

CITY OF DOUGLAS WYOMING

HOME OF THE JACKALOPE.

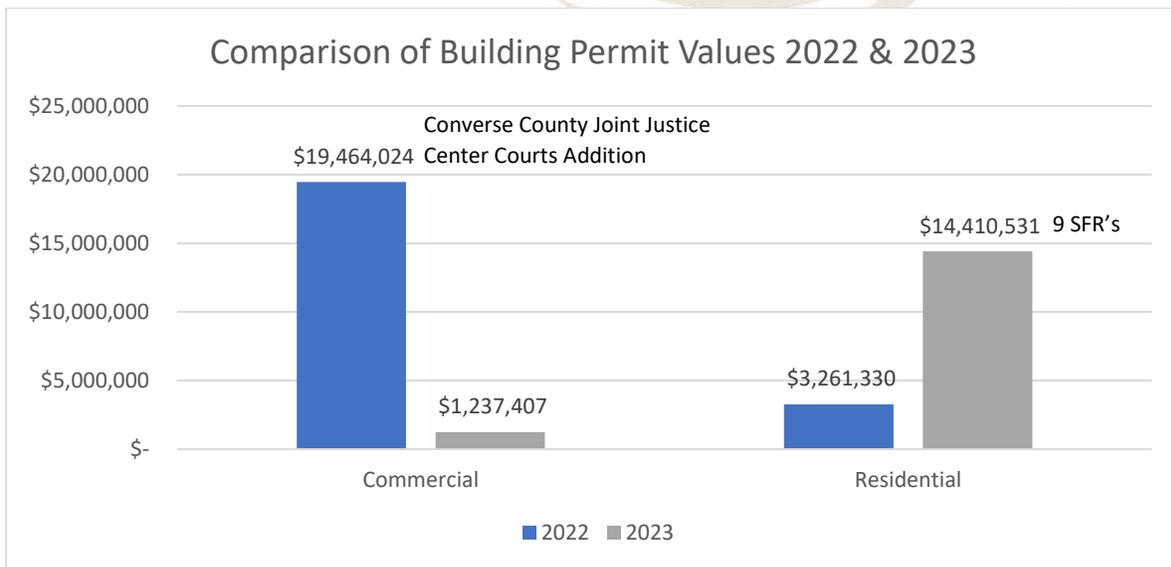
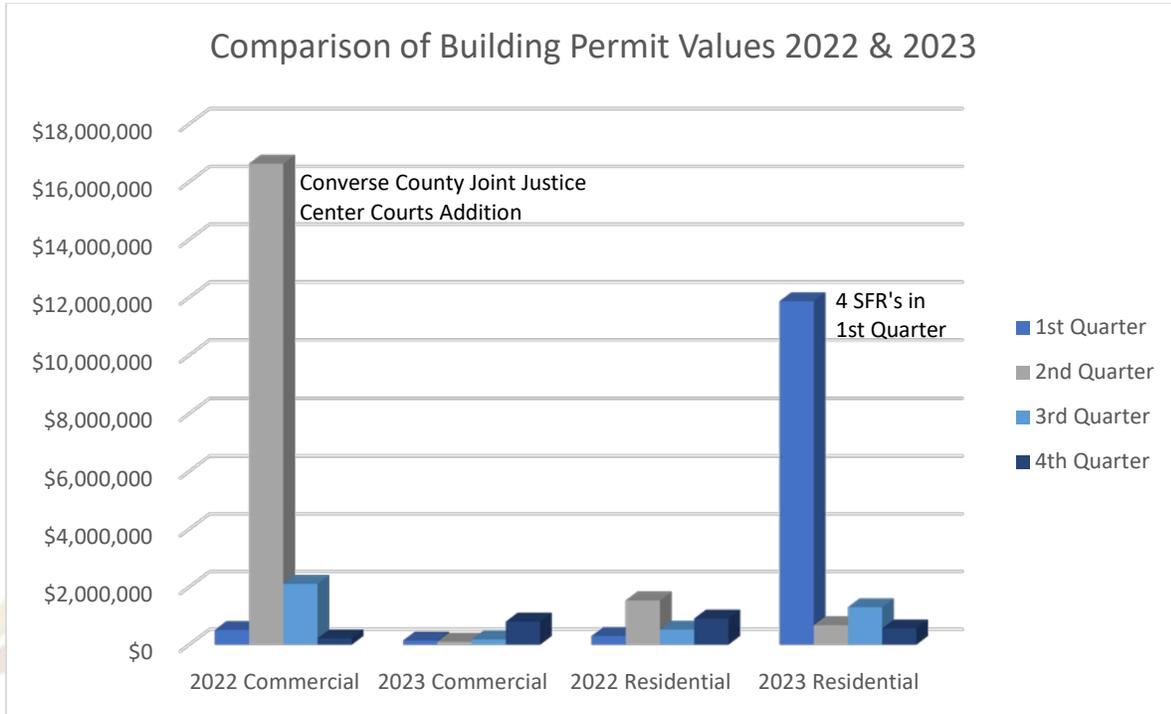
Community Development Department Report

