

City Council Regular Meeting Minutes
December 11, 2023

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Mayor Pexton called the meeting to order at approximately 5:30 p.m. Roll call was taken with the following City Council members present: Mayor Kim Pexton, Councilperson Ron McNare; Councilperson Perry Hershberger; Councilperson Matt Schmidt; and Councilperson John Bartling. Garrett Kittelson led the assembly in the Pledge of Allegiance.

Also present: Mike Armstrong, City Attorney; Todd Byerly, Police Chief; Clara Chaffin, Community Development Director; John Harbarger; Public Works Director; Mary Nicol, Administrative Services Director/Treasurer; Kristen Shaw; Liaison.

Disclosures by City Council Members: None.

General Agenda (Corrections/Additions): Councilperson McNare moved to approve the general agenda as presented. Councilperson Schmidt seconded. Motion carried 5-0.

Public Comments: Bill Tibbs addressed Council with information regarding geothermal heating systems.

Consent Docket: Minutes: City Council Work Session: November 27, 2023, City Council Meeting: November 27, 2023. Warrant Register: November 2023. Councilperson Bartling moved to approve the Consent Docket as presented. Councilperson Hershberger seconded. Motion carried 5-0.

Public Hearing:

Resolution No. 2023-45, a Changing of the Zoning of Riverview Addition, Block 2, Lot 8 from R-2 Medium Density Residential Zone to R-4 Mixed Residential Zone. Mayor Pexton opened the public hearing at 5:41 p.m. Staff report was included in the packet. No public comments. Public hearing closed at 5:42. Councilperson Hershberger moved to approve Resolution No. 2023-45 as presented. Councilperson Schmidt seconded. Motion carried 5-0.

Resolution No. 2023-46, a Resolution Authorizing First Northern Bank to Proceed with a Type B Development for Construction of a Bank in a B-1 Local Business Zone at 800 South Fourth Street (Original Town of Douglas, Lot 15, Block 63). Mayor Pexton opened the public hearing at 5:42 p.m. Staff report was included in the packet. No public comments. Public hearing closed at 5:43. Councilperson Bartling moved to approve Resolution No. 2023-46 as presented. Councilperson McNare seconded. Motion carried 5-0.

Council Action Items:

Ordinance No. 1036, An Ordinance Amending Title 15 of the Douglas Municipal Code by Amending the 2021 Edition of the International Building Code as Published by the International Code Council and Adopting the 2023 Edition of the National Electrical Code as Published by the National Fire Protection Association. Councilperson Schmidt moved to approve Ordinance No. 1036 as presented on its first reading. Councilperson Hershberger seconded. Motion carried 5-0

Bid Award – Teton Way: Director Harbarger provided a brief overview. Councilperson McNare moved to accept the bid from Ramshorn Construction in the amount of \$879,905 for the Teton Way improvements

project; authorize the usage of \$650,000 from contingency account number 57-5570-9000 and further authorize the City Manager to sign all associated documents. Councilperson Schmidt seconded. Motion carried 5-0.

Proposal acceptance – Water Park: Director Harbarger provided an overview. Councilperson Hershberger moved to accept the proposal from Progressive Commercial Aquatics in the amount of \$13,400.00 for the water park assessment and preliminary design and further authorize the City Manager to sign all associated documents. Councilperson Bartling seconded. Motion carried 5-0.

Proposal acceptance – Tree Trimming: Director Harbarger provided an overview. Councilperson Schmidt moved to accept the proposal the proposal from Wildwood Tree Service in the amount of \$37,000.00 for tree trimming and further authorize the City Manager to sign all associated documents. Councilperson Hershberger seconded. Motion carried 5-0.

Approve change order #1 – Parking Lot Reconstruction: Director Harbarger provided an overview. Councilperson Bartling moved to accept change order number 1 for a decrease in the amount of \$63,006.35 for the parking lot reconstruction project. Councilperson Schmidt seconded. Motion carried 5-0.

Appointment to Municipal Joint Powers Board: Director Nicol provided an overview. Councilperson Hershberger moved to appoint Matt Schmidt and Kim Pexton to the Municipal Joint Powers Board. Councilperson McNare seconded. Motion carried 5-0.

Appointment to Wyoming Community Gas Board: Director Nicol provided an overview. Councilperson McNare moved to appoint Perry Hershberger and Mary Nicol to the Wyoming Community Gas Board. Councilperson Schmidt seconded. Motion carried 5-0.

Appointment to Converse County Joint Justice Center Board: Director Nicol provided an overview. Councilperson Bartling moved to reappoint Ron McNare to the Converse County Joint Justice Center Board. Councilperson Schmidt seconded. Motion carried 5-0.

Council Information:

Department Reports: Community Development, Police, Public Works. Planning and Zoning Commission Board Minutes: November 28, 2023.

City Manager’s Report:

City Manager Cox provided an update on multiple recent and current items.

Good People Doing Good Things:

Mayor Pexton recognized Macey Moore for her assistance in City projects.

Mayor Pexton recognized Kelley Jestes for her work on the holiday parade; Jen Goodwin and the Enterprise for their work on mingle and jingle and tree lighting events and the entire City staff for the lights, decorations, and assistance for the events.

Councilperson Hershberger recognized Craig Corley at Riverside Plaza for going above and beyond helping the residents.

Community Updates:

Liaison Shaw provided an overview of upcoming events.

Adjourn: Councilperson Hershberger moved to adjourn into executive session for the purpose of considering the appointment, employment, right to practice, dismissal, complaints or charges against a public officer, professional person or employee, in accordance with W.S. §16-4-405 (a)(ii). Councilperson McNare seconded. Motion carried 5-0. Meeting adjourned at approximately 6:03 p.m.

Kim Pexton, Mayor

ATTEST:

Mary Nicol, Deputy City Clerk
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