



## Agenda Item Report City Council – April 8, 2024

**Item:** Resolution 2024-06, A Resolution Amending the Budget of the City of Douglas, Wyoming, For the Fiscal Year 2024.

**Responsible Staff Contact:** Mary Nicol

**Recommendation:** Approve Resolution number 2024-06 authorizing budget amendments for fiscal year 2024.

**Executive Summary:** Consider approval of budget amendments for fiscal year 2024 for addition of \$77,000 in General Fund, Information Technology Department for the purchase of City Works software application and \$2,495.15 in General Fund, Operating Transfers and \$2,496 in Capital Project Brownfield Grant, Brownfield Hazardous Department for final closeout expenses of the grant.

**Background:** The City of Douglas is working on the purchase of City Works software application for the Community Development Department to implement a smoother more efficient development and permitting process and desires to move forward now due to the time frame for implementation.

The City of Douglas has closed out the Brownfield Grant received several years ago. During this process it was discovered that City staff tracked travel and education spending dollars not processed through the contractor and resulted in an overage of the grant for services performed by the contractor. To balance the grant an amendment is requested.

### Alignment to Strategic Doing (SD) and/or Other Plans

[SD24 Outcome](#)

[SD24 Strategy](#)

[SD24 KPI](#)

[2014 Master Plan](#)

[2015 Downtown Master Plan](#)

### Budget/Fiscal Impact

[Fund/Department](#)

[Project/Line Item\(s\)](#)

[Budgeted Amount](#)

[Anticipated Amount](#)

**Action Requested/Recommended Motion:** Approve Resolution #2024-06 as presented.

### Reviewed/Approved

Community Development

Law Enforcement

City Manager

Public Works

Legal

Finance/City Clerk