



CITY OF DOUGLAS

Bid Specifications and Contract Documents for One New 2024/25 1-1/2 Ton 4x4 with Utility Box

Douglas City Hall
101 N. 4th Street
PO Box 1030
Douglas, WY 82633

Public Works/ Shop Department
420 W Grant St.
PO Box 1030
Douglas, WY 82633

TABLE OF CONTENTS

Check if Included	Document Description
✓	1. Instructions to Bidders and Call for Bids (Legal Advertisement and Detailed Notice)
✓	2. Bid Information and Forms:
✓	a. Schedule of Prices
✓	b. Bid Bond – Vehicles and Equipment
✓	c. Signature Page
✓	3. Notice of Award – Vehicles and Equipment
✓	4. Specifications

All items checked are in this packet.

End of Section



CITY OF DOUGLAS
INSTRUCTIONS TO BIDDERS – EQUIPMENT AND VEHICLES
Date of Creation/Revisions to Document

1. DEFINED TERMS

- A. The term “OWNER” means the City of Douglas, a municipal corporation, located at 101 North 4th Street, P.O. Box 1030, Douglas, Wyoming 82633.
- B. The term “BIDDER” means the individual person or company who submits a bid directly to the Owner and is distinct and separate from a sub-bidder, who submits a bid to a Bidder.
- C. The term “SUCCESSFUL BIDDER” means the lowest, qualified, responsible, and responsive Bidder who receives the project award based on the Owner's evaluation.
- D. The term “BIDDING DOCUMENTS” includes the instructions to bidders, the bid form (including bid schedule, if applicable), drawings, specifications, and all other proposed documents (including all addenda issued prior to receipt of bids, if applicable).

2. ADVERTISEMENT FOR BIDS

- A. Sealed bids for **One New 2024/25 1-1/2 Ton 4x4 with Utility Box** will be received at Douglas City Hall, 101 N. 4th Street, until **2:45 PM MST on July 31, 2024**, and then will be publicly opened and read aloud. Any bids received after the specified date and time will not be accepted or considered. Approved bidding documents may be obtained at **Public Works Dept. 420 W. Grant Street** or on the City of Douglas website at www.cityofdouglas.org under the “Bid Postings” tab. Bid should include the option of an allowance for trade-None Each bid must be submitted on the bid form and accompanied by bid security payable to the City of Douglas as prescribed in the bidding documents in an amount not less than five percent (5%) of the amount bid. Bids may be subject to the Wyoming Preference Act. Mail submitted bids to the City Clerk, City of Douglas, P.O. Box 1030, Douglas, WY 82633, or deliver to the City Clerk at 101 N. 4th Street, Douglas, WY. To perform public work, the successful Bidder and subcontractors, prior to contract award, shall hold or obtain such licenses as required by State Statutes and federal and local laws and regulations. The City of Douglas reserves the right to reject any and all bids, to waive as an informality any irregularities contained in a bid, and to accept the bid that serves the best interests of the City.

