

City Council Regular Meeting Minutes
May 28, 2024

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Mayor Pexton called the meeting to order at approximately 5:30 p.m. Roll call was taken with the following City Council members present: Mayor Kim Pexton; Councilperson Ron McNare; and Councilperson Matt Schmidt. Mayor Pexton led the assembly in the Pledge of Allegiance.

Also present: JD Cox, City Manager; Pierce Peasley, Deputy City Attorney; Clara Chaffin, Community Development Director; Todd Byerly, Chief of Police; John Harbarger, Public Works Director; Mary Nicol, Administrative Services Director/Treasurer; and Kendal Detwiler, Human Resources Director.

Disclosures by City Council Members: None.

General Agenda (Corrections/Additions): Councilperson McNare moved to approve the general agenda as presented. Councilperson Schmidt seconded. Motion carried 3-0.

Public Comments: Tony Reynolds addressed Council regarding the utility rate increase.

Consent Docket: Minutes: City Council Work Session: May 13, 2024; **City Council Meeting:** May 13, 2024; **Ordinance 1040:** An Ordinance Amending Chapter 5.16.100 (A)(1) of Douglas Municipal Code Concerning Fees of Alcoholic Liquor or Malt Beverages, Third Reading; **Ordinance 1041:** An Ordinance Amending Section 2.04.090 of the Municipal Code of the City of Douglas, Wyoming, Regarding Regular City Council Meetings, Second Reading. Councilperson Schmidt moved to approve the Consent Docket as presented. Councilperson McNare seconded. Motion carried 3-0.

Public Hearing:

Liquor License: Retail, Kota, LLC dba White Wolf Saloon. Mayor Pexton opened a public hearing at 5:40 p.m. Director Nicol provided an overview. Applicants Bruce Winton and Ronnie Gonzales addressed Council. Public Hearing closed at 5:44 p.m. Councilperson Schmidt moved to approve the retail license for Kota, LLC dba White Wolf Saloon for the licensing term ending March 31, 2025, contingent upon the receipt of purchase verification, State of Wyoming Certificate of good standing, and payment of licensing and publishing fees. Councilperson McNare seconded. Motion carried 3-0.

Resolution 2024-20: A Resolution Authorizing a Conditional Use Permit to Let'er Buck Car Wash, LLC for the Installation of an Electronic Message Board Sign in a B-2 General Business Zone at 1155 East Richards Street (Old Airport Subdivision, Lot 2). Mayor Pexton opened a public hearing at 5:45 p.m. Director Chaffin provided an overview. No public comments. Public Hearing closed at 5:48 p.m. Councilperson Schmidt moved to approve Resolution 2024-20 as presented. Councilperson McNare seconded. Motion carried 3-0.

Council Action Items:

Bid Award: Landfill Road Reconstruction Project. Director Harbarger provided an overview. Councilperson Schmidt moved to accept the bid from Wayne Coleman Construction in the amount of \$810,307 for the landfill road reconstruction project and authorize the City Manager to sign all associated documents. Councilperson McNare seconded. Brief discussion. Motion carried 3-0.

Memorandum of Understanding: City of Douglas Police Department and Converse County School District #1, to provide two (2) dedicated School Resource Officers. Chief Byerly provided an overview. Councilperson McNare moved to approve the MOU between the City of Douglas Police Department and Converse County School District #1 and authorize the City Manager to sign all associated documents. Councilperson Schmidt seconded. Brief discussion. Motion carried 3-0.

FlyCasper Support. City Manager Cox provided an overview. Councilperson McNare moved to approve FlyCasper Alliance Support of \$25,000 for minimum revenue guarantee (“MRG”) for Delta Airlines/SkyWest Air Service for FY2425 and authorize the City Manager to sign all associated documents. Councilperson Schmidt seconded. Motion carried 3-0.

Audit Engagement Letter. Director Nicol provided an overview. Councilperson Schmidt moved to authorize the engagement letter for auditing services from Carver Florek & James, LLC for fiscal year 2024 as presented and authorize the City Manager to sign all associated documents. Councilperson McNare seconded. Motion carried 3-0.

Public Comments: None.

Council Information:

Financial Report: April 2024.

City Manager’s Report:

City Manager Cox provided an update on multiple recent and current items.

Good People Doing Good Things:

Councilperson Schmidt recognized Jenni Nieft for her dog winning the Best of Breed at the Westminster Kennel Club Dog Show. Mayor Pexton recognized the Cemetery crew for all their work, stating they had done a great job.

Adjourn:

Councilperson McNare moved to adjourn the Regular City Council Meeting of May 28, 2024. Councilperson Schmidt seconded. Motion carried 3-0. Meeting adjourned at approximately 6:02 p.m.

Kim Pexton, Mayor

ATTEST:

Mary Nicol, City Clerk
Published: June 5, 2024