly delineated in this Amendment, all terms and conditions of the Original Contract between the City and Contractor shall remain unchanged and in full force and effect.

5. **Entirety of Amendment.** This Amendment, consisting of two (2) pages and Attachment A presents the entire and integrated Amendment between the parties and supersedes all prior negotiations, representation, and agreements, whether written or oral concerning the subject hereof.

IN WITNESS WHEREOF, the City Council has caused this Agreement to be signed and executed in its behalf by its Mayor, and duly attested by its City Clerk, and Contractor has signed and executed this Agreement, the day and year first written above.

CITY OF DOUGLAS, WYOMING:

By: _____
Kim Pexton, Mayor

ATTEST:

Chaz Kokesh, City Clerk

CONTRACTOR:

Debra Coy

By: _____

Witness: _____