



**Item**

Bid Award - Planning Department vehicle replacement: One New 2023/24 Midsize SUV AWD.

**Responsible Staff Contact**

Clint Nystul  
John Harbarger  
Clara Chafin

**Recommendation**

Recommend the fleet manager to solicit various dealerships to purchase a vehicle that meets specifications for \$25,000.00 or less.

**Executive Summary**

The proposed replacement of unit #102 under guideline of wear and tear and aging out.  
Proposed replacement with a budget of no more than \$25,000.00

No bids were received for this vehicle. State statues allows us to solicit dealers to purchase vehicle or equipment when no bids are received during the bidding process.

**Background**

Existing unit #102 is starting to show its age, and over time systems are starting to fail as most vehicles do as they age. One major problem with this particular vehicle is parts are becoming obsolete making repairs almost impossible.

**Alignment to Strategic Doing (SD) and/or Other Plans**

<u>SD24 Outcome</u>	N/A
<u>SD24 Strategy</u>	N/A
<u>SD24 KPI</u>	N/A
<u>2014 Master Plan</u>	N/A
<u>2015 Downtown Master Plan</u>	N/A

**Budget/Fiscal Impact**

<u>Fund/Department</u>	General Fund Equipment Reserve
<u>Project/Line Item(s)</u>	Car – Planning/Vehicle/47-5470-6548
<u>Budgeted Amount</u>	\$25,000.00
<u>Anticipated Amount</u>	\$25,000.00

**Action Requested/Recommended Motion**

Authorize the fleet manager for the City of Douglas to solicit various dealerships to purchase a vehicle that meets specifications as originally bid for \$25,000.00 or less and to furthermore authorize the city administrator to sign all associated documents.



CITY OF **DOUGLAS** WYOMING  
HOME OF THE JACKALOPE.

## Agenda Item Report City Council – August 14, 2023

### Reviewed/Approved

- Community Development
- Law Enforcement
- City Administrator
- City Clerk

- Public Works
- Legal
- Finance