/s/, City Clerk; Published: **July 11, 2024**, Douglas Budget

**CITY OF DOUGLAS
BID INFORMATION AND FORMS**

1. Sealed bids will be received until **2:45 PM, July 31, 2024** at the Office of the City Clerk and will be opened and publicly read aloud immediately thereafter in the Conference Room, City of Douglas, Wyoming, 101 North 4th Street, Douglas, Wyoming, for **2024/2025 1-1/2 Ton 4x4 with Utility Box. Non-Demonstrative** units will not be accepted or considered in the bid proposal.
2. Bid proposals delivered in person will be received **only** at the Office of the City Clerk. Bids received **after** the time fixed for bid reception **will not be considered**. All bids must be clearly marked One New **"2024/2025 1-1/2 Ton 4x4 with Utility Box"** with the bidder's name and the time and date of the opening on the outside of the envelope. The City of Douglas reserves the right to reject any and all bids, to waive as an informality any irregularities contained in a bid, and to accept the bid that serves the best interests of the City.
3. Approved Specifications and Form of Contract Documents may be obtained at the **Clint Nystul Fleet/Supervisor Public Works 420 W. Grant Street**, Douglas Wyoming 82633, or on the City of Douglas website, www.cityofdouglas.org, under "Bid Postings/Related Documents" section.
4. Delivery will be accepted 120 days after notice of award, F.O.B. (Free on Board) Douglas, Wyoming. Tax Exempt Certificate will be furnished by the City of Douglas.
5. A certified check, cashier's check, or bid bond in the amount of five percent (5%) of the total amount of the bid, including allowances, additive alternates, trade-ins, and concessions, must accompany each bid and must be payable without condition to the Owner as a guarantee that the Bidder will provide specified unit(s). The City of Douglas will allow a 5% preference to Wyoming residents. Bids may be subject to the Wyoming Preference Act. Bidders will supply a Certificate of Residency in compliance with the Wyoming Department of Labor and Statistics.
6. Complete sets of bidding documents must be used in preparing bids; the Owner does not assume any responsibility for errors or misinterpretations resulting from the use of incomplete sets of bidding documents. The Owner, in making copies of bidding documents available on the above terms, do so only for the purpose of obtaining bids on the work and do not confer a license or grant for any other use.
7. The policy of the City of Douglas is to provide and afford equal treatment and service to all citizens and assure equal employment opportunity based on ability and fitness to all persons regardless of race, creed, national origin, sex, physical or mental disabilities or age. This policy shall apply to every aspect of employment practices, employee treatment and public contact. No qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the City of Douglas, or be subjected to discrimination. Pursuant to the American's with Disabilities Act, reasonable accommodation for persons with disabilities who wish to participate in these services, programs, or activities shall be made upon request to City of Douglas, ADA Coordinator at Douglas City Hall, 101 North 4th Street, Douglas, Wyoming.

8. The City of Douglas hereby notifies all bidders that it will affirmatively insure that pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, creed, color, sex, physical or mental disabilities, or national origin in consideration of an award.

9. The bidder shall indicate his compliance with a "Yes" or non-compliance with a "No" in each line item specification. Where submitted literature does not support the meeting of these specifications, the bidder shall outline fully on company letterhead stationary the variation from specification. Any unit not conforming to the specifications will be rejected, and it will be the responsibility of the manufacturer to conform to the requirements, unless deviations have been cited by the bidder and acceptance is based upon the exceptions.

End of Section



SCHEDULE OF PRICES

Company Name: Laramie Peak Motors

Mailing Address: 2305 16th Street Wheatland, WY 82201

to furnish equipment as specified to the City of Douglas, Wyoming, in accordance with specifications dated July 11, 2024.

BID ITEM DESCRIPTION

Year - Make - Model: <u>2024 Ford F450</u>	
Base Bid:	<u>\$71900⁰⁰</u>
Option #1: 2024/2025 Ext Cab 1-1/2 Ton 4x4 with Utility Box	\$
Option #2:	\$
Less Trade-In N/A	-\$
Less Government Concessions:	<u>-\$ 100⁰⁰</u>
Total Bid Amount:	<u>\$ 71800⁰⁰</u>

In addition to this proposal, the undersigned Bidder agrees to submit complete information, including specifications and descriptive literature to fully describe and illustrate the equipment, vehicle, and/or accessories offered. Bidder proposes to deliver equipment or vehicle in accordance with the schedule included in the Bid Information. A bid bond or certified or cashier's check made payable to the City of Douglas, Wyoming, in an amount of 5% of the total amount of this bid is enclosed. The Bidder understands that the Owner allows a 5% preference to Wyoming residents and that Bids may be subject to the Wyoming Preference Act. The Bidder further attests that the specifications relating to the bid security are understood and the conditions set forth in said specifications are agreed upon.

