

City Council Regular Meeting Minutes  
July 8, 2024

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:** Mayor Pexton called the meeting to order at approximately 4:00 p.m. Roll call was taken with the following City Council members present: Mayor Kim Pexton; Councilperson Ron McNare; Councilperson Perry Hershberger; Councilperson Matt Schmidt; and Councilperson John Bartling. Mayor Pexton led the assembly in the Pledge of Allegiance.

Also present: JD Cox, City Manager; Mike Armstrong, City Attorney; Clara Chaffin, Community Development Director; Todd Matthews, Lieutenant; John Harbarger, Public Works Director; Mary Nicol, Administrative Services Director/Treasurer; Kendal Detwiler, Human Resources Director; and Josh Oberlander, Supervisor.

**Disclosures by City Council Members:** Councilperson Schmidt declared a conflict of interest with item 7e, Warrant register: Matt Schmidt, June 2024. Councilperson McNare declared a conflict of interest with item 7d, Warrant register: K & R Construction, LLC, June 2024.

**General Agenda (Corrections/Additions):** Councilperson Hershberger moved to approve the general agenda as presented. Councilperson McNare seconded. Motion carried 5-0.

**Public Comments:** Steve Gregerson addressed the council regarding the bike park. Rod Lebert of the Forrest Service addressed council regarding preservation of wildlife.

**Discussion Items:** Cedar Street: 4<sup>th</sup> to Hwy 52: Speed Limit. Fireworks. Mountain West Technologies Memorandum of Understanding.

**Consent Docket: Minutes: City Council Meeting:** June 24, 2024; **Warrant Register:** June 2024; **Change Order:** Amundsen Associates. Councilperson Hershberger requested to move the Change Order: Amundsen Associates to Council Action Items. Councilperson Schmidt moved to approve the Consent Docket as modified. Councilperson Bartling seconded. Motion carried 5-0.

**Council Action Items:**

**Ordinance 1043: An Ordinance Amending Section 10.92.070(a) and 10.52.040 Pertaining to the Parking of Trucks.** Lieutenant Matthews provided an overview. Following discussion, Councilperson Bartling moved to approve Ordinance 1043 on its first reading. Councilperson Schmidt seconded. Motion carried 5-0.

**Water Wise City: Declaration and Implementation**

**Resolution 2024-24: A Resolution Establishing the City of Douglas to be a “Water Wise City”.** Supervisor Oberlander gave an overview. Following discussion, Councilperson Bartling moved to approve Resolution 2024-24 as presented. Councilperson McNare seconded. Motion carried 5-0.

**Resolution 2024-25: A Resolution Establishing “Water Wise City” Conservation Measures for the City of Douglas.** Supervisor Oberlander provided an overview. Councilperson McNare moved to approve resolution 2024-25 as presented. Councilperson Schmidt seconded. Motion carried 3-2.

**Resolution 2024-26: A Resolution Setting a “Water Wise City” Tiered Rate Structure for the City of Douglas.** Supervisor Oberlander provided an overview. Discussion. Councilperson McNare moved to approve Resolution 2024-26 as presented. Councilperson Bartling seconded. Motion carried 5-0.

**Project 1200: Downtown Infrastructure Improvement Project.** City Manager Cox provided an overview. Discussion. Councilperson Bartling moved to accept the submitted conceptual design of the Downtown Infrastructure Project and approve moving forward with formal design and furthermore authorize the City Manager to sign all associated documents. Councilperson McNare seconded. Motion carried 3-2.

**Warrant Register: K & R Construction, LLC: June 2024.** Director Nicol provided an overview. Councilperson Hershberger moved to approve the warrant register for K&R Construction, LLC as presented. Councilperson Schmidt seconded. Motion carried 4-0, with Councilperson McNare abstaining.

**Warrant Register: Matt Schmidt: June 2024.** Director Nicol provided an overview. Councilperson Bartling moved to approve the warrant register for Matt Schmidt as presented. Councilperson Hershberger seconded. Motion carried 4-0, with Councilperson Schmidt abstaining.

**Change Order: Amundsen Associates.** City Manager Cox provided an update and answered questions from Council. Councilperson Bartling moved to ratify the Change Order. Councilperson Hershberger seconded. Motion carried 5-0.

**Public Comments:** None.

**Council Information:**

**Converse County Tourism Promotion Board Minutes:** May 21, 2024. **Department Reports:** Community Development, Police Department, Public Works Department.

**City Manager’s Report:**

City Manager Cox provided an update on multiple recent and current items.

**Good People Doing Good Things:**

The community was recognized for the benefit held at LaBonte, the money donated at SIPS for the family involved in the incident, and the benefit for the same family at the Legion on Saturday. Councilperson Bartling recognized Josh Butts & The Arts & Culture Board for the work on the mural.

**Executive Session:**

Councilperson Hershberger moved that the council adjourn into executive session for the purpose of considering the appointment, employment, right to practice dismissal, complaints or charges against a public officer, professional person, or employee in accordance with W.S. 16-4-405(a)(ii). Councilperson Schmidt seconded. Motion carried 5-0.

**Adjourn:**

Meeting adjourned to executive session at approximately 6:26 pm.

Kim Pexton, Mayor

ATTEST:

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Mary Nicol, City Clerk  
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