



**Item**

Award RFQ for Community Center

**Responsible Staff Contact**

Blake Palmer, Public Works – Streets & Alleys

**Recommendation**

Award Community Facility RFQ to Amundsen

**Executive Summary**

An RFQ was issued on 27 March 2024 by the City for design of the proposed Community Facility.

Criteria set forth in the RFQ were as follows:

- 30% Ability to meet project schedule
- 50% Experience with similar projects
- 20% Proposed Fee

An evaluation committee consisting of Councilmember Ron McNare, Public Works Director John Harbarger, Community Development Director Clara Chaffin, Parks Supervisor Brandon Frye, Streets and Alleys Supervisor Blake Palmer, Administrative Services Director Mary Nicol, and City Manager J. D. Cox.

Six responses were received from the following firms: Amundsen, FDL, GSG Architecture, MOA Architecture, Plan One, and Stasis. The responses from the six firms were ranked by the Evaluation Committee, and the three scoring highest were invited back to an interview with the Evaluation Committee. Those three were: Amundsen (\$834,600), GSG (\$830,285), and PlanOne (\$1.081M).

Following the interviews, the Evaluation Committee discussed and ranked the firms.

Amundsen was selected to be recommended by the Evaluation Committee to the City Council.

In addition, Amundsen has partnered with RB+B Architects.

**Alignment to Strategic Doing (SD) and/or Other Plans**

**SD24 Outcome**

Fun, Uplifting, Neat & Tidy Community

**SD24 Strategy**

**SD24 KPI**

FUN-09B; FUN-10B

**2014 Master Plan**

A. Parks, Recreation, and Trails. Douglas will offer a full range of recreational areas and facilities accessible to all segments of the community.



# Agenda Item Report City Council – May 13, 2024

Goal A1. Maintain a City-wide system of parks and recreation system that serve residents of all ages, abilities, income, and location within the community.

Goal A5. Encourage diverse, affordable, and year- round recreation opportunities for all age groups.

## 2015 Downtown Master Plan

n/a

### **Budget/Fiscal Impact**

Fund/Department

Project/Line Item(s)

Budgeted Amount

Anticipated Amount

### **Action Requested/Recommended Motion**

Approve the award of the RFO for Architectural Services for the new community center to Amundsen Associates in the amount not to exceed \$834,600 and authorize the City Manager to sign all associated documents.

### **Reviewed/Approved**

**Community Development**

**Law Enforcement**

**City Manager**

**Public Works**

**Legal**

**Finance/City Clerk**