Signature of Representative Responsible for Bid: C James Watson

Printed Name & Title of Signer: C James Watson Sales

Company Name & Address of Bidder: Laramie Peak Motors

2305 16th Street Wheatland, WY 82201

(Proposal must be filled out, signed and submitted with the bid document)

End of Section

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BID BOND – VEHICLES, EQUIPMENT

KNOW ALL MEN BY THESE PRESENT, that we, the undersigned, _____ as Principal, and _____ as surety, are hereby held and firmly bound unto _____ as Owner in the penal sum of _____ for payment of which, we and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns.

The condition of the above obligation is such that whereas the Principal has submitted to the City of Douglas, Wyoming, a certain Bid, attached hereto and hereby made a part hereof to enter into a contract in writing for the **2024/25 1-1/2 Ton 4X4 with Utility Box**

NOW, THEREFORE,

- a. If said bid shall be rejected, or
- b. If said bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said bid) and shall furnish a Performance/Contractor's Bond for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith and shall in all respects perform the agreement created by the acceptance of said bid, then this obligation shall be void. Otherwise, the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its Bond shall in no way be impaired or affected by any extension of the time within which the Owner may accept such bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

PRINCIPAL:

By: _____ (seal)

SURETY:

By: _____ (seal)

IMPORTANT: Surety companies executing BONDS must appear in the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Wyoming.

End of Section



SIGNATURE PAGE

IF BIDDER IS:

AN INDIVIDUAL

By: _____ doing business as: _____
(Name)

Address: _____ Phone: _____

A PARTNERSHIP - LLC

By: Laramie Peak Motors LLC (seal) organized 1993
(Firm Name)
Charles H. Kuwart III
(General Partner)

Business Address: 2305 16th St Phone: 307-322-2355
Wheatlands by 82nd

A CORPORATION

By: _____ of _____
(Corporation Name) (State of Incorporation)

By: _____
(Signature) (Title)

ATTEST: _____ (Corporate Seal)

Business Address: _____ Phone: _____

A JOINT VENTURE

By: _____ Address: _____

By: _____ Address: _____

By: _____ Address: _____

By: _____ Address: _____

(Each member of the joint venture must sign; attach additional sheet if necessary.)

**CITY OF DOUGLAS, WYOMING
NOTICE OF AWARD
EQUIPMENT & VEHICLES**

Name of Company	Lafemie Peck Motors
Attention To	James Watson
Mailing Address	2305 16 th Street Wheatland, WY 82201
City/State/ZIP	Wheatland, WY 82201

Project (as it appears on Bid documents)	Public Works Shop Department Truck
Contract Price	\$71800 ⁰⁰

The Owner has considered the bid submitted by you for the above described vehicle or equipment in response to its advertisement for bids dated **Publication Dates. July 17th, and the 24th 2024** You are hereby notified that your bid has been accepted for item/s in the amount of:

Year – Make – Model:	2024 Ford F450	
Base Bid:		\$71900 ⁰⁰
Option #1: 2024/2025 Ext Cab 1-1/2 Ton 4x4 with Utility Box		\$
Option #2:		\$
Less Trade-In N/A		-\$
Less Government Concessions:		-\$ 100 ⁰⁰
Total Bid Amount:		\$71800 ⁰⁰

You are required, as set forth in the bid specifications, to execute any required documentation within ten (10) days from the date of this notice and return to the Owner. Failure to comply with these conditions within the time specified will entitle Owner to consider your bid in default, to annul this Notice of Award, and to declare your bid security forfeited.

Other conditions or precedents, if any:

Vehicle delivery can NOT be delivered in 120 days
Motorola radios NOT included. It is available from Com Tech

Dated this 29th day of July, 2024.

CITY OF DOUGLAS, OWNER

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged.

