

CITY OF DOUGLAS WYOMING

HOME OF THE JACKALOPE.

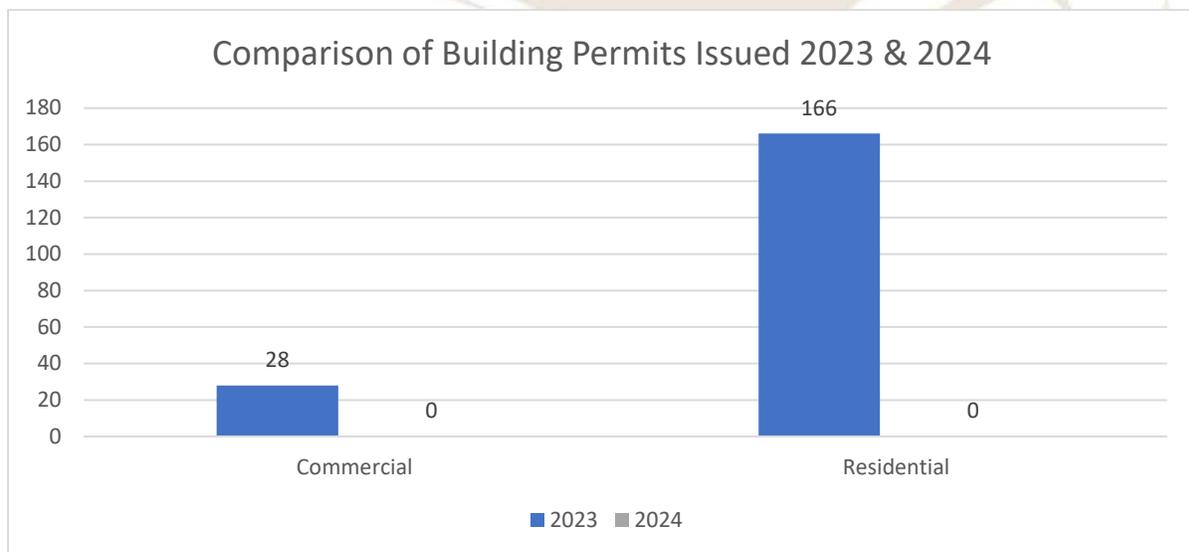
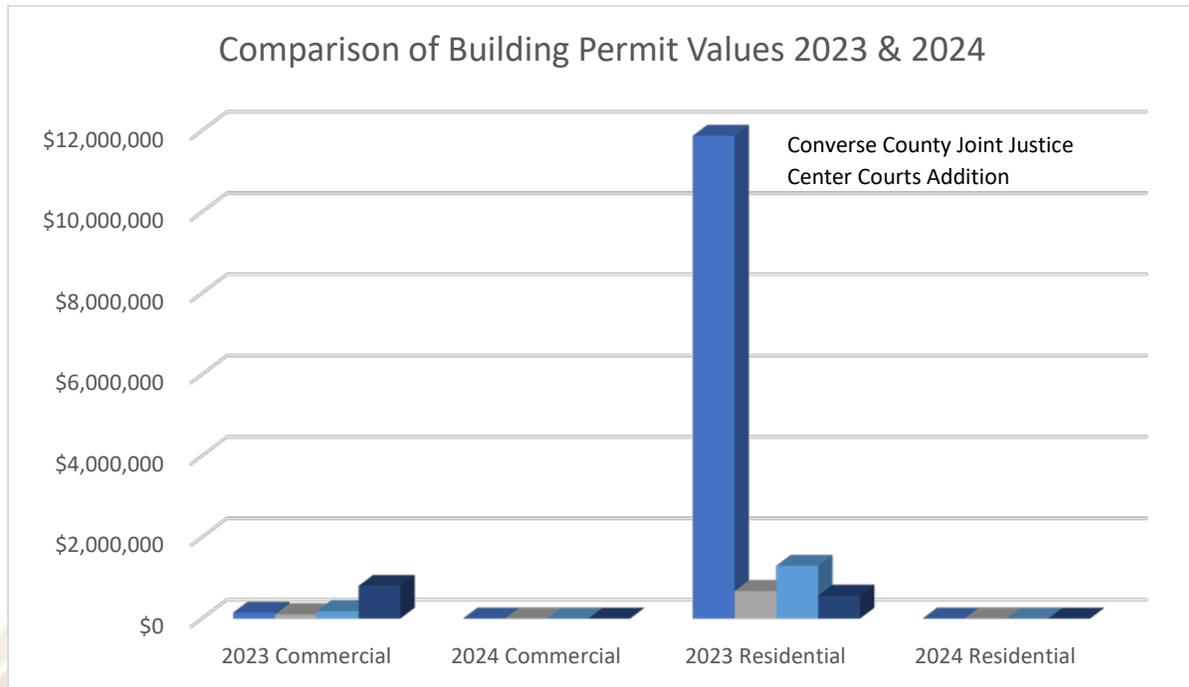
Community Development Department Report

February 2024 (Numbers for January)

Building Permit Count: 10 Total (5 Residential, 1 Commercial)

Building Permit Value (Monthly Totals): \$32,224.52

Permit Values



CITY OF DOUGLAS WYOMING

HOME OF THE JACKALOPE.

