

City Council Regular Meeting Minutes  
February 12, 2024

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:** Mayor Pexton called the meeting to order at approximately 5:30 p.m. Roll call was taken with the following City Council members present: Mayor Kim Pexton, Councilperson Ron McNare; Councilperson Perry Hershberger; Councilperson Matt Schmidt; and Councilperson John Bartling. Girl Scouts Troop 5112, representatives Josie Alexander, Kaylee Alexander, Ruby Henson, Paige Yentes, Maddison Henson, & Libby Carpenter led the assembly in the Pledge of Allegiance.

Also present: JD Cox, City Manager; Mike Armstrong, City Attorney; Todd Byerly, Chief of Police; Clara Chaffin, Community Development Director; John Harbarger; Public Works Director; Mary Nicol, Administrative Services Director/Treasurer.

**Disclosures by City Council Members:** None.

**General Agenda (Corrections/Additions):** Councilperson McNare moved to approve the general agenda as presented. Councilperson Schmidt seconded. Motion carried 5-0.

**Public Comments:** None.

**Consent Docket: Minutes: City Council Work Session: January 22, 2024; City Council Meeting: January 22, 2024; Warrant Register: January 2024.** Councilperson Bartling moved to approve the Consent Docket removing claim for payment #97321 payable to Vinnie's Body Shop in the amount of \$7,542.39 from the warrant register. Councilperson McNare seconded. Motion carried 5-0. Councilperson McNare moved to approve claim for payment #97321 payable to Vinnie's Body Shop in the amount of \$7,542.39. Councilperson Schmidt seconded. Motion carried 4 to 0, Councilperson Hershberger abstained.

**Presentation:**

**Comprehensive Plan ("Douglas Blueprint"):** Josh Oihava, Kelly Schroder, & Melissa Hunt presented an overview.

**Introduction of New Patrol Officer:** City Manager Cox introduced Kimberly Larsen.

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**KPI Celebrations:** City Manager Cox & Director Byerly reviewed strategic doing & KPI celebrations ASC-03: Business Alliance Program; ASC-05: Implement K-9 Program and host at least 10 PR events to provide community education; ASC-06: Train all officers in crisis intervention and implementation; and ASC-08: Post information on how to obtain mental health services in at least 5 new locations.

**Council Action Items:**

**Bid Award: Birch Street Sanitary Sewer Realignment Project.** Director Harbarger provided a brief overview. Councilperson Hershberger moved to accept the bid from Wayne Coleman Construction in

the amount of \$236,307 for the Birch St. Sanitary Sewer realignment project and further authorize the City Manager to sign all associated documents. Councilperson McNare seconded. Motion carried 5-0.

**Bid Award: Landfill – Water Tanker/Trailer:** Director Harbarger provided a brief overview. Councilperson Bartling moved to accept the bid from Blackburn Cattle Co. for 2012 TROX water tanker/trailer in the amount of \$25,000 and further authorize the City Manager to sign all associated documents. Councilperson Schmidt seconded. Motion carried 5-0.

**Request for Proposal Acceptance: Tennis Court Resurfacing:** Director Harbarger provided a brief overview. Council person Bartling moved to accept the proposal from Sports Court of the Rockies LLC in the amount of \$79,998 with the removal of the \$40,000 down payment for the tennis court resurfacing and further authorize the City Manager to sign all associated documents. Councilperson McNare seconded. Motion carried 5-0.

**Resolution No. 2024-04: A Resolution Setting Rules for Special Events at City of Douglas Parks.** City Manager Cox provided a brief overview. Councilperson Schmidt moved to approve resolution no. 2024-04 as presented. Councilperson McNare seconded. Motion carried 5-0.

**Request for Proposal Acceptance: Tree Canopy:** Director Harbarger provided a brief overview. Councilperson McNare moved to accept the proposal from Planit GEO in the amount of \$28,800 for the tree canopy inventory and further authorize the City Manager to sign all associated documents. Councilperson Hershberger seconded. Motion carried 5-0.

**Council Information:**

Department Report: Public Works. Department Report: Police Department. Department Report: Community Development. Historic Preservation Commission Minutes: January 17, 2024. Arts & Culture Board of Trustees Minutes: September 27, 2023, October 25, 2023, November 29, 2023, December 13, 2023, & January 6, 2024. Converse County Tourism Promotion Board Minutes: November 14, 2023 & December 19, 2023.

**City Manager’s Report:**

City Manager Cox provided an update on multiple recent and current items.

**Good People Doing Good Things:**

Councilperson Hershberger recognized the Police department for spending extra time to go to a house, take care of the individual, and then later take them back home.

**Community Updates:**

Event Calendar: A video presentation of upcoming events.

**Adjourn:** Councilperson Hershberger moved to adjourn the regular City Council meeting of February 12, 2024. Councilperson Schmidt seconded. Motion carried 5-0. Meeting adjourned at approximately 6:49 p.m.

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Kim Pexton, Mayor

ATTEST:

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Mary Nicol, City Clerk

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