

City Council Regular Meeting Minutes
March 11, 2024

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Mayor Pexton called the meeting to order at approximately 5:30 p.m. Roll call was taken with the following City Council members present: Mayor Kim Pexton, Councilperson Ron McNare; Councilperson Perry Hershberger; and Councilperson Matt Schmidt. Mayor Pexton led the assembly in the Pledge of Allegiance.

Also present: JD Cox, City Manager; Mike Armstrong, City Attorney; Clara Chaffin, Community Development Director; Todd Byerly, Chief of Police; John Harbarger; Public Works Director; Kendal Detwiler, Human Resource Director; Mary Nicol, Administrative Services Director/Treasurer.

Disclosures by City Council Members: Councilperson McNare declared a conflict of interest on item 7-a, Warrant Register: K & R Construction: February 2024.

General Agenda (Corrections/Additions): Councilperson Hershberger moved to approve the general agenda removing items 7 b & f. Councilperson Schmidt seconded. Motion carried 4-0.

Public Comments: None.

Consent Docket: Minutes: City Council Work Session: February 26, 2024; City Council Meeting: February 26, 2024; Warrant Register: February 2024. Councilperson Schmidt moved to approve the Consent Docket as presented. Councilperson McNare seconded. Motion carried 4-0.

Presentation:

Proclamation: American Legion: 105th Anniversary. Councilperson McNare read the proclamation. American Legion representatives Don York, Chris Schelling, Kurt Engle and Ron Casalenda addressed Council.

New Employee: City Manager Cox introduced Kendal Detwiler as the City of Douglas's new Human Resource Director.

Public Hearings: None.

Council Action Items:

Warranty Register: K & R Construction: February 2024: Councilperson Schmidt moved to approve the warrant register for K & R Construction as presented. Councilperson Hershberger seconded. Motion carried 3-0, Councilperson McNare abstained.

Ordinance No 1037: An Ordinance Amending Section 8.20.190 removal of snow and ice and adding section 10.92.080 snow emergency and no parking snow routes: 2nd reading. City Manager Cox provided a brief overview. Discussion followed. Councilperson Hershberger moved to table ordinance 1037. Councilperson Schmidt seconded. Motion carried 4-0.

Ordinance 1038: An Ordinance Amending Section 15.04.010 of the Douglas Municipal Code Pertaining to Building Permits. Director Chaffin provided a brief overview. Councilperson McNare moved to approve ordinance 1038 on second reading. Councilperson Schmidt seconded. Motion carried 4-0.

Bid Award: Clearwell Cleaning: Director Harbarger provided a brief overview. Councilperson McNare moved to accept the bid from Ramshorn Construction in the amount of \$16,500 for the Water Treatment Plant Clearwell Cleaning Project and further authorize the City Manager to sign all associated documents. Councilperson Hershberger seconded. Motion carried 4-0.

Bid Award: Top Dresser: Equipment for Golf Course: Director Harbarger provided a brief overview & answered questions from Council. Councilperson Schmidt moved to accept the bid from Stotz Equipment in the amount of \$21,300 for the purchase of a top dresser and further authorize the City Manager to sign all associated documents. Councilperson McNare seconded. Motion carried 4-0.

WAM Summer Convention: Appointment of Official Voting Delegate & Alternate Delegate: Director Nicol provided a brief overview. Councilperson McNare moved to appoint Mayor Pexton as the voting delegate for the WAM Summer Convention Business Meeting. Councilperson Hershberger seconded. Motion carried 4-0. Councilperson McNare moved to appoint Councilperson Schmidt as the alternate voting delegate for the WAM Summer Convention Business Meeting. Councilperson Hershberger seconded. Motion carried 4-0.

Wyoming Community Gas: Project Designation: Director Nicol provided a brief overview. Councilperson Hershberger moved to designate the fiscal year 2024 community gas allocation in the amount of \$12,124.03 for the Washington Park Bellmont Shelter. Councilperson Schmidt seconded. Motion carried 4-0.

Tabled Items:

Board Appointment: Arts & Culture Board of Trustees Member: Director Nicol gave a brief overview. Councilperson Hershberger moved to remove the board appointment for the Arts & Culture Board of Trustees from the table. Councilperson McNare seconded. Motion carried 4-0. Councilperson McNare moved to appoint Jennifer Rasmussen to the unexpired term ending June 30, 2024 and Josh Butts to the unexpired term ending June 30, 2025. Councilperson Schmidt seconded. Motion carried 4-0.

Council Information:

Department Reports: Public Works, Police Department, and Community Development. Douglas Historic Preservation Commission Minutes: February 21, 2024.

City Manager's Report:

City Manager Cox provided an update on multiple recent and current items.

Good People Doing Good Things:

Councilperson Schmidt congratulated Lady Cats for winning State Basketball for the 6th year in a row. Mayor Pexton thanked all for wearing brown & gold in honor of the Wyoming game tonight. Chief Byerly commended Councilperson Schmidt for participating in the convoy to Sheridan to honor the fallen officer and Mayor Pexton thanked the staff for attending the service.

Adjourn: Councilperson McNare moved to adjourn the regular City Council meeting of March 11, 2024. Councilperson Hershberger seconded. Motion carried 4-0. Meeting adjourned at approximately 6:23 p.m.

Kim Pexton, Mayor

ATTEST:

Mary Nicol, City Clerk
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