Strategic Doing:

| Champion | KPI | | Update |
|----------|---------|---|---|
| Clara | FUN-01 | Encourage beautification of properties, develop awards incentive, and celebrate 6 residential properties and 6 commercial properties. | Working with Code Compliance and Ayres Associates to develop. |
| Clara | FUN-02 | Develop Property Quality Index and establish baseline. | Working with Ayres Associates to develop. Discussed on 12/13/2023. |
| Clara | FUN-03 | Develop baseline measurement of housing units rated average or better on Physical Condition Index. | Working with Ayres Associates to develop. Discussed on 12/13/2023. Will be using data from Rural Growth Strategies. |
| Clara | FUN-04 | Develop baseline measurement of homes available at or below the Douglas average household income. | Working with Ayres Associates to develop. Discussed on 12/13/2023. Will be using data from Rural Growth Strategies. |
| Clara | FUN-10B | Community Facility Phase 3: Develop formal design for the community facility. | Dependent on FUN-9A. |
| Clara | PSE-12 | Have one lot in Meadow Acres #4 under development by the end of FY24. | Agreement sent to developer for review. Developer planning to visit Douglas in early 2024. Developer talking with companies and contractors to start construction on two of the lots. |
| Clara | PSE-13 | Record Replat of Meadow Acres #2 subdivision based on future development of area. | On hold until Community Facility location determined. |
| Clara | UPI-05 | Identify appropriate, visible location for "Jack" statue. | Arts & Culture considering more appropriate placement at Boys & Girls Club. Meeting on site on 2/14 to determine location. |
| Heidi | UPI-06 | Add one interactive feature at Jackalope Square. | In planning stages; considering best use of the park. Attending Arts & Culture 12/13 to discuss ideas. Working with Brandon. Heidi send request to modify KPI language. |
| Heidi | UPI-09 | Develop 4 or more cultural programming - events or activities that reflect Douglas' identity. | May consider reducing the number; 2-3 may be possible. Currently planning 2. Looking at adding to Railroad Days. Arts & Culture discussing a mural festival; scale-down for first year. Shop With a Cop Hay Ride. |

CITY OF DOUGLAS WYOMING

HOME OF THE JACKALOPE.

| | | | |
|-------|--------|---|--|
| Clara | UPI-10 | Promote attendance for at least 10 major public events not related to State Fair. | 60% complete. Need to promote four more events. |
| Clara | EIN-01 | Implement interactive engagement program by which citizens can be informed and communicate with the City. | Using Facebook, Instagram, City Website, and Electronic Signs. Working on a 311 app. |
| Clara | EIN-02 | Install electronic message displays and coordinate messaging with at least 5 businesses. | Completed. Set up celebration. |

Inspections: 53 Total

Contractor Licenses: 24

Code Compliances Cases: 8 Total (Citations Issued: 0, Court Cases: 0)

Planning Cases: (Developments, Subdivisions, County Subdivision, Zoning, CUP's, TUP's, Downtown Historic District Review Panel):

- None.

Ordinances:

- Writing in progress.

Currently Processing:

- Contractor Licensing: 218 Contractors currently licensed after renewals.
- Conditional Use Permit Renewals.
- First Northern Bank Building Plans.
- Maverik Fuel Station and Convenience Store Building Plans.

Construction in Progress:

- Single-Family Residences: There are currently 4 SFR's under construction (two on Pronghorn Court and a duplex on Wind River).
- Douglas Middle School (TCO)
- Scooter's Coffee (TCO)
- CCJJC Phase 2 (TCO)
- LaParele Apartment Renovations (violations including dumpster enclosure and snow removal)

Grants:

- WYDOT TAP Grant – Design: 90% complete. Reviewing storm sewer and drainage.
- WYDOT TAP Grant – Construction: Contract documents finalized. Design documents will be sent in for review as soon as completed.
- SS4A: Waiting on USDOT for contract documents. Had a grant kick-off meeting with regional manager.
- EPA Brownfield Assessment: Working on final close-out documents.

101 N. 4TH ST. | P.O. BOX 1030 | DOUGLAS, WY 82633

(307) 358-2132 – PHONE | (307) 358-2133 – FAX | WWW.CITYOFDOUGLAS.ORG

CITY OF DOUGLAS WYOMING

HOME OF THE JACKALOPE.

