

RESOLUTION NO. 2023-35

A RESOLUTION ADOPTING CHANGES TO THE HUMAN RESOURCES POLICIES AND PROCEDURES FOR THE EMPLOYEES OF THE CITY OF DOUGLAS, WYOMING AND DECLARE DECEMBER 24, 2023, A HOLIDAY AND SET OBSERVATION DATE.

WHEREAS, the Governing Body of the City of Douglas, Wyoming adopted Human Resources Policies and Procedures which may be amended at any time by City Council; and

WHEREAS, the City desires to update the current policies regarding holidays; and

WHEREAS, the City desires to amend Chapter IX, Section A, Item 1, effective January 1, 2024, adding Christmas Eve (December 24th) and removing Employee Birthday; and

WHEREAS, the City desires to clarify the day holidays will be observed when falls on Saturday or Sunday per the attachment marked Exhibit A; and

WHEREAS, the City desires to declare December 24, 2023, as a holiday to be observed on December 26, 2023; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DOUGLAS, WYOMING, that City Council hereby adopts the amendments and all attached exhibits to the City of Douglas Human Resources Policies and Procedures.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 20_____.

Kim Pexton, Mayor

Attest:

Mary Nicol, Deputy City Clerk