

**Work Session, Douglas City Council  
February 3, 2022**

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26

A Work Session of the Douglas City Council was held on February 3, 2022, at 4:00 p.m. in the Council Chambers, 101 N. 4<sup>th</sup> Street, Douglas, Wyoming.

**Councilmembers Present:** Mayor René Kemper, Councilperson Kim Pexton, Councilperson Ron McNare, and Councilperson Monty Gilbreath; Councilperson John Bartling attended via phone.

**Also Present:** Jonathan Teichert, City Administrator; Chaz Schumacher, City Clerk; John Harbarger, Director of Public Works; Mary Nicol, City Treasurer/Administrative Services Director; Clara Chaffin, Community Development Director; Todd Byerly, Douglas Police Chief; Gary Schwarz, IT Director; Mike Armstrong, City Attorney.

**Discussion Regarding Administrator Vacancy:** Mayor Kemper began the discussion stating she would like to establish a process and timeline for moving forward with filling the administrator position. Councilperson Bartling recommended reviewing applications as they come in instead of waiting up to 30 days to review them and losing potential candidates who have already accepted other positions. Administrative Services Director/Treasurer Nicol was directed to forward applications to the council as they are received. Kemper shared a draft rubric for reviewing applications and asked for input from the council. Councilperson Pexton asked if the goal was to fill the position within 60 days. Kemper stated it is, ideally, we could have someone on board before Administrator Teichert leaves for his new position. Discussion followed regarding the review process, interviewing process, and the next steps to take for advertising the vacancy. Administrator’s Report: Administrator Teichert reviewed the exploratory well, he met with Rocky Mountain Power in regard to the Baker’s wanting to tie into the electric line, it would require a transfer of ownership to Rocky Mountain Power, discussion followed. Teichert reviewed the proposal received from Visionary regarding leasing the fiber line between city hall and the Justice Center. Discussion regarding the Pearson Street project and the anticipated bid award at the February 28<sup>th</sup> city council meeting. Discussion regarding the redistricting meeting and the new proposal. Discussion regarding NEWY and that they will not be touring this year, they’re looking at touring each side of the state on alternating years. **Adjourn – No further discussion and the Work Session was adjourned at approximately 4:50 p.m.**



*Chaz Schumacher*  
\_\_\_\_\_  
Chaz Schumacher, City Clerk