

City Council Regular Meeting Minutes
January 22, 2024

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Mayor Pexton called the meeting to order at approximately 5:30 p.m. Roll call was taken with the following City Council members present: Mayor Kim Pexton, Councilperson Ron McNare; Councilperson Perry Hershberger; Councilperson Matt Schmidt; and Councilperson John Bartling. Mayor Pexton led the assembly in the Pledge of Allegiance.

Also present: JD Cox, City Manager; Mike Armstrong, City Attorney; Todd Byerly, Chief of Police; Clara Chaffin, Community Development Director; John Harbarger; Public Works Director; Mary Nicol, Administrative Services Director/Treasurer; Devon Litzsinger, Deputy City Clerk.

Disclosures by City Council Members: None.

General Agenda (Corrections/Additions): Councilperson Hershberger moved to approve the general agenda as presented. Councilperson Schmidt seconded. Motion carried 5-0.

Public Comments: None.

Consent Docket: Minutes: City Council Work Session: January 8, 2024; City Council Meeting: January 8, 2024; Ordinance No. 1036, An Ordinance Amending Title 15 of the Douglas Municipal Code by Amending the 2021 Edition of the International Building Code as Published by the International Code Council and Adopting the 2023 Edition of the National Electrical Code as Published by the National Fire Protection Association, third reading. Councilperson Bartling moved to approve the Consent Docket as presented. Councilperson McNare seconded. Motion carried 5-0.

Presentation:

Annual Financial Audit FY2023 Presentation & Acceptance: Jason Lund of Carver, Florek, & James. CPAs provided an overview of the audited financial statements.

KPI Celebrations: City Manager Cox & Director Harbarger reviewed strategic doing & KPI celebrations WCC-02: Streets: Rehabilitate streets or slurry-seal 90k sq yd of road surface in coordination with water line improvement; and WCC-05: Perform city-wide assessment of sidewalks.

Public Hearing:

Resolution No. 2024-02: a Resolution Approving the Buckshot Subdivision, Lots 5, 6, and 7, Converse County, Wyoming. Mayor Pexton opened the public hearing at 5:38 p.m. Director Chaffin provided an overview. No public comments. Public hearing closed at 5:41. Councilperson Schmidt moved to approve Resolution No. 2024-02 as presented. Councilperson Hershberger seconded. Motion carried 5-0.

Resolution No. 2024-03: A Resolution Authorizing Maverik, Inc to Proceed with a Type B Development for Construction of a Gas Station and a Convenience Store in a B-2 General Business Zone at 1 Highway 93 (Seven Trails Commerce Center, Parcel 4). Mayor Pexton opened the public hearing at 5:42 p.m. Director Chaffin provided an overview. Jana Ward, Tracy Richmond, & Ben Warner of Maverik, Inc were present via teams & answered questions from council. No public comments. Public hearing closed at

5:47. Councilperson Bartling moved to approve Resolution No. 2024-03 as presented. Councilperson Schmidt seconded. Motion carried 5-0.

Council Action Items:

Quitclaim Deed: Douglas Senior Citizens Inc, Riverview, Lot 8, Block 2. Director Chaffin provided a brief overview. Councilperson Schmidt moved to accept the quitclaim deed from Douglas Senior Citizens Inc, Riverview Addition, Block 2, Lot 8. Councilperson McNare seconded. Motion carried 5-0.

Bid Rejection: South 2nd & 3rd Street Sewer Replacement Project: Director Harbarger provided a brief overview. Councilperson Bartling moved to reject the bid from JR Civil LLC for the 2nd & 3rd Street sewer replacement project and authorize rebidding of the project. Councilperson Hershberger seconded. Motion carried 5-0.

Historic Preservation Commission Appointments: Approval of Appointment of Jacey Bauman and Heidi McCullough to the Historic Preservation Commission. Director Chaffin provided a brief overview. Council person McNare moved to appoint Jacey Bauman and Heidi McCullough to the Historic Preservation Commission. Councilperson Schmidt seconded. Motion carried 5-0.

Council Information:

Financial Report: December 2023. Planning & Zoning Commission: Minutes January 15, 2024.

City Manager's Report:

City Manager Cox provided an update on multiple recent and current items.

Good People Doing Good Things:

Councilperson Schmidt read a recognition of Officers Luca Dowd & Ben Byler for assisting a traveler with changing a flat tire in -40 degree weather.

Councilperson Bartling recognized the Public Works department for their work fixing a water main break during the frigid temperatures.

Community Updates:

Event Calendar: Director Nicol provided an overview of upcoming events.

Adjourn: Councilperson McNare moved to adjourn the regular City Council meeting of January 22, 2024. Councilperson Hershberger seconded. Motion carried 5-0. Meeting adjourned at approximately 6:19 p.m.

Kim Pexton, Mayor

ATTEST:

Mary Nicol, City Clerk

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