



# Douglas Historic Preservation Commission

P.O. Box 1030  
Douglas, WY 82633

Board Members present: Julia Evins, Betsy Varland,  
Sarah Russell, Heidi McCullough  
Board Members absent: Ginger Pickinpaugh, Lisa Patterson,  
Crystal Hendricks, Jacey Bauman.  
City of Douglas Liaison: Heidi McCullough

## MINUTES November 15, 2023

1. Call to Order
  - a. Called to order at 5:15pm by Chairperson Evins
2. Approve Minutes of the September 20, 2023
  - a. Moved by Varland, 2<sup>nd</sup> by Russell passed unanimously.
3. Old Business:
  - a. Training Updates –
  - b. North Douglas Historic District Signage – half of the signage was installed; the rest will be installed in the spring.
  - c. South Douglas Historic District
    - i. Work to begin on walking tour, nomination listed some notable houses, but we will look into adding more.
  - d. Pioneer Cemetery –
    - i. Site Stewardship –Send any pics you have either to Heidi or directly to SHPO
  - e. Cemetery Tour
    - i. Recap – largest turnout ever! 130+, ideas were discussed for characters, maybe tie into South Douglas Historic District to promote new district. Look into getting a couple of golf carts or side by sides to shuttle folks with mobility issues.
4. New Business
  - a. Budget Requests for 2024-2025
    - i. 3<sup>rd</sup> Grade workbooks – we must print this year, we will distribute last of inventory this year. McCullough will get quotes.
    - ii. Walking tour brochures printed
    - iii. QR codes to add to existing historic district signage (Downtown, Park Cemetery, Pioneer Cemetery) that link to brochures
    - iv. Training
    - v. Travel
      1. Statewide CLG Conference, tentative for June, budget for next year.
  - b. Commission Terms expiring
    - i. Heidi McCullough
    - ii. Jacey Bauman
5. The meeting was adjourned at 6:10pm. Next meeting will be January 17, 2024 at 5:15pm at City Hall.