



Douglas Planning and Zoning Commission

June 17, 2024

City of Douglas – Council Chambers

101 North 4th Street

Douglas, Wyoming 82633

Call to Order

Chairman Hancock called the Douglas Planning and Zoning Commission to order at 5:30 p.m. and led the assembly in the Pledge of Allegiance. In response to the Chairman's request for roll call, the following were found present:

Members Present: Jay Hancock
Robin Velasquez
Dave Patterson
Scott Bauman
Becky Renstrom

Members Absent: None

City Staff Present: Clara Chaffin, Community Development Director
Heidi McCullough, Planning Technician

Agenda

Chairman Hancock introduced the agenda. Commissioner Renstrom moved to accept the agenda, Commissioner Patterson seconded the motion, and the motion was carried unanimously.

Minutes

Chairman Hancock introduced the minutes of the May 20, 2024, meeting. Commissioner Patterson made a motion to accept the minutes. Commissioner Velazquez seconded. The motion carried unanimously.

Planning & Zoning Matters

A. CCSUB 02-24: Application by Troy Casey for a Subdivision at 221 State Highway 59 in Converse County.

Chairman Hancock opened the public hearing at 5:31 p.m. Director Chaffin reviewed the location, zoning data, surrounding land uses, and compliance with the Douglas Master Plan. Staff recommendation was for approval. Rick Tripp, who is the Treasurer, was on hand to represent the applicant, there were no public comments. Chairman Hancock closed the public hearing at 5:36pm.

Commissioner Bauman moved to recommend approval with staff recommendations, Commissioner Renstrom seconded the motion, there was no discussion and Chairman Hancock called for the vote; the motion passed unanimously.

Code Considerations

Director Chaffin discussed research being done concerning changes to the EMD code and made the commission aware of the ordinance changing the time of the City Council meetings from 5:30pm to 4:00pm to include the work session.

Staff Report – City Council Action on Forwarded Items

A. CUP 01-24: Application by Let 'Er Buck Carwash for a Conditional Use Permit at 1155 E. Richards Street to install an Electronic Message Display Sign.

Director Chaffin reported that the City Council had voted to approve the conditional use permit with staff recommendations.

Adjournment

There being no other business, Chairman Hancock called for a motion to adjourn the meeting. A motion to adjourn was made by Commissioner Bauman and seconded by Commissioner Patterson. With a unanimous vote Chairman Hancock adjourned the meeting at 5:40 p.m.

Chairman, Planning & Zoning Commission

Secretary, Planning & Zoning Commission