January 2024 (Numbers for December)

Building Permit Count: 6 Total (5 Residential, 1 Commercial)

Building Permit Value (Monthly Totals): \$130,600.00

Permit Values



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Strategic Doing:

Champion	KPI		Update
Clara	FUN-01	Encourage beautification of properties, develop awards incentive, and celebrate 6 residential properties and 6 commercial properties.	Working with Code Compliance and Ayres Associates to develop.
Clara	FUN-02	Develop Property Quality Index and establish baseline.	Working with Ayres Associates to develop. Discussed on 12/13/2023.
Clara	FUN-03	Develop baseline measurement of housing units rated average or better on Physical Condition Index.	Working with Ayres Associates to develop. Discussed on 12/13/2023.
Clara	FUN-04	Develop baseline measurement of homes available at or below the Douglas average household income.	Working with Ayres Associates to develop. Discussed on 12/13/2023.
Clara	FUN-10B	Community Facility Phase 3: Develop formal design for the community facility.	Dependent on FUN-9A.
Clara	PSE-12	Have one lot in Meadow Acres #4 under development by the end of FY24.	Agreement sent to developer for review. Developer planning to visit Douglas in early 2024.
Clara	PSE-13	Record Replat of Meadow Acres #2 subdivision based on future development of area.	On hold until Community Facility location determined.
Clara	UPI-05	Design pedestrian and event space for "Jack" statue at Walnut Street parking lot and North 2nd Street.	Design in progress. Set up review. Working with Arts & Culture for ideas.
Heidi	UPI-06	Add one interactive feature at Jackalope Square.	In planning stages; considering best use of the park. Attending Arts & Culture 12/13 to discuss ideas. Working with Brandon. Heidi send request to modify KPI language.
Heidi	UPI-09	Develop 4 or more cultural programming - events or activities that reflect Douglas' identity.	May consider reducing the number; 2-3 may be possible. Currently planning 2. Looking at adding to Railroad Days. Arts & Culture discussing a mural festival; scale-down for first year. Shop With a Cop Hay Ride.

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Inspections: 32 Total

Contractor Licenses: 156

Code Compliances Cases: 6 Total (Citations Issued: 0, Court Cases: 0)

Planning Cases: (Developments, Subdivisions, County Subdivision, Zoning, CUP's, TUP's, Downtown Historic District Review Panel):

1. None

Ordinances:

1. Ordinance 1036: 2021 IBC Amendment and 2023 NEC Adoption

Currently Processing:

- County Subdivision
- Contractor Licensing: 275 Contractor License Renewal notifications were mailed in November.
- RFP for City Hall Façade
- Type B Development for Maverik Fuel Station
- First Northern Bank Building Plans

Construction in Progress:

- Single-Family Residences: There are currently 4 SFR's under construction (two on Pronghorn Court and a duplex on Wind River).
- Douglas Middle School
- Scooter's Coffee
- CCJJC Phase 2
- LaParele Apartment Renovations

Grants:

- WYDOT TAP Grant – Design: 90% complete. Reviewing storm sewer and drainage.
- WYDOT TAP Grant – Construction: Waiting on AG's office for contract documents.
- SS4A: Waiting on USDOT for contract documents.

Other Projects:

- Wyoming Planning Association (WYOPASS): Continues to submit comments to the Regulatory Reduction Task Force regarding the three bills related to Accessory Dwelling Units, Property Development Exactions, and Building Permit Notice Requirements.
- Arts & Culture Board of Trustees: The Board has held three meetings and is currently working on short and long-range action plans.
- Hazard Mitigation Plan: Currently working on Tasks 5-8.
- Riverside RV Park: Discussions regarding the floodplain. Anticipate annexation application in the next few months.

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- **Streamlining:** Researching companies who can assist the City in moving to a more transparent and streamlined development process. The goal is to have a digital guided process for all types of applications with automatic notifications for processing and review, integration with ESRI and Contractor database, digital inspections, and digital code compliance processing.

Historic Preservation Commission: The commission is working on planning for next year's projects, and how they can coordinate with KPI Champions to assist with meeting the City's goal for Strategic Doing. Some members will be attending the Arts & Culture Board meeting to hopefully be able to help there as well. The annual report was submitted to SHPO (State Historic Preservation Office). Commissioner and Staff Liaison Heidi McCullough was spotlighted by the Alliance for Historic Wyoming.



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