By: _____
SIGNATURE

By: _____
SIGNATURE

Name/Title: J.D. Cox, City Administrator

Printed Name: _____

Title: _____

Please sign and send back to: City of Douglas, Attn: City Clerk
P.O. Box 1030, Douglas, WY 82633

End of Section



SPECIFICATIONS

Specifications are for New **2024/2025 1-1/2 Ton 4x4 with Utility Box**. These are the minimum specifications for this unit; you must meet or exceed these specifications. If indication “No” is marked to any specifications, you must provide on a separate sheet of paper an explanation of the item that you would supply in place of the specified item. Any item not marked may result in rejection of the bid.

SCOPE: The vehicle or equipment being specified will be assigned to the **Public Works Dept.** and will be used within the City of Douglas as follows:

Public Works/Utility Department Unit #176

	Meets Specifications	Yes	No
I. ENGINE			
1. To be a minimum of 6.8-liter, 8 cylinder gasoline engine	X		
2. Heavy Duty Coolant Rated To -45 Deg.	X		
3. Engine block heater.	X		

	Meets Specifications	Yes	No
II. AXLES, FRONT/ REAR:			
1. Front axle to be a four-wheel drive type	X		
2. Heavy duty front and rear shock absorbers	X		
3. Minimum Rear axle 4.88 axle ratio dual rear wheel drive	X		

	Meets Specifications	Yes	No
III. SUSPENSION AND WHEELBASE			
1. Minimum wheelbase – 168 inches	X		
2. Maximum GVWR – 16,500 lbs.	X		
3. Heavy duty front and rear shock absorbers	X		
4. Extra Heavy Service Suspension	X		
5. Stabilizer bar	X		

	Meets Specifications	Yes	No
IV. WHEELS AND TIRES:			
1. Minimum 19.5 -inch All-season/all-terrain tires	X		
2. Minimum 19.5-inch steel painted wheels	X		
3. Matching spare tire & wheel	X		
4. Tire pressure monitoring system.	X		

	Meets Specifications	Yes	No
V. BRAKE/BRAKE RELATED EQUIPMENT			
1. 4-wheel anti-lock disc brake system	X		

	Meets Specifications	Yes	No
VI. BUMPERS			
1. Front: Manufacturer’s standard.	X		
2. Rear: Manufacturer’s standard.	X		

		Meets Specifications	Yes	No
VII.	STEERING			
	1. Power steering.		X	
	2. Tilt steering wheel.		X	

		Meets Specifications	Yes	No
VIII.	ELECTRICAL SYSTEM			
	1. High-capacity alternator.		X	
	2. 900 Amp battery.		X	
	3. Easy access fuse & relay boxes.		X	
	4. Minimum 110 400-watt converter		X	

		Meets Specifications	Yes	No
IX.	TRANSMISSION & EQUIPMENT			
	1. Automatic Transmission. with over drive.		X	
	2. Column shift		X	
	3. 4X4 transfer case		X	

		Meets Specifications	Yes	No
X	CAB & CAB-RELATED EQUIPMENT			
	1. Manual Integral air conditioning & heating.		X	
	2. Sound system: Manufacturer's standard. Optional Bluetooth		X	
	3. Interior mirror, wide-angle, day-night type.		X	
	4. Remote start		X	
	5. Tow haul power exterior mirrors		X	
	6. Front seat to be 40/20/40 cloth type seats		X	
	7. Super Cab/ Extended Cab		X	
	8. Cruise control.		X	
	9. Cargo area lamp.		X	
	10. Flooring black vinyl with manufacturer's floor mats.		X	
	11. Gauges and meters – fuel, oil pressure, transmission temperature, engine coolant temperature; speedometer, odometer and tachometer.		X	
	12. Three (3) programed keys/fobs.		X	
	13. Power windows and door locks.		X	
	14. Intermittent windshield wipers.		X	
	15. Rear back-up camera with prep kit		X	
	16. Outside temperature display.		X	

Meets Specifications

XII	MISCELLANEOUS ITEMS:			
	1. Front tow hooks		X	
	2. Steps full length of Cab		X	
	3. Steel Utility Box with spray in bed liner		X	
	4. Stainless Steel T type Handles		X	
	5. Stainless Steel bolt on Hinges and removable Tailgate		X	
	6. Modern rectangular LED Tail lights and marker lights		X	

