

City Council Regular Meeting Minutes
May 13, 2024

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Council President McNare called the meeting to order at approximately 5:30 p.m. Roll call was taken with the following City Council members present: Councilperson Ron McNare; Councilperson Perry Hershberger; Councilperson Matt Schmidt; and Councilperson John Bartling. Council President McNare led the assembly in the Pledge of Allegiance.

Also present: JD Cox, City Manager; Mike Armstrong, City Attorney; Clara Chaffin, Community Development Director; Todd Byerly, Chief of Police; John Harbarger, Public Works Director; Mary Nicol, Administrative Services Director/Treasurer; and Kendal Detwiler, Human Resources Director.

Disclosures by City Council Members: Councilperson McNare declared conflict of interest with Item 7h, Warrant Register: K&R Construction, April 2024.

General Agenda (Corrections/Additions): Councilperson Bartling moved to approve the general agenda as presented. Councilperson Hershberger seconded. Motion carried 4-0.

Public Comments: None.

Consent Docket: Minutes: City Council Work Session: April 22, 2024; **City Council Meeting:** April 22, 2024; **Special City Council Meetings:** May 2, 2024, and May 7, 2024; **Ordinance 1040:** An Ordinance Amending Chapter 5.16.100 (A)(1) of Douglas Municipal Code Concerning Fees of Alcoholic Liquor or Malt Beverages, Second Reading; **Warrant Register:** April 2024. Councilperson Hershberger moved to approve the Consent Docket as presented. Councilperson Schmidt seconded. Motion carried 4-0.

Presentation:

New Employee: Chad Jensen: City Manager Cox introduced Chad.

New Employee: Rachael Johnson: Council President McNare performed the swearing in of Rachael.

Arbor Day Proclamation: Councilperson Hershberger read the proclamation.

Council Action Items:

Ordinance 1041: An Ordinance Amending Section 2.04.090 of the Municipal Code of the City of Douglas, Wyoming, Regarding Regular City Council Meetings: First Reading. City Manager Cox provided an overview. Councilperson Schmidt moved to approve Ordinance 1041 as presented on 1st reading. Councilperson Bartling seconded. Brief discussion. Motion carried 4-0.

Resolution 2024-17: A Resolution Setting User Charges and Enacting Automatic Inflationary Measures for the Municipal Water, Sewer, Sanitation Collection and Solid Waste Disposal Systems of the City of Douglas: Director Nicol provided an overview. Councilperson Bartling moved to approve Resolution 2024-17 as presented. Councilperson Schmidt seconded. Brief discussion. Motion carried 4-0.

Resolution 2024-18: A Resolution Establishing an Open Container District within the Local Downtown Historic District and Guidelines for Enforcement within said District: Director Nicol provided an

overview. Councilperson Hershberger moved to approve Resolution 2024-18 as presented. Councilperson Schmidt seconded. Motion carried 4-0.

Resolution 2024-19: A Resolution Setting Charges for the Municipal Water, Sewer, Sanitation Collection and Solid Waste Disposal Systems of the City of Douglas, Wyoming, Effective June 1, 2024:

Director Nicol provided an overview. Councilperson Hershberger moved to amend Resolution 2024-19 Item C to read “up to 8 foot \$30.00 and Vehicles 8 foot and over \$150.00 per ton. Councilperson Bartling seconded. Motion carried 4-0. Council person Hershberger moved to approve Resolution 2024-19 as amended. Councilperson Bartling seconded. Motion carried 4-0.

Request for Qualifications Award: Community Facility: Director Harbarger provided an overview. Councilperson Hershberger moved to accept the proposal from Amundsen in the amount of \$834,600.00 as presented and further authorize the City Manager to sign all associated documents. Councilperson Schmidt seconded. Motion carried 4-0.

Request for Qualifications Award: Mural Artist: Director Cox, Arts and Culture Board of Trustees President Michelle Carter and Member Betsy Varland provided an overview and answered questions. Councilperson Bartling moved to approve the award of the request for qualifications to Josh Butts in the amount not to exceed \$15,000 as recommended by the Arts & Culture Board of Trustees and further authorize the City Manager to sign all associated documents. Councilperson Schmidt seconded. Motion carried 4-0.

Contingency allocation: Sanitation Fund: Director Harbarger provided an overview. Councilperson Schmidt moved to authorize the usage of \$3,048.00 from contingency account number 33-5600-9000 for the purchase of a set of tires for sanitation truck unit 701. Councilperson Bartling seconded. Motion carried 3-1.

Warrant Register: K&R Construction, April 2024: Director Nicol provided an overview. Councilperson Hershberger moved to approve the warrant register for K&R Construction for April 2024 as presented. Councilperson Schmidt seconded. Motion carried 3-0, Councilperson McNare abstained.

Public Comments: None.

Council Information:

Department Reports: Community Development, Police Department, Public Works Department. **Historic Preservation Committee Minutes:** April 17, 2024.

City Manager’s Report:

City Manager Cox provided an update on multiple recent and current items.

Good People Doing Good Things:

Councilperson Hershberger recognized Express Oil and Lube on Richards Street cleanup on the property. Councilperson Hershberger recognized City Manager Cox and Supervisor Palmer for their work addressing an issue with a traffic sign. Councilperson Bartling gave a shout out to Converse County School District #1 for the great job they do taking care of our youth.

Executive Session:

Councilperson Hershberger moved that the council adjourn into executive session for the purpose of considering the appointment, employment, right to practice, dismissal, complaints or charges against a public officer, professional person, or employee, in accordance W.S. §16-4-405(a)(ii). Councilperson Schmidt seconded. Motion carried 4-0.

Adjourn:

Meeting adjourned at approximately 6:36 p.m.

Kim Pexton, Mayor

ATTEST:

Mary Nicol, City Clerk
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