



Douglas Historic Preservation Commission

P.O. Box 1030

Douglas, WY 82633

Board Members present: Betsy Varland, Jacey Bauman, Sarah Russell, Heidi McCullough.
Board Members absent: Crystal Hendricks, Ginger Pickinpaugh, Lisa Patterson. Julia Evins.
City of Douglas Liaison: Heidi McCullough

MINUTES

February 21, 2024

1. Call to Order
 - a. Called to order at 5:20pm by Commissioner McCullough
2. Approve Minutes of the January 17, 2024
 - a. Moved by Russell, 2nd by Bauman passed unanimously.
3. Old Business:
 - a. Training Updates – Commissioner Varland submitted certificate of completion for a webinar, discussed upcoming webinar in conjunction with Arts & Culture Board on February 29th. We will hold a viewing in the conference room at City Hall.
 - b. South Douglas Historic District
 - i. Work to begin on walking tour, nomination listed some notable houses, but we will look into adding more.
 - c. Budget Requests
 - i. 3rd Grade workbooks – we have distributed the last of the existing books, we got a quote from the business center for \$5.87 per book which is significantly cheaper than any of the other quotes we got. We will be submitting a budget request for 1000.
 - ii. QR Codes to add to Downtown walking tour sign and a sign for Cemetery Kiosk building and placement around cemetery. McCullough has reached out to 307 signs for a quote
 - iii. Training – continue to ask for training funds
 - iv. SHPO Convention – travel for commission.
4. New Business
 - a. There is a request for help to find information about a time capsule that was buried at the current Jackalope Event Center property by a grade school class in the 1950s.
 - b. Preserve Wyoming Conference – SHPO is covering rooms and meals in Laramie, we would have to provide transportation. Let McCullough know as soon as possible if you would like to attend.
 - i. Preserve Wyoming Award – SHPO is looking to give awards at the conference, McCullough suggested that the commission be nominated for their work at the Child's Trail.
 - c. Douglas Blueprint – it was recommended that commission members attend both the drop-in workshop on February 28th and the Stakeholders meeting on February 29th. DHD review panel members were also informed of the downtown walkthrough on March 1st.
5. The meeting was adjourned at 6:20pm. Next meeting will be March 20th, 2024, at 5:15pm at City Hall.