7. Trailer tow package to include in dash electric brake control	X	
8. Class one Led Mini light bar (City of Douglas will mount)	X	
9. Minimum Fuel Capacity – 44 Gal.	X	
10. Motorola CM200 two way radio programed to P.W. 155.085 Frequency		X

Meets Specifications

XII PAINT & TRIM	Yes	No
1. Exterior paint is white	X	
2. Interior colors medium dark	X	

XIII MANUALS	Yes	No
1. Complete manuals for vehicle operation, maintenance shall be with the truck at the time of delivery.	X	

Meets Specifications

XIV WARRANTY	Yes	No
1. Bumper To Bumper warranty shall be a minimum of 3 years/36,000 miles	X	
2. Warranty on powertrain shall be for 5 years/60,000 miles, whichever comes first, and cover all parts and labor, a copy of the warranty shall be with the vehicle at the time of delivery.	X	
3. Warranty on rust-through shall be 5 years / unlimited miles	X	

End of Section



Preview Order 4789 - X4H 4x4 Super Chas Cab DRW: Order Summary Time of Preview: 07/29/2024 10:21:15 Receipt: NA

Dealership Name: Laramie Peak Motors

Sales Code : F56436

Dealer Rep.	C Watson	Type	Fleet	Vehicle Line	Superduty	Order Code	4789
Customer Name	City of Dougl	Priority Code	H3	Model Year	2024	Price Level	430

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F450 4X4 SUPERCAB CHAS CAB/168	\$58035	SPARE TIRE AND WHEEL	\$350
168 INCH WHEELBASE	\$0	JACK	\$0
TOTAL BASE VEHICLE	\$58035	410 AMP ALTERNATOR	\$115
OXFORD WHITE	\$0	EXTRA HEAVY SERVICE SUSPENSION	\$125
CLOTH 40/20/40 SEAT	\$100	PRICE CONCESSION INDICATOR	\$0
MEDIUM DARK SLATE	\$0	REMARKS TRAILER	\$0
PREFERRED EQUIPMENT PKG.650A	\$0	DUAL BATTERY	\$0
.XL TRIM	\$0	REAR VIEW CAMERA & PREP KIT	\$415
.AIR CONDITIONING -- CFC FREE	\$0	PRIVACY GLASS	\$0
.AM/FM STEREO MP3/CLK	\$0	XL CHROME PACKAGE	\$225
.7.3L DEVCT NA PFI V8 ENGINE	\$0	.BACKGLASS DEFROST	\$0
10-SPEED AUTO TORQSHIFT	\$0	.POWER SLIDING REAR WINDOW	\$0
225/70R19.5G BSW MAX TRAC TIRE	\$215	.FOG LAMPS	\$0
4.88 RATIO REGULAR AXLE	\$0	.REMOTE START SYSTEM	\$0
JOB #2 ORDER	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
PLATFORM RUNNING BOARDS	\$445	FUEL CHARGE	\$0
16500# GVWR PACKAGE	\$0	PRICED DORA	\$0
ENGINE BLOCK HEATER	\$190	ADVERTISING ASSESSMENT	\$0
50 STATE EMISSIONS	\$0	DESTINATION & DELIVERY	\$1995
120V/400W OUTLET	\$175		

TOTAL BASE AND OPTIONS	MSRP	\$62385
DISCOUNTS		NA
TOTAL		\$62385

ORDERING FIN: QI225 END USER FIN: QI225 PO NUMBER: 123

INCENTIVES
Acc. Code ID :10 Contract/Ref # :21-170R Bid Date :07/24/23State : WY

*Floor Mats 195
Extra Key 220
Utility Box + Light Bar 1240*

DISCOUNTS:	7500
	\$-100.00
	7500
	(3300)
	71800

Discount