Other Projects:

- Comprehensive Plan: Setting up timing for Ayres Associates to meet with community members and stakeholders. Determining scope and branding.
- Downtown Vitalization: Working with Ayres Associates to develop scope and work community engagement in including 112 N. 2nd Street.
- Community Facility Working with PlanOne on design.
- City Hall Façade: Working with PlanOne on design.
- Wyoming Planning Association (WYOPASS): Continues to submit comments to the Regulatory Reduction Task Force regarding the three bills related to Accessory Dwelling Units, Property Development Exactions, and Building Permit Notice Requirements.
- Hazard Mitigation Plan: Currently working on Tasks 9-12.
- ICS Training
- Retail Coach: Working with Retail Coach and providing data; gave tour of community.
- Riverside RV Park: Discussions regarding the floodplain with Homeland Security. Incomplete Annexation Application received (no plat or application fee submitted).
- Streamlining: Researching companies who can assist the City in moving to a more transparent and streamlined development process. The goal is to have a digital guided process for all types of applications with automatic notifications for processing and review, integration with ESRI and Contractor database, digital inspections, and digital code compliance processing. Developed narrative for Council review.
- Public Relations: Attempting to post information to the City Facebook, Instagram, Website and Electronic Signs.

Historic Preservation Commission: The commission is working on planning for next year's projects, and how they can coordinate with KPI Champions to assist with meeting the City's goal for Strategic Doing. Some members attended the MAP workshop with the Arts & Culture Board meeting to hopefully be able to help there as well. They are working on putting together their budget requests.

Arts & Culture Board of Trustees (ACBT): The ACBT held a workshop hosted by the Wyoming Arts Alliance to begin development of board cohesion, the 1-year plan, and the 5-year plan. The Board is currently working on short and long-range action plans, determining best location for "Jack" and "Harriet" statues, and appropriate aesthetic for Douglas.



Community Development Department

2023 Year in Review



Planning Cases Developments

2 Completed

1 In-Progress

Vacations

0 Vacation of ROW

Subdivisions

3 Subdivision

County Subdivisions

1 Subdivision

Zoning

2 Cases

Conditional Use Permits

9 Permits

{ 2 STR's }

{ 2 EMD Signs }

{ 3 Day Cares }

{ 0 Boarding Houses }

{ 1 Private School }

Downtown Historic District Review Panel

4 Cases



Other Projects

Richards Street Pedestrian Grant

Brownfield Assessment Grant

CCJJC Courts Phase

Middle School Improvements



Building

194 Building Permits
(87 roofs)

\$15,647,934 VALUE

17 New Construction Permits

(9 SFR)

\$1,808,905 VALUE

422

Building Inspections

Code Compliance

42 Posted Properties

150 Noticed Properties

42 Noticed Trailers

Currently Processing

Maverik Fuel Station
Processing Type B Development.

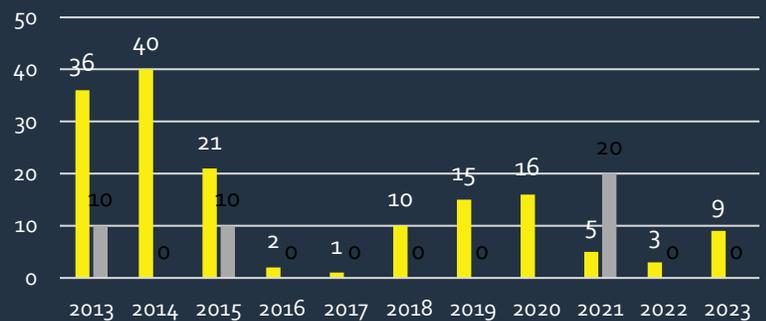
First Northern Bank
Processing Building Submittal.

Senior Center
Rezone, Minor Plat, Garage Development

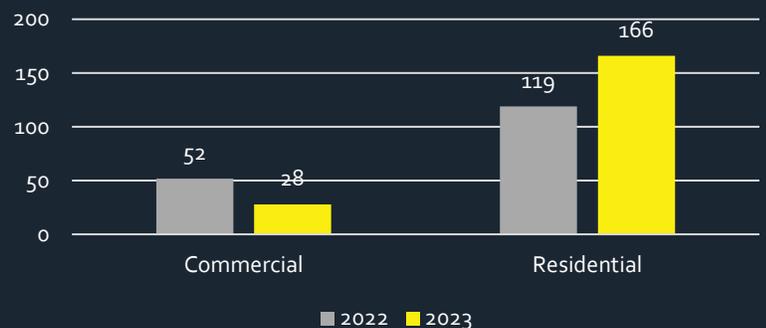
Number of Building Permits for New Construction



Number of Building Permits for New Residential Construction



Comparison of Building Permits Issued 2022 & 2023



Comparison of Building Permit Values 2022 & 2023

